

Minutes of the Regular Meeting of  
the Board of Trustees of the  
Village of Larchmont, held on  
**Monday, November 17, 2014**

**PRESENT:** Mayor Anne McAndrews  
Deputy Mayor John Komar  
Trustees Marlene Kolbert  
Peter Fanelli

**ABSENT:** Trustee Lorraine Walsh

**Also Present:** Deputy Clerk Rilley  
Treasurer Brucciani  
Attorney Staudt

Mayor McAndrews welcomed all in attendance and called the meeting to order at 8:23.

Mayor McAndrews made the following announcements.

**Mayor's Announcements**

1. Congratulations to the MHS Field Hockey team on winning the Section A State Championship. The team will be invited to a future meeting.
2. On November 19<sup>th</sup> tree removal will begin on Chatsworth Avenue for the Palmer Avenue Streetscape Project. There will be No Parking from 6:30 AM to 3:00 PM. The area where the trees were will be covered as the Project stops for the winter. New trees will be planted when the Project resumes in the spring.

Trustee Fanelli added that the four corners at Chatsworth and Palmer Avenues have been completed and the Project will be buttoned-up soon. Thanks to the residents and merchants for their patience while the Project is ongoing.

3. With the cold weather upon us, the Mayor reminded everyone to get a flu shot.

Mayor McAndrews said the Board will hold a Public Hearing at its next meeting on December 15<sup>th</sup> to consider a local law for the hiring of a Village Administrator/Clerk. The Board has been reviewing the statute written by the Village of Tuckahoe who adopted theirs this past May as a guideline for the local law. Trustee Komar is working on the statute, which will be posted for review ten days before the Public Hearing.

On motion of Trustee Fanelli, seconded by Trustee Komar and unanimously carried, it was:

**RESOLVED,** to hold a Public Hearing on December 15, 2015, in the Courtroom, to consider a local law to establish the position of Village Administrator/Clerk as an employee of the Village of Larchmont and sets forth the duties and responsibilities.

**RESOLUTION**  
**Public Hearing- 12/15/14**

Michael and Lauren Gottfried of 16 Ocean Avenue spoke to the Board on the Public Hearing set for December 15, 2015. They felt the Board was rushing into the local law without sufficient time for residents to comment. Mr. Gottfried, a member of the Village Budget Committee, said the current 2% tax cap has caused the Village to tighten the budget. With adding an administrator what could happen five years from now. He added that under Village law, the Board could form a commission that would explore this issue thoroughly. It's not they're against the hiring of an administrator, they would like the process to be slowed down.

Mayor McAndrews said the reason for the Public Hearing was so residents may speak on the local law. No voting will take place in December and the statute is not a done deal. Public comments will be heard.

Trustee Komar said nothing will happen till next year, this will not be rushed. The public will be informed.

Ms. Gottfried asked how the public will be informed before December 15th. The Mayor replied through the Village website and other local on-line publications.

Mayor McAndrews thanked the Gottfried's for their comments and efforts to help the Village.

On motion of Trustee Komar, seconded by Trustee Fanelli, and unanimously carried, it was:

**RESOLVED**, to appoint Sokol Malushaga as a member of the Board of Architectural Review.

**RESOLUTION**

**M**alushaga, S. appoint  
Board of **A**rchitectural  
Review

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLVED**, to appoint Brett Forman and Sal Alini, Jr. from alternate members to members of the Zoning Board of Appeals.

**RESOLUTION**

**F**orman, B.  
**A**lini, Jr., S. appoint  
**Z**oning Board of Appeals

On motion of Trustee Kolbert, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLVED**, to appoint Keven Mullaney from member to alternate member of the Zoning Board of Appeals.

**RESOLUTION**

**M**ullaney, K. appoint  
Alternate  
**Z**oning Board of Appeals

Chief Poleway made the following report.

**P**olice Chief's Report

1. On November 10<sup>th</sup> the Police Department had an Active Shooter Drill at the Library from 7:00 AM to 3:00 PM. This exercise allows officers to familiarize themselves with the building while honing their emergency situation skills. Thanks to Capt. Rigano, Lt. Olsen, Sgt. Sanchez, Library Director Laura Eckley and the Library Board of Trustees.

2. Recently there have been many complaints from residents to the Police and the Traffic Commission about excessive speeding on Forest Park Avenue. The research done by the Police has determined that those who are speeding are Village residents. On Friday, November 14<sup>th</sup>, a dog was hit and killed by a speeding driver. The fear is that next time it will be a child. The Chief urged that everyone slow down and obey all traffic laws.
3. Thanksgiving is soon and the Chief reminded everybody not to drink and drive. The holiday is a busy time for local restaurants and bars and if are going to drink have a designated driver or take a taxi. There will be extra Police on DWI patrols over the weekend.
4. If you “See something, say something”. Call 1-866-723-3697 or call the Larchmont Police at 834-1000.

Police Chief’s Report  
Con’t

Trustee Komar asked Chief Poleway in the Active Shooter drill does the department rehearse for mutual aid? The Chief replied in the past during a real situation, the department would wait for a SWAT team but events can move quickly that waiting is not prudent.

Trustee Kolbert said the Library Director, Laura Eckley praised the Police Department’s work during the drill.

Chief Caparelli gave the following report.

Fire Chief’s Report

1. 806 Alarms to date
2. On November 5<sup>th</sup> the career staff attended the annual FDNY Mutual Aid drill at Randall’s Island. Topics included standpipe operations, strip mall fires, fires in high rise dwellings and radio communications. The drill was attended by multiple departments from Westchester County and was very educational for all who attended.
3. The Fire Departments Annual Inspection Dinner was held on November 14<sup>th</sup>. It was attended by departments from throughout the county as well as local and state elected officials. The event went very well and I would like to thank the Board for their support and attendance.
4. The Volunteer staff will be cooking and distributing Thanksgiving meals to local families with the TMFD staff on Thanksgiving Day. This annual event is always well attended and is an important community assistance opportunity for the local fire departments. The residents who receive meals are some of the neediest in our area and they look forward to the visits from our firefighters.
5. I would like to remind all residents now that heating season is upon us to have their chimneys inspected before use, dispose of fireplace ash in a metal container away from your home and make sure their smoke and carbon monoxide detectors have fresh batteries.

Fire Chief's Report  
Con't

6. Residents who have a basketball hoop in the street should remove it for the winter. Snow season is fast approaching and the plows need clear access to the street for proper snow removal. I will be making visits to those residents to remind them to remove the basketball hoops.
7. Engine 34 and TL-7 are awaiting repairs.
8. All other apparatus are in service and all equipment is operational.

Passing of retired FF  
Maghee, J.

Chief Caparelli informed the Board of the passing of retired career firefighter James "Scotty" Maghee.

Mayor McAndrews stated that the Public Hearing on the assessment of sidewalks costs to property owners due to the Palmer Avenue Streetscape Project scheduled for tonight's meeting will be postponed so more research may be done.

Kathy Komar of 24 Concord Avenue was next to address the Board. Ms. Komar told the Board on how she watched an elderly man with a cane struggle when crossing Chatsworth Avenue to get on the sidewalk because of ditches left from the Palmer Avenue Streetscape Project. Ms. Komar then distributed pictures of the ditches she had taken to the Board showing the potential hazards. She added that with people shopping during the holidays it would be dangerous.

The Mayor said because of Con Ed's work in that area this summer postponed the start of the streetscape project, it also delayed the subsequent paving that part of Chatsworth Avenue till next year. The Public Works Department will make the repairs.

The Mayor thanked Ms. Komar for bringing this matter to the Board's attention.

Trustee Reports

Trustee Kolbert gave the following report.

1. On November 23<sup>rd</sup> at the Village Center, the Larchmont Garden Club, Committee on the Environment and Historical Society will hold a program "Connections between Landscaping and Long Island Sound". Judy Prescott will be the featured speaker. The program will take place at 4:00 PM with refreshments at 3:30 PM.

Library:

1. The movie "Jersey Boys" will be shown on November 19<sup>th</sup> with two screenings, 11:00 AM and 2:30 PM.
2. On December 15<sup>th</sup> at 7:00 PM, Frank Connelly will do his annual reading of Dickens "A Christmas Carol".
3. The 2014 Holiday Gift Suggestion Guide is available at the Library. Developed by the librarians, the guide will help with what books to give as gifts this holiday season.
4. The Library will be closed on both Thanksgiving and Christmas Day.

Trustee Kolbert wished all a Happy Thanksgiving.

Trustee Reports  
Con't

Trustee Fanelli made the following report.

DPW:

1. The previous monthly report was submitted on October 20<sup>th</sup>. Public Works crews continue to remove curb-side leaf piles completing 5 passes since October 9<sup>th</sup>. Meanwhile, landscape crews keep up maintenance in the parks & traffic islands. All irrigation systems have been shut down and winterized. Twelve trees have been reviewed by the Village arborist, The DPW has removed 1 tree and 5 trees were thinned and trimmed of dead wood. The Parks & Trees Committee developed a notification letter to be sent to homeowners where trees are being removed. The first mailing went out November 13<sup>th</sup>.
2. The DPW responded to 1 high wind event where trees and branches fell to the ground and a fence was knocked down at the Village Yard. The DPW also responded to one sanitary sewer backup event. The blockage was cleared before any wastewater was released into the drainage system.
3. The Village engaged a contractor who paved 5 roads. They also installed 6 access ramps transitioning the sidewalk to the road where needed. With the direction of the Traffic Committee, six crosswalks were added to the inventory for pedestrian safety.
4. There were 11 streetlights and 2 traffic lights repaired during this period. Three water leaks have been repaired and water meter reading has been completed. Village personnel continue to investigate possible water leaks at three separate locations. The annual catch basin cleaning program continues and necessary repairs are being made to infrastructure found to be damaged. One basin has been rebuilt this period. A new drainage system at the DPW Yard has been installed which included 2 new catch basins and a hydro-dynamic oil/water separator required by NYSDEC.
5. The contractor installing a new generator at Village Hall has begun construction. The new generator will be able to provide power for the entire facility.
6. The Larchmont Reservoir, James G. Johnston Jr. Conservancy and the Sheldrake Environmental Center hosted two volunteer events to remove invasive weeds from the natural meadow area. This will aid in preparation for new seeds to be sown that will help restore the meadow.

Fire Department:

1. The Fire Department's Annual Inspection and Dinner were held on November 15<sup>th</sup>. Anyone interested in joining the Fire Department should go to the firehouse.

Trustee Reports  
Con't

Recreation:

1. Paddle courts are open. To get a permit go to the Clerk's office.

Trustee Fanelli said the Village is looking for volunteers for its many committees. If you would like to volunteer contact the Clerk's office. He added his congratulations to the Mamaroneck High Scholl Field Hockey team, "Go Tigers Go".

The Mayor announced at a work session on November 3, 2014, the Board approved a contract with KVS Information Systems for computer software services for financial and utility billing.

On motion of Trustee Kolbert, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLUTION**  
**IMA w/ West. Cty.  
**Organic Waste****

**RESOLVED**, to authorize Mayor McAndrews sign an Intermunicipal Agreement with Westchester County for the Transfer of Organic Waste for Refuse Disposal District #1.

On motion of Trustee Fanelli, seconded by Trustee Komar and unanimously carried, it was:

**RESOLUTION**  
Approve **minutes  
9/22/14 & 10/20/14**

**RESOLVED**, to approve the minutes of the meetings held on September 22, 2014 and October 20, 2014.

On motion of Trustee Komar, seconded by Trustee Kolbert, and unanimously carried, it was:

**RESOLUTION**  
Approve **minutes  
Work Session  
5/12/14 & 11/3/14 &  
11/10/14**

**RESOLVED**, to approve the minutes of the work session meetings held on May 12, 2014 and November 3, 2014 and November 10, 2014.

On motion of Trustee Fanelli, seconded by Trustee Komar and unanimously carried, it was:

**RESOLVED**, that Abstract Audit # 6, dated November 17, 2014, in the amount of \$2,032,912.92, per copies filed with the Clerk, be paid, subject to confirmation and approval of Trustee Walsh.

On motion of Trustee Komar, seconded by Trustee Kolbert, and unanimously carried, the meeting adjourned at 9:44 PM.