

Minutes of the Regular Meeting  
of the Board of Trustees of the  
Village of Larchmont, New York,  
held on **MONDAY, MAY 14, 2012**

**PRESENT:** Mayor Anne H. McAndrews  
Deputy Mayor John Komar  
Trustees Lorraine Walsh  
Peter Fanelli

**ABSENT:** Trustee Marlene Kolbert

**Also Present:** Clerk Finn, Treasurer Brucciani, Attorney Staudt

Mayor McAndrews called the meeting to order at 7:35 PM and welcomed those present.

Remembering **P**olice  
Captain Thomas  
**S**ullivan and his family

Mayor McAndrews began the meeting on a solemn note, announcing with sadness the tragic loss of Police Captain Thomas Sullivan, his wife Donna, and two daughters Meaghan and Mairead, in an early morning fire at their home in Carmel, New York, on May 1, 2012. Only his son, Thomas, Jr., survived the fire.

Mayor McAndrews stated that Captain Sullivan was the heart of the Larchmont Police Department and was known to most as “Tommy.” A memorial mass was held for the Sullivan family on May 5 in Carmel. A public memorial service in Larchmont is being planned for the first week in June.

Many communities and individuals participated in the funeral procession and/or helped Captain Sullivan’s co-workers cope with this tragic loss. On behalf of the entire community, Mayor McAndrews expressed her sincere appreciation to them all:

City of Poughkeepsie  
MTA Police  
City of White Plains  
Village of Tuckahoe  
Village of Scarsdale  
Village of Ardsley  
City of New Rochelle  
Town/ Village of Harrison  
Town of Mt. Pleasant  
Village of Pelham  
Town of E. Fishkill  
City of Yonkers  
Town of Clarkstown  
New York State Department of Environmental Conservation  
Rockland County Sheriff’s Office  
New York State Office of Emergency Management  
Town of Carmel  
Putnam County Executive’s Office  
Carmel VFW  
Village of Mamaroneck  
Town of Mamaroneck

Chief of Police John Poleway also addressed the tragic loss of Captain Sullivan and his family, and read the following statement:

“As you are aware, on May 1 the Larchmont Police Department received notification from the Town of Carmel Police Department that a fast moving fire had engulfed the residence of Captain Thomas Sullivan, and that he, along with wife and two daughters had succumbed to injuries and passed away. This event is still being

investigated as an exact cause of the start of the fire has yet to be determined.

The untimely and sudden passing of Captain Sullivan was received with shock and disbelief by the members of the Larchmont Police Department. To our members, Captain Sullivan was not only an administrator, leader and role model, he was a friend. As a dedicated police officer, he selflessly placed the need of those under his command first and foremost.

In his capacity as Executive Officer, he had a great ability to deal with others and possessed unique problem solving skills. The Captain also had an acute understanding of his role as a leader that made him an incredible asset and integral part of the police department.

Captain Sullivan had a larger than life presence that touched each of us on a daily basis, and it is difficult to realize we have lost him. His memory, however, will always remain with each and every officer who had the privilege to serve with him. Our thoughts and prayers continue for Thomas Jr. and the Sullivan family for their immeasurable loss.”

Chief Poleway added that a fund has been set up for Thomas Sullivan, Jr. Donations may be sent to:

Thomas J. Sullivan, Jr., Fund  
P. O. Box 473  
Commack, New York 11725

Fire Captain John Caparelli also addressed the Board and spoke about the untimely death of Captain Sullivan and his family. He extended condolences from both the career and volunteer members of the Department to Tom, Jr., and the Sullivan family.

Captain Caparelli noted that he worked very closely with Captain Sullivan and provided him with a great deal of advice. Captain Caparelli said he will miss the conversations he had with Captain Sullivan on matters of interest to both the Fire and Police Departments.

Trustee Komar said that he only met Captain Sullivan on a couple of occasions, but could tell he was a fine man. He referred to him as being out of “central casting” as a “lovable Irish cop”, similar to the actor Pat O’Brien. Trustee Komar was also impressed with the overwhelming support from the Larchmont community as well as the other communities that assisted with the funeral procession. He is certain that Captain Sullivan will be sorely missed.

Trustee Fanelli said that the loss of Captain Sullivan and his family makes this one of the worst tragedies the Village has ever experienced. He urged everyone to support Captain Sullivan’s son, Thomas Jr., in any way they can.

Mayor McAndrews then read the “Policeman’s Prayer to St. Michael”:

*“Give us cool heads, stout hearts, hard punches, an uncanny flair for investigation and wise judgment. Make us the terror of burglars, the friend of children and law-biding citizens, kind to strangers, polite to bores, strict with law-breakers and impervious to temptations.”*

Mayor McAndrews said that the prayer best described Captain Sullivan, and ended this evening’s remembrance of Captain Sullivan with the words, “May you rest in peace Tommy.”

Mayor McAndrews called a recess at 7:45 PM.

Upon reconvening at 7:50 PM, Mayor McAndrews welcomed everyone to the meeting and said that the entire Board was in attendance this evening, with the exception of Trustee Kolbert.

Fire Captain's Report

Fire Captain Caparelli gave the following report:

1. The Fire Department responded to 295 calls to date.
2. Sixty-three fire inspections have been done on commercial properties.
3. Engine 35 is back in service. A loose hose was the cause for it being out of service.
4. The three new Fire Department employees are in their seventh week of fire training. They will graduate on July 20<sup>th</sup> and will begin their training with Fire Department the next day.
5. There is a drill scheduled with the Town of Mamaroneck on May 22<sup>nd</sup>. Both the career staff and the volunteers will participate. Another drill will be held with the Town of Mamaroneck volunteers at the Westchester County Fire Center on June 10<sup>th</sup>.

Captain Caparelli then informed the Board that the Fire Department hired a grant writer to pursue grants for replacing outdated equipment. Items in need of replacement are the thermal imager and Scott pack bottles, as well as a carbon monoxide oxymeter and hose.

Captain Caparelli said since the fire that took Captain Sullivan and his family happened, the Fire Department has been getting many requests to do home fire inspections. Any resident wishing to have their home inspected by the Fire Department should call 834-0016. He reminded everyone to check the batteries in their smoke, carbon monoxide detectors and plan an escape path out of their house in case of fire and dispose of embers from fireplaces in an appropriate metal container outside, away from the house.

Trustee Komar questioned Captain Caparelli about the purchase of Scott packs, inquiring whether the grant funding would offer reimbursement to the Village if the Village were to purchase the equipment earlier. Captain Caparelli said the air bottles would have to be purchased during the grant period and not prior to it.

Mayor McAndrews made the following announcements:

Mayor's Announcements

1. She extended the Board's condolences to the following individuals:
  - Liz Imperato, Treasurer's Office - on passing of her stepmother
  - Former Mayor Ken Bialo - on passing of his father
  - Committee Member Chris Curtin - on passing of his father
  - Police Officer Dominick Formisano - on the passing of his uncle
2. The Memorial Day Parade will be held on May 24 at 7:00 PM.
3. With regard to the Palmer Avenue Streetscape Project, Mayor McAndrews advised that a meeting with the utility companies has been scheduled for May 17 at 2:00 PM.

4. Mayor McAndrews announced that new pillars have been erected at the front entrance to the Larchmont Library.

5. Due to the somber tone of this meeting, the winners of “Mayors for a Day,” Reed and Greta Colloton, will now attend and open the July 9 Village Board meeting.

6. The Chatsworth School Fair will be held on May 20 from 12:00 noon to 5:00 PM.

7. The Sprint for Flint - Larchmont Run will be held on June 15. The deadline to register is June 8.

8. Individuals interested in becoming foster parents in Westchester County should dial 211 for information.

9. A national survey is being conducted by the Center for Disease Control and Prevention on the health of people living in the United States. Residents of Westchester County will be randomly selected to participate in this survey.

10. Mayor McAndrews announced the following items that were approved at their most recent worksession:

- The hiring of two new Police Officers for the Police Department
- The hiring of three new Firefighters for the Fire Department
- The hiring of one new Laborer for the Public Works Department.
  
- The Board authorized the Treasurer’s Office to begin refinancing outstanding bonds. It is expected the Village will receive an AAA rating from Moody’s. It is hoped the interest rates on the bonds will be lower than 2 percent.
  
- The Village accepted proposals from Woodard and Curran for professional engineering services for the Palmer Avenue Streetscape Project, in the amount of \$75,250. Mayor McAndrews said the Village also accepted another proposal from Woodard and Curran for \$26,400 for additional services that are required for this project by the New York State Department of Transportation.
  
- The Board approved the children’s tennis clinic that will be held in Flint Park on May 24, along with the Larchmont Run on June 15 and the Fourth of July Races.

#### Trustee Reports

Trustee Fanelli reported on the following activities that have been completed by the Public Works Department:

- Maintenance was performed on the heating, hot water boiler and air conditioning units in Village Hall.
- Main storage area was rearranged to make storage more accessible and secure.
- The doors on the Police garage have been repaired and painted.
- Newly seeded areas in the parks have been reopened.
- The Flint Park tennis house windows have been repaired after being vandalized.
- Footings have been placed along the road in Flint Park for the Start/Finish lines for the Larchmont Run.
- A tree was planted in Constitution Park on Arbor Day.

- A handrail was placed in Pine Brook Park on the steps from Pine Brook Drive.
- Street sign, light and traffic light repairs are ongoing.
- Crews continue to fill potholes around the Village.
- Street sweeping and sewer maintenance continues on a weekly basis.
- Storm drain work has been postponed while Westchester County does preventative treatment for mosquitoes.
- Three water mains were repaired.
- Under the guidance of the Parks and Trees Committee, Public Works has begun planting trees in areas chosen by the committee.
- The message board in front of the Post Office has been repaired and painted.
- Repairs were made to the doors and soffits on the potting sheds at the Larchmont Reservoir and general monitoring and inspections continue along the trails.

Trustee Walsh reported on the following:

1. The Pine Brook Park renovation project continues, with four new Linden Trees being planted recently. In two weeks the existing playground equipment will be removed. The new equipment is expected to be installed in early June.

2. If a new tree was planted in front of your house and it has a “gator bag”, please keep it filled with water. Anyone interested in getting a tree planted in front of their house is asked to contact the Parks and Trees Committee through the Village’s website.

Trustee Komar reported that there is a vacancy on the Traffic Commission. Anyone interested in joining should contact the Village Clerk’s Office.

On motion of Trustee Komar, seconded by Trustee Fanelli, and unanimously carried, the Public Hearing to review amendments to the Vehicle and Traffic Code was opened.

**Public Hearing to review amendments to Vehicle and Traffic Code**

Mayor McAndrews asked if there was anyone in the audience wishing to comment on this proposed amendment this evening. No one appeared to comment. Therefore, on motion of Trustee Komar, seconded by Trustee Walsh, and unanimously carried, the Public Hearing to review amendments to the Vehicle and Traffic Code was adjourned to the next Board meeting on June 11, 2012.

Mayor McAndrews explained the reason for the Public Hearing was because the Village needed to update the Traffic Code to coincide with changes in New York State traffic law. The adjournment was necessary due to the events of recent weeks and the Board did not have sufficient time to review the pertinent documents.

The Mayor next spoke about the 2012 Village of Larchmont MS4 Stormwater Report. The document, developed by Dolph Rotfeld Engineering, gives the status of the Village’s stormwater actions of the past year.

The MS4 Stormwater Report states that the Village has 35 outfalls which travel from the storm drains and empty into Long Island Sound. The outfalls are monitored on a regular basis to prevent illegal pollutants from entering the Sound. Mayor McAndrews advised residents that if they wish to dispose of household chemicals, they should be taken to a County

Household Recycling Day. They should never be dumped into the storm drain.

On the motion of Trustee Komar, seconded by Trustee Fanelli, and unanimously carried, it was;

**RESOLUTION**

Auth. Mayor to submit 2012 Stormwater Report to New York State

**RESOLVED**, to accept the 2012 Village of Larchmont's MS4 Stormwater Report as written and further authorizes Mayor McAndrews to execute and submit the report to New York State.

Treasurer Brucciani next presented the 2012 Tax Warrant to the Board for consideration. On motion of Trustee Walsh, seconded by Trustee Komar and unanimously carried, it was:

**RESOLUTION**

Auth. Mayor to sign 2012 Tax Warrant

**RESOLVED**, to authorize Mayor McAndrews to sign the 2012 Tax Warrant for the Village of Larchmont, in the amount of \$12,162,987.81.

Treasurer Brucciani next presented the Board with results of the bids he received for insurance coverage for the coming year. He indicated that the potential new companies, American Alternative, Scottsdale, and State National, provided increased coverage above and beyond what was offered by Travelers Insurance during 2011-2012. The insurance rate increased approximately 8 percent under these new policies; however, if the Village stayed with Travelers, it would have increased approximately 16 percent.

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLUTION**

Accept bids from American Alternative, Scottsdale and State National for Village General Liability and umbrella insurance for the coming year

**RESOLVED**, to accept the bid from American Alternative to provide General Liability insurance coverage for the Village of Larchmont for the year June 1, 2012 through May 31, 2013, and further accepts the bids from Scottsdale and State National for umbrella insurance policies for the same time period, at a total cost of \$278,992.

On motion of Trustee Walsh, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLVED**, that Abstract Audited Voucher # 15, dated May 14, 2012, in the amount of \$125,097.94, per copies filed with the Clerk, be paid, subject to confirmation and approval by Trustee Walsh.

On motion of Trustee Komar, seconded by Trustee Fanelli, and unanimously carried, the meeting was adjourned at 8:25 PM.