

Work Session Meeting of the
Board of Trustees of the
Village of Larchmont held on
Monday, June 22, 2015.

PRESENT: Mayor Anne McAndrews
Deputy Mayor Lorraine Walsh
Trustee Marlene Kolbert
Trustee John Komar
Trustee Peter Fanelli

ABSENT: None

Also Present: Administrator Datino

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, with Trustees Walsh and Komar abstaining from this vote, it was:

RESOLVED, to approve minutes from the meeting held on May 18, 2015.

On motion of Trustee Fanelli, seconded by Trustee Walsh, and unanimously carried, with Trustees Kolbert and Komar abstaining from this vote, it was:

RESOLVED, to approve Resolutions 1 & 2 from the Work Session meeting held on February 9, 2015.

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, with Trustees Kolbert and Walsh abstaining from this vote, it was:

RESOLVED, to approve Resolutions 3, 4, 5, 6 & 7 from the Work Session meeting held on February 9, 2015.

On motion of Trustee Walsh, seconded by Trustee Fanelli, and unanimously carried, with Trustee Kolbert and Komar abstaining from the vote, it was:

RESOLVED, to approve minutes from the Work Session meeting held on May 21, 2015.

On motion of Trustee Walsh, seconded by Trustee Komar, and unanimously carried, the following resolution was approved:

RESOLUTION RE: AUTHORIZATION TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT FOR ENGINEERING CONSULTING SERVICES FOR THE BYRON PLACE PUMPING STATION AND TANKS UPGRADES AND REPLACEMENT

WHEREAS, the Village of Larchmont owns and maintains its own water distribution utility, which includes a pumping station built in 1925 and a series of water storage tanks that provide water pressure to the system; and

WHEREAS, the antiquated system has been previously identified by the Village Board in need of a significant investment which includes the replacement of the pumps, controllers and water storage tanks; and

WHEREAS, the extensive work will require the Village come in compliance with current Federal, State and County standards and regulations as they pertain to the distribution of drinking water; and

WHEREAS, a bond authorization was previously approved by the Village Board at its January 14, 2013 meeting to provide funding for the water storage tanks and other components of the water distribution system; and

WHEREAS, the Village Board previously approved a professional services agreement with Woodard & Curran at their March 19, 2013 meeting in the amount of \$98,150 for design services for the upgrade of the Byron Place pumping station and replacement of the tanks installed in 1925 and 1951; and

WHEREAS, Woodard & Curran have completed extensive work pursuant to the March 19, 2013 agreement, however, items outside the original scope of work have been identified as being required for the project, as such additional design and engineering services is necessary; and

WHEREAS, Woodard & Curran have provided the Village with a proposal for the additional design work, which has been reviewed by staff and agree to the terms of the agreement; now therefore be it

RESOLVED, that the Village Administrator is herein authorized to execute the attached professional services proposal with Woodard & Curran 709 Westchester Avenue, White Plains, New York, in substantially the same form as attached hereto, in an amount not to exceed \$74,000 for the services outlined in the Project Schedule and Fee Proposal; and be it further

RESOLVED, that the \$74,000 cost of the additional design work be charged to the appropriate Capital Budget Account to be determined by the Village Treasurer.

On motion of Trustee Walsh, seconded by Trustee Kolbert, and unanimously carried, the following resolution was approved:

RESOLUTION RE: AWARDING VILLAGE OF LARCHMONT CONTRACT – FURNISH, DELIVER AND INSTALL WATER METERS

WHEREAS, the Village of Larchmont owns and maintains its own water distribution utility, which includes a pumping station, water storage tanks, miles of water pipes and water meters to track consumption for billing purposes; and

WHEREAS, a bond authorization was previously approved by the Village Board at its January 14, 2013 meeting to provide funding for the water storage tanks and other components of the water distribution system including the replacement of the water meters; and

WHEREAS, on April 14, 2015 the Village publicly advertised for the receipt of bids and the Village’s consulting engineer notified three vendors of the Village of Larchmont’s Request for Proposals to Furnish, Deliver and Install Water Meters; and

WHEREAS, on the bid opening date, May 18, 2015, four sealed bids were opened and publicly read; and

WHEREAS, the lowest responsible bidder for the total project, including labor material, software, hardware and support was received from Rio Supply, Inc., 100 Allied Parkway, Sicklerville, NJ 08081, for a total bid price of \$698,876.79, which is itemized and described in detail on the attached bid tabulation sheet; and

WHEREAS, the Village’s consulting engineer has reviewed bid documents provided by Rio Supply and performed a reference check of the

references provided which include local municipalities and water districts; and

WHEREAS, the reference check confirmed Rio Supply's experience with this type of work, their proven ability to supply the required quantities of water meters and the quality of their products; now therefore be it

RESOLVED, that Village of Larchmont Contract – Furnish, Deliver and Install Water Meters, be awarded to the lowest responsible bidder, Rio Supply, Inc., 100 Allied Parkway, Sicklerville, NJ 08081 for a total bid price of \$698,876.79, which is itemized and described in detail on the attached bid tabulation sheet; and be it further

RESOLVED, that the cost of same be charged to the appropriate capital budget account to be determined by the Village Treasurer; and be it further

RESOLVED, that the Village Administrator is hereby authorized to execute the Contract behalf of the Village of Larchmont with said Rio Supply, Inc., 100 Allied Parkway, Sicklerville, NJ 08081; and be it further

RESOLVED, that the Village Administrator is herein authorized to undertake administrative acts as may be required pursuant to the terms of the Agreement.