

Minutes of the Reorganizational
Meeting of the Board of Trustees of
the Village of Larchmont, held on
MONDAY, APRIL 1, 2013

PRESENT: Mayor Anne H. McAndrews
Deputy Mayor John Komar
Trustees Marlene Kolbert
Lorraine Walsh
Peter Fanelli

Also Present: Clerk Finn, Attorney Staudt, Treasurer Brucciani

Mayor McAndrews welcomed all in attendance and called the meeting to order at 7:10 PM.

Mayor McAndrews introduced members of the Town of Mamaroneck Town Council also in attendance, including Town Supervisor Nancy Seligson, Councilwoman Jaine Elkind Eney, and Councilwoman Abby Katz, and thanked them for attending the meeting this evening.

Supervisor Seligson addressed the Board and thanked them for the wonderful job they do for the Village. She also congratulated Trustee Walsh, Trustee Komar, and Judge Beaver on being re-elected to their respective positions and stated that she looked forward to working with everyone going forward.

Village Justice Jerry Bernstein next administered the Oath of Office to Village Justice Thea Beaver.

Oaths of Office
Beaver, T.
Komar, J.
Walsh, L.

Village Justice Thea Beaver next administered the Oaths of Office to Trustee John Komar and Trustee Lorraine Walsh.

Mayor McAndrews next introduced Rev. Thomas Nicoll, who pronounced the Invocation. Mayor McAndrews thanked Rev. Nicoll for attending this evening's meeting.

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLUTION
Accept Certificate of
Election for 3/19/13
Village Election

RESOLVED, to accept the Certificate of Election for the Village Election held on March 19, 2013.

Trustee Walsh thanked the voters again and said that she has enjoyed the last two years of service to the Village. She added that she is looking forward to continuing to serve and to seeing some of the projects now under consideration come to fruition.

Trustee Komar stated that it is an honor to serve the residents of the Village of Larchmont. It has been a learning experience for him. While the elections were uncontested, he feels it is important for people to serve their community in any way they can. He, too, is looking forward to seeing the projects they are now working on come to fruition.

**Mayor's
Announcements**

Mayor McAndrews made the following announcements:

1. The Library will be bathed in blue lighting tomorrow evening in honor of Autism Awareness Day. She thanked Trustee Fanelli for helping with the lighting in this regard.
2. Mayor McAndrews has issued a proclamation in honor of April 9, 2013, being National Service Recognition Day.
3. She will be presiding over a ribbon-cutting ceremony for the reopening of My Essentials on Addison Street, on April 11, 2013, from 6:00 PM to 8:00 PM.
4. The second budget Public Hearing will now be held on April 15, 2013.
5. Regarding the Palmer Avenue Streetscape Project, the Board is working very hard with the contractor, engineering consultants, and attorneys to have all of the required paperwork completed so that the project can begin sometime in April. Once the project begins, it is hoped to have the project completed in approximately 150 days.
6. Mayor McAndrews displayed the new "Are you ready for a Storm" brochure that was recently sent to residents of the Village of Larchmont. She thanked Trustee Walsh for preparing the brochure.
7. She met with representatives from Con Edison recently to discuss their shortcomings during Hurricane Sandy. While further discussions will be held, it is believed that Con Edison will be scheduling a drill with other emergency services personnel in the Village, along with Library personnel, to ensure better service from Con Edison in the future.
8. A new emergency generator will be installed in Village Hall after September, 2013, following completion of a new Hazard Mitigation Plan for the Village.
9. General Code has revised the Village's online code. The improvements that have been made now offer a much more user-friendly version.

Trustee Reports

The Police Chief and Fire Captain were not in attendance at this meeting and, therefore, they did not present reports.

Trustee Kolbert reported on the following:

1. On April 2, the new bocce court built at the Town of Mamaroneck Senior Center will be dedicated to former Town Supervisor Valerie O'Keefe.
2. She announced various events that will be held at the Library for adults and teens, including the showing of Inherit the Wind on April 3, Gaslight on April 17, and Les Miserables on April 10. Additionally, it is Poetry Month, and those interested in celebrating it are invited for coffee and conversation on Mondays, April 8, 15, and 22.
3. The First Annual Spelling Bee will be held at the Larchmont Temple on April 7, 2013, beginning at 3:00 PM. The event is sponsored by the Friends of the Library. She, along with Trustee Komar and Trustee Walsh,

will be participating as the "Larchmont Trusty Spellers". Mayor McAndrews will be serving as a judge for this event.

4. She thanked the Board of Trustees for adopting Local Law #1-2013, the plastic bag ban. She said it was important to set an example for the young people, and for all, to make a serious attempt to bring reusable bags with them when they shop. The Committee on the Environment will now be looking to do a campaign to keep the Village cleaner.

Trustee Fanelli reported on the following:

1. He reported on the operations of the Public Works Department since the last Board meeting. Of particular importance, he stated that they continue to work on the playground surfaces in Flint Park, and continue to clean catch basins around the Village.

2. He announced that the Memorial Day Parade will be held on May 23, 2013 at 7:00 PM.

On motion of Trustee Fanelli, seconded by Trustee Walsh, and unanimously carried, the Public Hearing on the 2013-2014 Preliminary Budget was opened.

2013-2014 Preliminary
Budget

Treasurer Brucciani began by stating the anticipated tax rate increase for 2013-2014 is currently 2.5%. Increases in pension and health care rates have driven up costs for the Village. Pension costs increased \$260,000 over the past year. Health Insurance costs have increased \$167,000 over the past year.

Treasurer Brucciani noted that the current rate of increase, 2.5%, is still under the 2% tax cap set by New York State. He explained that the Village has a credit of \$183,000 from last year's budget which can be carried forward to this year. The Village Board also decided to appropriate \$200,000 from surplus to this budget, thus allowing the rate of increase to go above 2% but still remain under the tax cap established by New York State.

Trustee Komar noted that as the budget was its early development stages, it appeared that the tax rate increase might be 4.6%. Both the Board and Treasurer Brucciani knew that this was too much of an increase to ask Village residents to pay. A great deal of additional work was done on the budget by the Board, Budget Committee, and the Treasurer, to bring the increase down to the rate announced this evening.

In answer to questions posed by Trustee Komar, Treasurer Brucciani advised that the total Village budget would be \$16,842,000, of which 86% is contractual or mandated expenses.

Mandated expenses include retirement and health care costs, plus the loss of Medicare Part D credit.

Following further discussion, on motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, the Board adjourned the Public Hearing on the 2013-2014 Village Budget to April 15, 2013 at 7:30 PM.

On motion of Trustee Komar, seconded by Trustee Kolbert, and unanimously carried, the Public Hearing to consider a local law authorizing a property tax levy in excess of the limit established in General Municipal Law § 3-c was opened.

Attorney Staudt explained the contents of the local law and said that the Board would be required to pass it if the Village’s budget ever went above the 2% tax cap imposed by New York State. While it seems unlikely that the Board will exceed the limit in their 2013-2014 Budget, he suggested that the law be considered now in case future budgets ever exceed the limit.

Following a brief discussion, on motion of Trustee Walsh, seconded by Trustee Kolbert, and unanimously carried, the public hearing was closed.

On motion of Trustee Kolbert, seconded by Trustee Walsh, and unanimously carried, it was:

RESOLUTION

Adopt L.L. #2-2013
Property tax levy in excess of limit established in General Municipal Law

RESOLVED, that the Board of Trustees hereby adopts Local Law #2-2013 authorizing a property tax levy in excess of the limit established in General Municipal Law § 3-c.

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, the Public Hearing was opened to consider and take public comment on assessment and apportionment of costs to adjacent property owners for new sidewalks and curbs in connection with the Palmer Avenue Streetscape Project. These areas include sidewalks and curbs adjacent to properties located along:

Public Hearing -
Property owners’ costs for Palmer Ave.
Streetscape Project

- Palmer Avenue between Depot Way West and 2005 Palmer Avenue
- From 1946 Palmer Avenue to alongside Wells Fargo Bank
- Larchmont Avenue between Palmer Avenue and Parking Lot #4
- Chatsworth Avenue, between bridge over Metro-North tracks and Franklin Avenue
- Chatsworth Avenue, between North Avenue and Vanderburgh Avenue.

Mayor McAndrews advised that further pricing information has now been obtained by the Village in connection with the costs associated with the Palmer Avenue Streetscape Improvement Project. The subject of assessments/apportionment of costs was first discussed with property owners in the affected areas in September, 2012.

Mayor McAndrews outlined the costs, as follows:

Sidewalks: \$8.00 per sq. ft.
 Aprons: \$11.06 per sq. ft.
 Paver Strip: \$11.55 per sq. ft.
 Curbs: \$35.86 per lin. ft.
 Tree Wells: \$280 each

In addition to the above, the project also calls for new lighting and street trees.

Property owners will be able to spread their individual costs out over a 15-year repayment period. Individual notices/invoices will be mailed out to all owners, and they will have an opportunity to discuss the costs with the Board and/or Village Treasurer if they would like to do so. The costs will be tax deductible.

Mayor McAndrews pointed out that a similar assessment/cost apportionment was done in the Boston Post Road business district when that area was improved in 2004.

On motion of Trustee Komar, seconded by Trustee Walsh, and unanimously carried, the Public Hearing was closed.

Suzanne Despins of 16 Hazel Lane next appeared to request permission to create a circular driveway at her residence.

Mayor McAndrews explained that since the Board just received the hard copies of the plans this evening, they have not had sufficient time to review them or to visit the site. Therefore, she asked Ms. Despins to make her presentation, with the understanding that this request would not be voted upon until at least the April 15 meeting.

Despins, S.
Circular driveway
proposal at 16 Hazel
Lane

Ms. Despins stated that the way her house is situated on Hazel Lane is a bit unusual. There have been three or four incidents over the past 15 years where drivers have mistakenly thought that the area in question was an extension of Pryer Lane, and people have driven through the house.

She would like to narrow the driveway with pillars and construct it in a circular pattern for safety purposes, to provide additional parking, and for drainage improvements.

She added that it was extremely dangerous to back out of her driveway onto a three-way intersection. As there is no parking on either the left or right of her driveway, she would not be taking away parking spaces from anyone else. Parking is at a premium on Hazel Lane. By constructing this type of driveway, it will allow them to park on their own property instead of in front of other neighbors' houses.

Ms. Despins stated that she has spoken with every single neighbor on her street, with the exception of two, and showed them the plans. They were all in favor of her proposal.

James Lotto and Robert Keller, Landscape Architect and Architect, respectively, also attended this meeting with Ms. Despins.

Trustee Walsh questioned how the current area is set up for the stone driveway. Mr. Lotto said that the stonework was set in cement. This stonework will be removed and replaced with permanent pavers. She also questioned whether any consideration was given to a hammerhead type of driveway. Mr. Lotto advised that the geometry of the property does not allow for a hammerhead type of driveway in that location.

Ms. Despins stated that drainage is a key priority for her. In response to a question posed by Trustee Fanelli concerning the elevations, Mr. Lotto stated that the pitch of the property will stay the same and the curb will

be at existing grade, thereby allowing water to stay within the drainable pavers.

Mayor McAndrews questioned, and Ms. Despina confirmed, that there is a thermal heating and air conditioning system underground on the property.

Following further conversation, it was decided to adjourn this discussion to the April 15 meeting to provide the Board with an opportunity to visit the property, and afford Mr. Lotto with time to prepare a secondary proposal for a hammerhead driveway.

Zachary Ziegler of Burnside Consulting, Inc., next appeared to request permission to solicit door-to-door on behalf of Verizon for Verizon FiOS service.

Mr. Ziegler explained that they have the direct marketing contract with Verizon to solicit in this area on Verizon's behalf. They have recently been granted solicitation permits in the Village of Mamaroneck and Town of Mamaroneck.

Mr. Ziegler stated that his firm has been serving Verizon for three years now. By direct marketing, Verizon is able to bring in many more new clients than they can with telephone sales.

He advised that his firm conducts full background checks and drug testing before individuals can work for his company. They never go inside homes, and they do not collect any cash or checks. They deal in credit card transactions only.

Mayor McAndrews questioned whether homes that already have Verizon FiOS services would be visited. Mr. Ziegler said they would. Mayor McAndrews asked that the homes not be re-visited.

Following further discussion, on motion of Trustee Kolbert, seconded by Trustee Komar, and unanimously carried, it was:

RESOLVED, to approve the request of Burnside Consulting, Inc., to solicit door-to-door for Verizon FiOS on Mondays through Fridays from 2:00 PM to 8:00 PM, for a six-month period expiring on October 15, 2013.

Mayor McAndrews next made the following appointments:

Clerk Finn - Licensing Officer

Trustee Komar - Deputy Mayor and Alternate to Larchmont-Mamaroneck Joint Garbage Disposal Commission.

Liaison Appointments:

| | |
|------------------------|------------------------------|
| Mayor McAndrews | Police Department |
| | Joint Sanitation Commission |
| | TVS (Town/Villages/Schools) |
| | Budget and Finance Committee |
| | Cable TV Board of Control |
| | Reservoir Conservancy |
| | LISWIC |

RESOLUTION

Burnside Consulting, Inc.
Approve request for
Solicitation Permits for
Verizon FiOS sales

Mayor's annual
appointments

Trustee Liaison
Appointments

Trustee Komar: Deputy Mayor
 Fire Commissioner
 Management
 Traffic Commission
 Taxi Commissioner
 Budget and Finance Committee
 Business Dist. Improvement Comm.

Trustee Kolbert: Committee on the Environment
 Library
 TVS (Town/Villages/Schools)
 Ambulance District

Trustee Walsh: Beautification Committee
 Parks and Trees Committee
 Reservoir Conservancy
 Board of Architectural Review
 Technology Committee
 Zoning Board of Appeals
 Bills and Invoices

Trustee Fanelli: Committee on the Arts
 Coastal Zone Mgmt. Comm.
 Flint Park Conservancy
 Planning Board
 Recreation Committee
 Facilities Management
 Pine Brook Neighborhood Assn.
 Business Dist. Improvement Comm.

On motion of Trustee Komar, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLVED, to approve the reappointment of James Staudt as Village Attorney for the coming year.

RESOLUTION
Staudt, J.
 Village Attorney

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

RESOLVED, to approve the reappointment of Joanne Lanza as Deputy Treasurer for the coming year.

RESOLUTION
Lanza, J.
Dep. Vill. Treasurer

On motion of Trustee Komar, seconded by Trustee Walsh, and unanimously carried, it was:

RESOLVED, to approve the reappointment of Brian Rilley as Deputy Village Clerk and Deputy Registrar for the coming year.

RESOLUTION
Rilley, B.
Dep. Vill. Clerk &
Dep. Registrar

t On motion of Trustee Kolbert, seconded by Trusee Fanelli, and unanimously carried, it was:

RESOLVED, to approve the reappointment of Daniel Whittemore as Village Assessor for the coming year.

RESOLUTION
Whittemore, D.
 Village Assessor

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLUTION

Spires, J.D.
Village Historian

RESOLVED, to approve the appointment of Judith Doolin Spikes as Village Historian for the coming year.

On motion of Trustee Kolbert, seconded by Trustee Komar, and unanimously carried, it was

RESOLUTION

Poleway, J.
Emergency Coordinator

RESOLVED, to approve the appointment of John Poleway as Emergency Coordinator for the coming year.

On motion of Trustee Walsh, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLUTION

Larch Tree – Designated
official tree

RESOLVED, that the Board hereby declares Larchmont’s official tree to be the Larch tree.

Mayor McAndrews stated that the Police Surgeon will continue to be Dr. Zoovia Hamid, and the Village Prosecutors will continue to be James Cinque and Richard Levy.

Monthly Village Board
meeting dates

Mayor McAndrews announced that the Village Board will meet once a month unless otherwise needed, all at the Municipal Building. He announced the tentative dates for upcoming meetings as listed below, and said these dates could be changed at the pleasure of the Board:

- Monday, April 15, 2013
- Monday, May 13, 2013
- Monday, June 10, 2013
- Monday, July 15, 2013
- Monday, August 12, 2013
- Monday, September 16, 2013
- Monday, October 21, 2013
- Monday, November 18, 2013
- Monday, December 16, 2013

RESOLUTION

Memorial Day Parade
5/23/13

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLVED, to set the date of the Memorial Day Parade for Thursday, May 23, 2013 at 7:00 PM.

RESOLUTION

Authorize surety bonds
for Village employees

On motion by Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED, that all employees of the Village who are required to provide Surety Bonds according to law shall, before entering upon the duties of their respective offices, be covered by the blanket Surety Bond now in force, or a renewal thereof, and the expense shall be a charge on the Village.

RESOLUTION

Village Depositories

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

RESOLVED, that JP Morgan Chase, Bank of America, Capital One Bank, HSBC, and TD Bank, are hereby designated as depositories for Village funds for the ensuing year.

On motion of Trustee Kolbert, seconded by Trustee Eney, and unanimously carried, it was:

RESOLVED, that Treasurer Brucciani and Deputy Treasurer Lanza are the authorized signatures on all Village bank accounts.

On motion of Trustee Kolbert, seconded by Trustee Walsh, and unanimously carried, the minutes of the worksession meetings of January 7 (revised), March 12, and March 19, 2013 were approved as written and adopted.

On motion of Trustee Walsh, seconded by Trustee Kolbert, and unanimously carried, the meeting was adjourned at 9:00 PM.

RESOLUTION

Treasurer & Deputy
Treasurer –
Authorized
signatories on bank
accounts