

Minutes of the Regular Meeting
The Board of Trustees of the
Village of Larchmont held on
Monday, September 28, 2015.

PRESENT: Mayor Anne McAndrews
Deputy Mayor Lorraine Walsh
Trustees Marlene Kolbert
John Komar
Peter Fanelli

ABSENT: Deputy Clerk Riley

Also Present: Administrator Datino, Treasurer Brucciani,
Joanna C. Feldman, Esq., representing Village Attorney's office

Mayor McAndrews called the meeting to order and welcomed all in attendance.

Mayor McAndrews welcomed all those present and made the following announcements:

1. Peter Gaito will be stepping down as Chair from the Planning Board. Mr. Gaito has been a member of the Planning Board for 27 years and was thanked for his many years of service on the Planning Board. Mayor McAndrews presented Mr. Gaito with a Proclamation. Mr. Gaito will be staying on the Planning Board through the next couple of meetings. Proclamation
Gaito, P.
Planning Board
2. John Parkinson Jr. will be the new Chair for the Planning Board.
3. The Arts Festival, 125th Anniversary Street Fair and Big Truck Day were all well attended and successful events. Dee Van Eyk and Trustee Fanelli were thanked for their work with the 125th Anniversary. Some of the winners of the various competitions are listed below: Parkinson, J. Jr.
Chair
Planning Board
 - a. Kenise Barnes/Sotherby's Art Award – Lola York for her work in mixed media collage.
 - b. Liz Capro Youth Art Award – Se Macelroy
 - c. Honorable Mention – Enhanced Award – Flower Bar, Vintage Kitchen and Fox Funeral Home
 - d. Honorable Mention – LaRiserva, Turquoise and Lusardi's
4. Steve Lehman has been appointed as a member of the Traffic Commission. Lehman, S.
Traffic Commission
5. With regard to the Water Meter Replacement Project - There are around 500 cards that will be mailed out to the first targeted area in the Village on Friday. These cards will contain a code number and a website that residents can make an appointment to have the company come to your home and replace your water meter. Residents that have not received a card or code number can go on the Village of Larchmont's website and click on the area about replacement of water meters and you can register without a code number. The replacement of the water meters will begin soon and it will be a big improvement to our water system.

Mayor McAndrews stated the Village Board will set two public hearings for the meeting of October 19, 2015.

RESOLUTION
Public Hearing
Construction Noise
10/19/15

On motion of Trustee Fanelli, seconded by John Komar and unanimously carried, it was:

RESOLVED, that a Public Hearing is hereby scheduled by the Village Board of the Village of Larchmont to be held in the Court Room in Village Hall on Monday, October 19, 2015, at 7:30 PM on proposed amendments to Larchmont Village Code Chapter §195-4, "Motor vehicles, power tools and construction equipment" to amend that §195-4, prohibit the operation of construction equipment on Sundays and holidays; and be it further that the Village Clerk is hereby directed to advertise said Public Hearing.

RESOLUTION
Public Hearing
Community Choice
Aggregation
10/19/15

On motion of Trustee Kolbert, seconded by Trustee Walsh and unanimously carried it was:

RESOLVED, that a Public Hearing is hereby scheduled by the Village Board of the Village of Larchmont to be held in the Court Room in Village Hall on Monday, October 19, 2015, at 7:30 PM on proposed amendments to Larchmont Village code by adding a new Chapter 137 entitled "Community Choice Aggregation (Energy) Program" to establish a Community Aggregation (Energy) program in the Village of Larchmont; and be it further that the Village Clerk is hereby directed to advertise said Public Hearing.

McGraw, M.
Comm. On the
Environment

Some community members were in the audience to show support for the Community Choice Aggregation Program. Ms. Millie McGraw, from the Committee on the Environment addressed the Village Board and stated her strong support for the CCA as it will reduce the gas and electric bills by possibly 15%. Ms. McGraw stated that when communities ban together by volume, they are able to negotiate a better price. Residents can opt up, which would have their deliveries made through renewables, either solar or wind. Residents can also opt out and not participate in the program and keep their current involvement.

Mayor McAndrews asked how many other communities have done this or how many are staged? Ms. McGraw stated she is not sure, but knows the Town of Mamaroneck has done it. Trustee Kolbert believes that 22 other communities are participating in this program. Westchester County is the pilot program for New York State. Trustee Walsh clarified that individuals will still be paying for the delivery charges for Con Edison.

The question was raised if businesses were eligible for this Program as well. Attorney Feldman stated she believes small businesses are eligible for the CCA Program.

A discussion ensued regarding the CCA Program.

Mayor McAndrews thanked Ms. McGraw for her comments.

Chief Poleway gave the Police Department report:

Police Chief's Report

1. Captain Rigano and the entire police department were thanked for their efforts with the events on September 26, 2015. There were an estimated 1500 people on the day of the event but, it could be closer to 2000 people. It was a great day and everyone seemed to have a good time.
2. Chief Poleway, Administrator Datino, Mayor McAndrews, Chief Caparelli and Rick Vetere attended a Emergency Municipal Table Talk in White Plains on September 18, 2015, sponsored by Westchester County. The talk involved an emergency scenario that they were tasked in solving with the resources available to them. The event focused on executive decision making and coordination between Police, Fire and Public Works during a disaster. It is an annual event to collaborate on finding practical solutions to significant incidents and then consider the consequences of the actions that are decided upon. It helps lead to discussions on our own local capabilities and what can be done to insure they are as prepared as possible for serious incidents.
3. September is National Preparedness Month. FEMA encourages everyone to be ready for an emergency. The Prepare-a-thon campaign is for individuals, families and organizations to better prepare for emergencies. The campaign offers preparedness guides, checklists and resources to better prepare for common natural hazards and take action such as downloading alerts and warnings, holding a drill or safeguarding critical documents. FEMA recommends two websites for more information www.ready.gov or www.listo.gov
4. Hurricane season runs from June 1 to November 30. The peak season for hurricanes varies according to the region and our peak time is typically between mid-August and September. Governor Cuomo set up a Citizens Preparedness Corp. which helps to better prepare people for severe weather events. They also help to provide tools and resources to prepare and respond accordingly. Chief Poleway noted this evening across the street at the Larchmont Library, area residents are taking training on responding to a manmade or natural disaster. Information includes developing an emergency family plan, stockpiling, stocking up on emergency supplies, and proper preparation in the home, making sure smoke and carbon monoxide detectors and fire extinguishers are all available and in working order. For more information on this program go to: prepare.ny.gov
5. If anyone is not on the Village's list to receive notification and alerts, please go on the Village of Larchmont website, www.villageoflarchmont.org and click on the link to allow residents to fill-in relevant information so that you can be contacted in the event of an emergency.

Police Chief's Report
Con't.

6. The Village Code , Section 273-35.1 Anti-Idling allows for cars either parked or standing to idle no longer than 3 minutes if the temperature is in excess of 40 degree Fahrenheit. Chief Poleway stated the areas that see the idling more often are around the schools and train stations. The public was reminded to please abide by the law.
7. Schools are in session and please be aware that the speed limit is lower in the school zones, from 30 mph. to 20 mph. Please be consciousness and careful with kids walking and biking to and from school.
8. Be mindful of buses unloading and loading children. You are required to stop in both directions when the buses are loading and unloading. Police will be patrolling school zones for driving violations so please be patient and slow down.
9. As you are aware, New York State participates in the nationwide "If you see something, SAY SOMETHING" program regarding suspicious or possibly terrorist activity. If you observe something that may be suspicious, please do not keep it to yourself – call the 24 hour NYS Terrorism Tips Line at 866 SAFE-NYS (866-723-2697) or simply call 911 or call the Larchmont Police Department at 834-1000.

Trustee Kolbert asked about the Drug Take Back program also held on September 26, 2015. Chief Poleway stated that he did not have an exact count of pounds, which is how it is measured, but indicated there was a good turn-out. Trustee Kolbert also mentioned how the "if you see something, SAY SOMETHING" worked successfully and it was not terrorism related, but rather the safety of the public. Chief Poleway agreed that it was the perfect example; two ladies were sitting outside at Tequila Sunrise and one of them noticed a crack in the facade and alerted the waiter. All patrons sitting outside were moved inside and moments later the facade collapsed. Thank goodness no one was hurt, including people walking on the sidewalk. Chief Poleway stated those two ladies should be acknowledged for their help and it will help encourage others to do so. Mayor McAndrews stated the Village Board is planning on doing something to acknowledge both women.

Fire Chief's Report

Chief Caparelli made the following report.

1. There have been 691 alarms to date
2. There was a Hazmat Incident at 32-34 Vanderburgh Avenue. The building was removing the heating unit and asbestos was removed and disposed of improperly. NYS Dept. of Labor, DEC, Police, Fire and DPW were all involved. The Department of Labor was involved as a variance from Albany was required to be able to move the Sanitation truck.
3. There was a fire at Anderson's Book Store. The fire started from a shorted out power strip under the counter and it affected the display area near the front of the store.

4. Tequila Sunrise had the facade from the building collapse. The Larchmont Fire Department, Police Department, Public Works Department were involved as well as Pelham Manor, Town of Mamaroneck, New Rochelle. As Chief Poleway stated before, thank goodness no one was injured, as it was during the lunchtime hours and the sidewalks are usually busy with people.
5. Mutual Aid was given to the Town of Mamaroneck Fire Department 3 times and the Greenville Fire Department 1 time.
6. Mutual Aid was received by the Town of Mamaroneck Fire Department 2 times, Pelham Manor and New Rochelle, 1 time.
7. On September 26, 2015 the Larchmont 125 Celebration kicked off with a large block party event. I would like to thank the Volunteer staff who participated in providing fireman games, traffic duty, smoke trailer instruction and big truck day supervision. They did a great job interacting with the residents and providing an enjoyable time for all who attended.
8. Fire Prevention Week is October 4-10. This year's topic is a smoke detector in every bedroom. Please install or replace your batteries in your smoke detectors during this week to keep your family safe from fire and its effects.
9. The change in the weather is also the time when residents turn their heating systems on and build fires in their fireplaces. I would remind all residents to insure their chimney's and heating system flues are free from debris and ready for the upcoming season. Please dispose of fireplace ash in a metal container outside their home at least 10 feet from any combustible material.
10. I will be traveling to Michigan for the final inspection of the new Rescue 1 this week. Providing all goes well, the apparatus will be sent to the facility in Long Island for final lettering and radio installation. We should receive delivery soon after.
11. The Fire Department received the delivery of the 25 Scott Air Packs and 50 Bottles as part of the AFG Grant award. They will be put into service as soon as training on the new packs is complete.
12. Fire Inspection and Code Enforcement efforts are ongoing.
13. All apparatus and equipment are in service.

Mayor McAndrews thanked Chief Caparelli for his work on Code Enforcement. Mayor McAndrews also noted that there seems to be work going on at the 5 and 10 store on Palmer Avenue. Chief Caparelli stated they are moving on the façade and work is going on inside the store as well.

Trustee Reports

Trustee Fanelli made the following report:

1. The 125th anniversary celebration on September 26, 2015 was fantastic. It was well attended and much of the success had to do with the numerous volunteers. Trustee Fanelli thanked many people for their hard work with the event, especially Dee Van Eyk.
2. The Volunteer Fire Department, the Professional Firefighters, Larchmont Police Department and the Department of Public Works were all thanked for their hard work on the day of the event.
3. The featured artist Michael Dollar was thanked for his work.

Trustee Komar made the following report:

1. Trustee Komar stated the 125th anniversary was a great event and seemed to run very well. Mr. Komar helped with serving pies at the event, each pie slice was \$1.00 and they made \$160. He noted that combining all the events on the same day drew a large turnout and a diverse crowd.
2. Trustee Komar noted that there were two holidays that will need to be added to the amendment to the Motor Vehicles, Power Tools and Construction Equipment, Christmas and New Year's.

Trustee Walsh made the following report:

1. Trustee Walsh stated the day started out at the Larchmont Library for the dedication of Ryder's Garden on the left side of the Larchmont Library, following the pathway. There is orange fire truck planted in the garden in memory of Ryder Gordon Brown, who passed away at the age of 3 years. The garden is beautiful and was designed by Catherine Wachs. Trustee Walsh agreed that the 125th anniversary celebration and all the events were great and enjoyed by many.
2. The credit card machines have arrived at Village Hall and should be operational in the next few weeks in the Treasurer's Office, Building Department and Clerk's Office.

Trustee Kolbert made the following report:

1. The dedication to Ryder's Garden was wonderful. Ms. Brown spoke to the crowd and gave a very moving message.
2. The 125th Anniversary was spectacular and concurs with the rest of the Board.
3. Congratulations to Dee Van Eyk for her work on the 125th celebration.
4. The cocktail party at the Bevin and Shore Club was very enjoyable.
5. The library transformation will begin soon. The library will be closed sometime in early December through May. Information will be available on how to access books while the library is closed.
6. Residents were encouraged to leave their leaves in their gardens and if it possible have their gardeners mulch them up.

- 7. The Environmental Committee is focusing on home gardening and will be combining forces with the Village of Mamaroneck Environmental Committee.
- 8. Condolences to the Light family on the passing of Frank Light. The Light family lives in the Village of Mamaroneck but Mr. Light was one of the founding members of the Emelin Theater and LMC-TV.
- 9. Trustee Kolbert will not be at the October 19, 2015 meeting where the CCA Program will be discussed but she sends her support on the project.
- 10. She sends her support of the amendment to the Motor Vehicles, Power Tools and Construction Equipment code as well.

Trustee Reports
Con't.

A discussion ensued regarding parking rates and how they compare to area communities. Mayor McAndrews noted that all the parking rates will have a 3% increase except temporary, scooters and replacement permits.

On motion of Trustee Kolbert, seconded by Trustee Walsh and unanimously carried, it was:

RESOLUTION

Approve 2016 Parking Rates

WHEREAS, on an annual basis, the Village reviews its schedule of Parking Permit & Meter Rates relative to current operating costs, chronology of previous increases and the completion of comparative municipal surveys, in conjunction with review and discussion of the Board of Trustees; and

WHEREAS, the Village Board reviewed and discussed the proposed 2016 Parking Permit & Meter Rate Schedule at its September 16, 2015 work session and supported the proposed rate changes; now therefore be it

RESOLVED, that the 2016 Parking Permit & Rate Schedule, attached hereto and made a part hereof, is adopted, effective January 1, 2016; and be it further

RESOLVED, that the Village Clerk is hereby directed to publish notice of the Parking Permit Rate increases. Administrator Datino noted that the plans were prepared by Woodward and Curran and the Department of Health has approved the plan as bid documents specify. The plan is for the tank and pumps to be in and operational by the spring of 2016. The pumps after completion will be operational year round and have a variable flow versus the current constant flow, encouraging conservation.

On motion of Trustee Komar, seconded Trustee Fanelli, and unanimously carried, it was:

RESOLUTION

Auth. AAdministrator to
Advertise bid documents
Byron Place Pump Station

WHEREAS, the Village of Larchmont owns and maintains its own water distribution utility, which includes a pumping station built in 1925 and a series of water storage tanks that provide water pressure to the system; and

WHEREAS, the antiquated system has been previously identified by the Village Board in need of a significant investment which includes the replacement of the pumps, controllers and water storage tanks; and

WHEREAS, the extensive work will require the Village come in compliance with current Federal, State and County standards and regulations as they pertain to the distribution of drinking water; and

WHEREAS, a bond authorization was previously approved by the Village Board at its January 14, 2013 meeting to provide funding for the water storage tanks and other components of the water distribution system; and

WHEREAS, the Village Board previously approved a professional services agreement with Woodard & Curran at their March 19, 2013 meeting for design services for the upgrade of the Byron Place pumping station and replacement of the tanks installed in 1925 and 1951; and

WHEREAS, Woodard & Curran have completed the work pursuant to the March 19, 2013 agreement and the bid documents for the pumping station repairs and upgrades are now in a final form and have been approved by the Westchester County Department of Health; now therefore be it

RESOLVED, that the Village Administrator is herein authorized to advertise the bid documents for the upgrades and repairs to the Byron Place Pumping Station.

Mayor McAndrews noted that the Village Administrator has advised that certain types of votes will require calling the role and if you see that change that is why.

Administrator Datino provided information on the tentative agreement that has been ratified by the Fire Fighters union.

RESOLUTION

Auth. AAdministrator to
Execute CB A w/
Larchmont Professional
Fire Fighters Assn.
6/1/15-5/31/18

On motion of Trustee Walsh, seconded by Trustee Fanelli and unanimously carried, it was:

WHEREAS, the Village of Larchmont (“Village”) and Larchmont Professional Fire Fighters Association (“LPFFA”) are parties to a Collective Bargaining Agreement that expired on May 31, 2015; and

WHEREAS, changes to the terms and conditions of employment were agreed upon by the parties and placed in the form of a Memorandum of Agreement dated September 10, 2015; and

WHEREAS, the membership of the LPFFA ratified the terms and conditions contained in the Memorandum of Agreement on September 10, 2015; and

WHEREAS, the Memorandum of Agreement between the Village and the LPFFA regarding the terms and conditions of employment for the period June 1, 2015 through and including May 31, 2018 is being presented for approval by the Village of Larchmont Board of Trustees; now therefore be it

RESOLVED, that the Memorandum of Agreement between the Village and the LPFFA dated September 10, 2015 regarding the terms and conditions of employment for the period June 1, 2015 through and including May 31, 2018 is hereby approved; and be it further

RESOLVED, that the Village Administrator is hereby authorized to execute a Collective Bargaining Agreement for the period June 1, 2015 through and including May 31, 2018 between the Village and the LPFFA incorporating the terms and conditions of said Memorandum of Agreement.

On motion of Trustee Walsh, seconded by Trustee Fanelli, and unanimously carried, it was:

WHEREAS, the Village of Larchmont (Village) and the Larchmont Professional Fire Fighters Association (LPFFA) are parties to a Collective Bargaining Agreement (CBA); and

WHEREAS, Article 13 Section 1(b) of the CBA provides for partial tuition reimbursement at a maximum of \$200 per credit hour for approved and related course work upon its successful completion; and

WHEREAS, the Fire Chief has reviewed the course work completed by Fire Fighter Richard Valentine and agrees that the course the work is related to firefighting; now therefore be it

RESOLVED, that the Village Board approves the tuition reimbursement pursuant to Article 13 Section 1(b) of the CBA to Fire Fighter Richard Valentine in the amount of \$2,400 and herein authorizes the Village Treasurer to make said payment.

On motion Trustee Walsh, seconded by Trustee Komar, and unanimously carried it was:

WHEREAS, the Village's Automotive Mechanic Foreman, John Ferrara indicated that he would be retiring from the Village on or about October 1, 2015 after 23 years of dedicated service; and

WHEREAS, the Village Board at its August 31, 2015 work session authorized the Village Administrator to search for, interview and recommend a candidate to replace Mr. Ferrara; and

WHEREAS, the Village Administrator, DPW General Foreman and Assistant Foreman formed a committee that canvassed for and interviewed qualified candidates, unanimously recommending Michael Schnabel as the most qualified individual to fill the role as Automotive Mechanic Foreman; now therefore be it

RESOLUTION

Auth. **A**dministrator to
Execute **T**uition
reimbursement
Valentine, R.
Fire Dept.

RESOLUTION

Schnabel, M.
Mechanic
DPW

RESOLVED, that the Village Board appoints Michael Schnabel to the Village of Larchmont Department of Public Works as Automotive Mechanic Foreman, at an annual salary of \$73,480 and said appointment is subject to Civil Service Rules and a probationary period of 52 weeks.

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

RESOLUTION

Auth. Treasurer to submit 2015 Court Clerk's audit to NYS Office of Court Admin.

RESOLVED, to authorize Treasurer Brucciani to submit the Court Clerk's Office 2015 audit report to the New York State Office of Court Administration.

RESOLUTION

Auth. Treasurer to transfer funds

On motion of Trustee Walsh, seconded by Trustee Komar and unanimously carried, it was:

RESOLVED, to authorize the Village Treasurer to an amount of \$25,865.67 from Capital Fund General Ledger No. H 1997.4.1620.5006, representing Capital Project No. 28-4, Village Hall Maintenance and Improvement, to Capital Fund General Ledger No. 1997.4.1620.5008, representing Capital Project No. 13-4, Village Hall FEMA Grant for the Development of a Hazard Mitigation Plan and Purchase and installation of a Generator. This transfer of funds transaction will effectively eliminate the deficit balance of \$25,865.67 currently existing in Capital Project No. 13-4, Village Hall FEMA Grant for the Development of a Hazard Mitigation Plan and Purchase and Installation of a Generator, and reduce the unused balance in the Capital Project No. 28-4 Village Hall Maintenance and Improvement, from \$135,966.50 to \$110,100.83. The remainder of the balance in Capital Project No. 28-4, Village Hall Maintenance and Improvement will be utilized to subsidize other Village Hall Improvements, or more specifically, the immediate need of window replacement at Village Hall. This transaction is in furtherance of the Villages initiative to clean-up deficit balances existing within various capital projects within the Capital Fund. Since this Fund, and involves no transfer of funds from another Village fund, there is no impact to the overall fund balances Village-wide.

Treasurer Brucciani noted that there are dormant accounts that he is starting to close out.

Mayor's Announcements

The Mayor next announced Resolutions that were approved at previous work sessions:

1. Salary increase for Department Heads and Appointed Personnel
2. Tuition Reimbursement, PEO Tammy Vasquez
3. Agreement with Village Code to purchase software for the Building Department in the amount of \$32,800
4. Abstract Audit Voucher #4 – dated August 31, 2015, \$346,332.22
5. John Parkinson, Jr. was appointed Chair of the Planning Board
6. Steve Lehman was appointed as a member to the Traffic Commission

On motion of Trustee Komar, seconded by Trustee Walsh, and unanimously carried, it was:

RESOLVED, to approve the minutes of August 17, 2015.

RESOLUTION

Approve minutes
August 17, 2015

On motion of Trustee Walsh, seconded by Trustee Komar, and unanimously carried, it was:

RESOLVED, to approve the work session minutes of June 22, 2015.

RESOLUTION

Approve work session minutes
June 22, 2015

On motion of Trustee Komar, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED, to approve the work session minutes of August 31, 2015.

RESOLUTION

Approve work session minutes
August 31, 2015

On motion of Trustee Komar, seconded by Trustee Walsh and unanimously carried, it was:

RESOLVED, to approve the work session minutes of September 16, 2015.

RESOLUTION

Approve work session minutes
September 16, 2015

Mayor McAndrews announced the upcoming meeting dates for the Village Board:

October 5, 2015 at 7:00 PM – Work Session meeting
October 19, 2015 at 8:00 PM – Village Board meeting
October 26, 2015 @7:00 PM – Work Session meeting

Uppcoming meetings

On motion of Trustee Kolbert, seconded by Trustee Komar and unanimously carried, it was:

RESOLVED, that Abstract Audited Voucher #5, dated September 28, 2015, in the amount of \$184,264.34, per copies filed with the Clerk, be paid, subject to confirmation and approval of Trustee Walsh.

On motion of Trustee Walsh, seconded by Trustee Kolbert and unanimously carried, the meeting adjourned.