



**Village of Larchmont**  
**914-834-6210 or 914-834-4349**  
**Pre-Date Letter**  
**Application**

Requirements for a Pre-Date Letter

- Fee
- Original Survey signed & sealed, not more than 3 years old, (all setbacks and structures must be shown)
- Building Department will compare records with the Assessor's Office
- Building Department shall determine if any discrepancies require a stakeout from a hired professional
- No request for special wording will be added to a letter; Pre-Date letters shall only refer to information on the Property File and Property Card
- Pre-Date Letters will not be processed if they have any open Permits or Violations

Address: \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_

Applicant Information:

Name or Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Number \_\_\_\_\_