

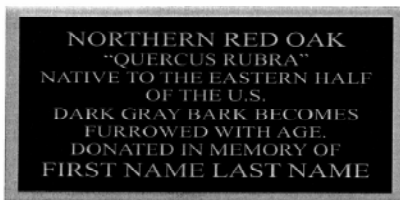
**Parks & Trees Committee
Village of Larchmont
Village Tree Donations with Plaques**

The tree donation/plaque program is designed to be of educational interest by identifying trees as well as increasing the lovely tree canopy that continues to make Larchmont one of the most beautiful "Tree City USA" communities.



Trees are to be offered for a current donation price of \$650. This includes: tree, delivery & labor, planting materials, and plaque. Any donated money not spent on the above items would be used for continued maintenance (replenishing of mulch, pruning, etc.)

If a plaque is requested to accompany a tree, the plaque will be standardized in size (4"x 6") and in material and color (cast aluminum, in black and silver). The plaque shall also follow a standard format of:



- **Tree common name**
- **Latin name**
- **Brief identifying information of the tree**

The last two lines of the plaque would be reserved for name of donor and/or honoree. The plaque will be fitted into a concrete block placed as flush as possible to the ground.

Parks and Trees will discuss the type of tree, location and plaque information with the donor. The donor may request a specific location for a tree, however the Committee and Department of Public Works will make the final decision. Upon agreement, the donor will remit \$650 to the Treasurer of the Village of Larchmont (check to be made payable to the **Village of Larchmont**. In the memo section, please note "**Tree Fund**"). Parks and Trees will select the tree and order the plaque. The Department of Public Works will plant the tree and install the plaque.

The donation is for the actual tree planted and the actual plaque which will be placed. Should the tree die, or the plaque be vandalized, etc. the Village is under NO obligation to replace either. However, should the tree die within one year of being planted, the Village will replace it at no cost to the donor; after that, the donor would bear the cost. The donor must bear the cost of a replacement plaque (if desired) if damaged or vandalized at any time.