

Minutes of the Regular Meeting of the  
Board of Trustees of the Village of  
Larchmont, held on **MONDAY, MAY 13,**  
**2013**

**PRESENT:** Mayor Anne H. McAndrews  
Deputy Mayor John Komar  
Trustees Marlene Kolbert  
Peter Fanelli

**ABSENT:** Trustee Lorraine Walsh

**Also Present:** Clerk Finn, Treasurer Brucciani  
Joanna C. Feldman, Esq., representing Village Attorney's  
Office

Mayor McAndrews welcomed all in attendance and called the meeting to order at 7:30 PM.

Lt. Wayne Sternemann of the Larchmont Fire Department appeared this evening on behalf of Captain John Caparelli to present the Fire Department's monthly report.

Fire Captain's Report

Lt. Sternemann reported that:

1. The Fire Department has responded to 272 alarms to date this year.
2. He thanked the Larchmont business owners for complying with the Fire Codes.
3. All equipment damaged by Hurricane Sandy has been replaced by FEMA and are in service.
4. On May 23, 2013, there will be a mutual aid drill at the Westchester County Fire Safety facility.
5. The Fire Department staff is currently undergoing medical evaluations.
6. Hose testing is being conducted, and all fire apparatus is in service.

Mayor McAndrews thanked Lt. Sternemann for attending this evening's meeting.

Police Chief John Poleway next presented his monthly report to the Board:

Police Chief's Report

1. The Memorial Day Parade will be held on May 23, 2013 at 7:00 PM. He reminded everyone about street closures and delays during the event, as well as increased pedestrian traffic.
2. On April 27, 2013, the Larchmont Police Department participated in Take Back the Drugs Day. Six boxes of unwanted medications were collected, totaling 119 lbs. Another collection is scheduled for October.
3. Chief Poleway reminded the audience about the leaf blower ban and the anti-idling law now that the warmer weather is upon us. He noted that the leaf blower ban begins June 1 and continues through Sept. 30.

Additionally, cars may not be idled for more than three minutes when the ambient temperature is above 40 degrees.

4. Beginning May 15, 2013, parking will be prohibited on the one-way section of Park Avenue near Manor Park.

5. As we live in a violent and unpredictable world, Chief Poleway urged everyone to stay vigilant and participate in the "If you see something, Say something" program. Reports can be made to (866) SAFENYS (723-3697), or to the Larchmont Police Department, 834-1000.

Trustee Komar questioned the handling of traffic once the Weaver Street Bridge is closed on June 3, 2013. Chief Poleway stated that his department is considering different ways to control it. The Command Officers have been speaking with the Patrol Officers and the Town of Mamaroneck Police Department to determine the best course of action.

Mayor McAndrews made the following announcements:

Mayor's Announcements

1. At the June 10 meeting, Rose Noonan of the Housing Action Council and Tiffany Zezula of Pace Law Center will make a presentation to the Board on affordable housing and zoning issues.

2. The Garden Club of Larchmont is celebrating their 100<sup>th</sup> anniversary this year. In honor of that milestone, and in gratitude for their efforts to design and install new landscaping at the Larchmont Library, a ceremony will be held there on June 8, 2013 at 3:30 PM to dedicate the new Centennial Garden. Mayor McAndrews and Town Supervisor Nancy Seligson will be issuing a joint proclamation to acknowledge the Garden Club's achievements.

3. Village Hall offices will begin summer hours on May 28, 2013. Offices will be open from 8:30 AM to 4:00 PM through August 30.

4. Mayor McAndrews updated the audience on the status of the Palmer Avenue Streetscape Improvement Project. She gave background information regarding the Federal Grant awarded to the Village for this project and the amount of paperwork that has been associated with getting the project to the point it is at now. However, due to circumstances beyond the Village's control, the project has had to be shut down until at least May 28, 2013.

Stephanie Owens of Stephanie's Kloset next appeared on behalf of a number of merchants who do not belong to the Chamber of Commerce, to request permission to hold a sidewalk sale on May 30-June 1, 2013.

Owens, S.  
Stephanie's Kloset  
Request for sidewalk  
sales for non-Chamber of  
Commerce members

Ms. Owens stated that since they are not members of the Chamber of Commerce, and if the Chamber does not want to sponsor them during this sale, they will obtain the appropriate insurance for the merchants who choose to participate.

She noted that these sales are important to merchants as they factor the sale results into their half-year financial calculations. Merchants lose thousands of dollars if sidewalk sales are not held. Ms. Owens submitted a list of stores who wish to participate in these sales.

Chris Cassese, incoming Chamber of Commerce President and employee at The Coughlin Group, addressed the Board and explained the various aspects of insurance issues that the businesses may face if they follow through with this sidewalk sale event. He said it would behoove them to join the Chamber of Commerce and participate in their sidewalk sale event as they have the appropriate insurance coverage for up to five events per year.

Judy Graham of Pink on Palmer and Clutch concurred with Mr. Cassese’s comments. She thanked Ms. Owens for offering space in front of another storefront for her to sell her items, but she declined, saying that it would be difficult to get her merchandise over to another location. She believed that merchants should join the Chamber of Commerce in order to participate in sidewalk sale events.

Ms. Owens agreed to see if the non-member merchants would be willing to join the Chamber so that they could participate in the sidewalk sale days.

Following further discussion, on motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

**RESOLVED**, to authorize the Larchmont Chamber of Commerce to hold sidewalk sale days on May 30-June 1, 2013, with a list of all participants to be submitted to the Village Clerk’s Office by 3:00 PM on May 24.

**RESOLUTION**

Auth. Chamber of Commerce to hold sidewalk sales May 30-June 1, 2013

Mayor McAndrews next updated the audience on the status of the Palmer Avenue Streetscape Project.

She explained that the Village has sent the contractor a notice to suspend operations on the street because of observations in his performance. The Village is working very hard towards continuing this contract if at all possible. The contractor is making submittals to our engineers and attorney and are having materials delivered in a timely fashion. The Village has put them under time constraints to show performance.

Palmer Avenue Streetscape Improvement Project update

Merchants and residents that appeared to speak in connection with this project included:

- Judy Graham – Pink on Palmer and Clutch
- Dave Manney – 2 Shadow Lane

Ms. Graham expressed her concerns about the scheduling of this work now that it has been suspended. As days click away, merchants get closer and closer to holiday season shopping. Mayor McAndrews explained that this delay will now push the project into October, with contractors working on weekends. The contractor has a certain number of days in which to complete the project or they will incur penalties.

Mr. Manney addressed the Board concerning the condition of Pine Brook Park now that construction material and equipment are being stored there. He said that he sent a series of photos to the Mayor this morning to show its poor condition. Parents had no idea of what was going on there until recently.

He said trucks are driving around the perimeter of the fencing, and an outhouse has been placed alongside the swing set. The t-ball field is being destroyed.

Mayor McAndrews explained that one of the reasons the contractor has been permitted to use Pine Brook Park as a staging area is that they will be restoring the area to a better condition than it is now. When questioned by Mr. Manney whether that agreement has been put into writing, Mayor McAndrews stated that it has not been memorialized in writing as yet.

Trustee Fanelli added that the Board spent many months looking at staging locations. Earlier at this meeting, Mr. Manney questioned why the staging area had not been located in the lot near the Guitar Center on Palmer Avenue. Trustee Fanelli clarified that it was not placed in that area because the Village does not own the property.

Mayor McAndrews apologized to the audience for what has happened with this project to date. She said that the Board is working very hard to have the issues straightened out as quickly as possible so that work may resume.

#### Trustee Reports

Trustee Fanelli reported on the following:

1. The Public Works Department has been busy with many projects since his last report, including:
  - Landscape maintenance is continuing in all parks.
  - Twenty-five (25) new trees have been planted.
  - Catch basins have been cleaned, with six (6) damaged ones being re-built.
  - Parking lots have been cleaned and re-stripped.
  - One water leak has been repaired.
  - Street lights have been repaired.
  - Work continues at the Reservoir, with 29 new trees and shrubs planted and 20 more expected to be planted shortly.
2. Tennis courts at Flint Park are open. He urged residents wishing to play tennis to obtain their permits.
3. The Committee on the Arts concert series will begin on July 4 at Manor Park. Concerts will take place in Flint Park on the remaining Thursday evenings in July.
4. The Recreation Committee sponsored a Tennis Clinic for children on May 1, and it was very successful.
5. The Fire Department looked at the Rescue One truck in West Harrison recently to get an idea on the type of replacement truck the Village will need. The Village is looking for a 12' box instead of a 10' box like West Harrison has in their fleet.
6. He reminded the audience that the Larchmont Run – Sprint for Flint will take place on June 14, 2013.

Trustee Kolbert reported on the following:

1. She reminded the audience that the Village has both an anti-idling law and a leaf blower law. She asked that property owners speak to their gardeners to let them know that the use of leaf blowers is not from June 1- September 30 annually.
2. She reminded the audience that the Village will be instituting its Plastic Ban beginning on October 1. She encouraged everyone to start bringing their own reusable bags when they shop in the Village.
3. She extended the Board's congratulations to Mary Lee Berridge and Lynn Reichgott for the recognition they received at the recent At Home on The Sound event. A \$500 donation of books was made in their honor.
4. She congratulated the Food Pantry on 20 years of service to the tri-municipal area.
5. After Memorial Day, the Library will be closed on Sundays in June, July, and August.
6. The Friends of the Library will be hosting programs by Davis Sobel and Carol Loomis in the coming weeks.
7. She announced that Barbara Liptack has been appointed to the position of Trustee on the Library Board of Trustees. Trustee Kolbert extended the Board's congratulations and appreciation to her for serving in this position.
8. Westchester County will be bringing its mobile shredder to Larchmont on September 21, 2013. Further details will be announced when they are received.
9. The Farmer's Market will be opening on May 25, 2013, in Lot #3 at the Railroad Station.

On motion of Trustee Komar, seconded by Trustee Kolbert, and unanimously carried, the public hearing to consider a water rate increase for the Village of Larchmont was opened.

Mayor McAndrews stated that this increase would be to the service charge for water meters that are installed on buildings and homes receiving water service in the Village. She explained that she currently pays \$37 semi-annually for a ¾" meter installed on her home. The proposal would increase this charge by 10 percent.

She said that due to increased charges being incurred by the Village of Larchmont's Water Fund, this additional source of revenue is now necessary to offset those costs. Treasurer Brucciani elaborated on this statement, indicating that the Water Fund has incurred \$150,000 of unexpected charges in recent months.

Following further discussion, on motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLUTION**

Approve increase of water service charges for all Village of Larchmont water customers

**RESOLVED**, to approve a 10 percent (10%) water service charge increase, to be assessed to all Village of Larchmont water customers.

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLVED**, that the Board authorizes, subject to permissive referendum, the purchase of machinery, apparatus, and equipment, for construction and maintenance purposes for the Department of Public Works, in and for the Village of Larchmont, at an aggregate maximum estimated cost of \$317,303, and further authorizes the issuance of \$317,303 serial bonds of said Village to pay the cost thereof.

**RESOLUTION**

Auth. Treasurer to obtain bond for purchase of Public Works Department equipment

Treasurer Brucciani noted that the equipment to be purchased under this resolution would be:

- One spreader
- One dump truck
- Three pick-up trucks
- One ride-on mower
- Ford Focus automobiles

The vote on the above resolution was as follows:

**AYES**: Mayor McAndrews, Trustee Fanelli, Trustee Komar, Trustee Kolbert, Trustee Walsh.

**NAYS**: None

On motion of Trustee Kolbert, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLUTION**

Auth. Treasurer to obtain bond for replacement of gasoline tank at Public Works Yard

**RESOLVED**, that the Board hereby authorizes, subject to permissive referendum, the replacement of the gasoline tank at the Village Yard, in and for the Village of Larchmont, Westchester County, New York, at a maximum estimated cost of \$65,605, and further authorizes the issuance of serial bonds not exceeding \$65,605 of said Village to pay the cost thereof.

The vote on the above resolution was as follows:

**AYES**: Mayor McAndrews, Trustee Fanelli, Trustee Komar, Trustee Kolbert, Trustee Walsh.

**NAYS**: None

Trustee Fanelli advised that the Fire Department is in need of a new Rescue One vehicle and a new Fire Chief's SUV.

He noted that the current Rescue One vehicle has been very kind to the Village, but it now needs to be replaced. The new vehicle would have LED lighting, a generator, etc. The Fire Department would like a 12' box for storing a number of supplies on the truck, and it would have a four-man cab and a F-550 chassis.

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, it was:

**RESOLVED**, that the Board hereby authorizes, subject to permissive referendum, the purchase of vehicles for the Fire Department, for the Village of Larchmont, Westchester County, New York, at an aggregate maximum estimated cost of \$317,092, and further authorizes the issuance of serial bonds of said Village to pay the cost thereof.

**RESOLUTION**

Auth. Treasurer to obtain **b**ond for purchase of **F**ire Department vehicles

The vote on the above resolution was as follows:

**AYES:** Mayor McAndrews, Trustee Fanelli, Trustee Komar, Trustee Kolbert, Trustee Walsh.

**NAYS:** None

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

**RESOLVED**, that the Board authorizes the Village Treasurer to make all necessary journal entries to close the books for the fiscal year 2012-2013.

**RESOLUTION**

Auth. **T**reasurer to **c**lose books for **f**iscal year 2012-2013

On motion of Trustee Kolbert, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLVED**, that the Board hereby authorizes Mayor McAndrews to enter into an agreement with Down to Earth Markets to operate the 2013 Farmer's Market in Lot #3 at the Larchmont Railroad Station, subject to review of said agreement by the Village Attorney.

**RESOLUTION**

Auth. Mayor to enter into agreement with **D**own to Earth Markets for 2013 **F**armer's Market

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

**RESOLVED**, to approve the request by the Recreation Committee to place a link on the Village of Larchmont's website for Active.com, to afford participants with an opportunity to register online for the Larchmont Run-Sprint for Flint race this year.

**RESOLUTION**

**A**ctive.com Authorization to place link on Village website for **L**archmont **R**un online registration opportunity

On motion of Trustee Komar, seconded by Trustee Fanelli, and unanimously carried, the minutes of the meeting of April 1, 2013 were approved.

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, the minutes of the work sessions of April 15, April 25, and May 6 were approved.

Mayor McAndrews announced that the next Village Board meeting will be held on June 10, 2013 at 7:30 PM.

Approval of bills was held over to a special work session of the Board that is scheduled for May 23 at 5:00 PM.

On motion of Trustee Komar, seconded by Trustee Kolbert, and unanimously carried, the meeting was adjourned at 9:35 PM.