

Minutes of Regular Meeting of the Board of
Trustees of the Village of Larchmont, held on
Monday, January 27, 2014

PRESENT: Mayor Anne H. McAndrews
Deputy Mayor John Komar
Trustees Marlene Kolbert
Lorraine Walsh
Peter Fanelli

ABSENT: Treasurer Brucciani

Also Present: Dep. Clerk Riley, Joanna C. Feldman, Esq., representing
Village Attorney's Office.

Mayor McAndrews welcomed everyone and called the meeting to order
at 7:55 PM.

The Mayor made the following announcements.

Mayor's Announcements

1. Condolences to Trustee Fanelli and his family on the passing of his
mother, Frances.
2. Condolences to Public Works mechanic, John Ferrara, on his
mother's passing.
3. The Board will hold the following meetings:
 - a. Budget work session February 4, 2014
 - b. Work session February 10, 2014
 - c. Public meeting February 24, 2014
4. Village Law requires that snow must be removed from sidewalks
within 24 hours after the completion of a storm.

On motion of Trustee Kolbert, seconded by Trustee Walsh and,
unanimously carried, it was:

RESOLVED, to appoint Ellen Martin and Bonnie Weinbach as members of
the Committee on the Environment.

RESOLUTION

Martin, E.
Weinbach, B.
Committee on the
Environment

On motion of Trustee Komar, seconded by Trustee Fanelli, and
unanimously carried, it was:

RESOLVED, to appoint Andre Kaplan as a member of the Board of
Architectural Review.

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and
unanimously carried, it was:

RESOLVED, to appoint Michael Kern to the position of part-time Court
Attendant.

RESOLUTION

Kern, M.
Court Attendant

Next, Kate Verni and Carolyn Lee from the Recreation Committee spoke
to the Board about this year's "Sprint to Flint." The event will take place
on Friday, June 13th. The course will start in Flint Park, continue through
the Manor, and end back at Flint Park.

Sprint to Flint Race
6/13/14

Mayor McAndrews stated that due to the large amount of participants and spectators at the race over the past two years, there will be no Little League games scheduled that night to prevent overcrowding at Flint Park. The Board concurred with this recommendation and approved this event.

Presentation of
Proclamation to Chris and
Kate Verni

The Mayor then presented a proclamation to past Deputy Mayor Chris Verni and his wife, Recreation Chair Kate Verni, for their years of service to the Village. The Verni's will be moving shortly to the Village of Mamaroneck.

Mr. Verni thanked the Mayor and the Board for the honor. Mrs. Verni said the Village was a great place to raise their children and that they were both grateful for the opportunity to volunteer.

Mmamaroneck Schools
Foundation Junior
Triathlon
9/27/14

Carolyn Lee addressed the Board again, this time on behalf of the Mamaroneck Schools Foundation Junior Triathlon. The event will take place Saturday, September 27 between 6:30-11:30 AM. The only part of the triathlon that will take place inside the Village will be the run which starts in Flint Park, goes through the Manor, and finishes in Flint Park.

Police Chief's Report

Mayor McAndrews told Ms. Lee that she will coordinate with Chief Poleway to notify Manor residents of street closings due to this event. The request was approved on consensus of the Board, and the Mayor wished Ms. Lee great success with this event.

Chief Poleway gave the following report.

1. This year is the 120th anniversary of the Larchmont Police Department. He thanked Captain Rigano for his research in the matter.
2. There have been many complaints about U-turns in the Village. Officers will be issuing summonses.
3. Last evening, there were ten reports of thefts from unlocked vehicles. The Chief reminded everyone that they should lock their cars and homes.
4. Snow must be removed from sidewalks within 24 hours after the storm ends.
5. To sign-up for emergency notifications go to the Village's website: www.villageoflarchmont.org.
6. He reminded everyone of New York State's motto, "If you see something, say something." Call 1-866-723-3697 or the Larchmont Police Department at 834-1000.

Administer Oaths of
Office to
Hammond, D.
Basli, R.
Police Department

The Chief announced there were two new police officers, Daniel Hammond and Raymond Basli, in attendance this meeting and will be sworn in by Mayor McAndrews shortly. He thanked the officer's families, who were in attendance, for their support.

Mayor McAndrews then administered the Oaths of Office to Officers Hammond and Basli.

Fire Chief's Report

Chief Caparelli made the following report.

1. 62 Alarms to date. Two alarms of significance occurred in the month of December. A chimney fire at the Yacht Club caused minor damage. An improperly cleaned chimney flue clogged with

2. debris, was found to be the cause. The second, a fire in the basement cleanout of a resident's home also caused minor damage. This fire was due to a poorly designed cleanout and led to hot embers reaching the cleanout and igniting coals and ash from previous fires. Both fires could have been avoided with proper cleaning and maintenance. A reminder to all residents to have their chimneys and fire places cleaned and inspected annually and dispose of fireplace ash properly.
3. Lt. Martyn and Chief Caparelli attended an Incident Command Seminar at the WCFTC. This course will enable the Larchmont Fire Department to respond to, and manage, both Hazardous Materials incidents as well as any major incidents that may occur here in the Village or with one of our mutual aid departments.
4. Two new volunteer members were approved by the board in December. Dylan Jewell and Jed Dorfman.
5. The Code Enforcement program has begun. A letter will be sent out to the commercial building owners and local business owners outlining our new Code Enforcement initiative. He will follow up with a visit to all businesses to help them recognize and correct any violations to the Village Code. Finally, after a grace period to correct any deficiencies, he will begin to issue violations and appearance tickets to those business and building owners who fail to comply. He has already corrected some minor and obvious violations to the code that were forwarded to him by members of the Board on behalf of concerned residents.
6. Rescue 1 specs are complete. Trustee Fanelli and Chief Caparelli have worked very hard with both career and volunteer members to develop a set of specs that would give Larchmont the best possible apparatus for the money. He asked the Board to approve moving on to the next step which would be to begin the process to solicit bids.
7. Medical evaluations, air mask fit testing and bailout training will begin next month, as well as their annual CPR refresher training.
8. All apparatus are in service and all equipment is operational.

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

RESOLVED, to authorize the solicitation of bids for a Mobile Air Rescue Apparatus (Rescue 1) for the Fire Department.

RESOLUTION

Auth. Solicitation of bids for **M**obile Air Rescue Apparatus for **F**ire Department

On motion of Trustee Fanelli, seconded by Trustee Komar, and unanimously carried, it was:

RESOLVED, to authorize the Mayor to enter into an agreement with Woodard and Curran Engineering for a stormwater analysis of Nassau Road.

RESOLUTION

Woodard & Curran
Auth. Mayor to enter into agreement for **N**assau Road stormwater analysis

On motion of Trustee Komar, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLUTION

Tax Certiorari Settlements
Goldhammer &
Goldhammer – 108-114
Chatsworth Avenue
Larchmont Yacht Club – 1
Woodbine Avenue

RESOLVED, to approve the following Tax Certiorari settlements:

- Goldhammer & Goldhammer LLC & Trust, 108-114 Chatsworth Avenue, for the assessment years 2010-2013, in the amount of \$18,089.15
- Larchmont Yacht Club, 1 Woodbine Avenue, for the assessment years 2007-2013, in the amount of \$251,695.67

RESOLUTION

Auth. Treasurer to send copy of Court Clerk’s Office 2013 audit report to the N.Y.S. Office of Court Administration

With Treasurer Brucciani not in attendance, Mayor McAndrews gave the Treasurer’s report, stating that he was requesting authorization to provide the New York State Office of Court Administration with a copy of the Court Clerk’s Office audit report for the audit that was performed at the conclusion of the fiscal year ending on May 31, 2013.

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED, to authorize Treasurer Brucciani to submit the Court Clerk’s Office 2013 audit report to the New York State Office of Court Administration.

On motion of Trustee Komar, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLUTION

Tax Lien Sale
3/3/14

RESOLVED, to authorize Treasurer Brucciani to hold the Village’s tax lien sale on Monday, March 3, 2014, at 10:00 AM.

On motion of Trustee Walsh, seconded by Trustee Komar, and unanimously carried, it was:

RESOLUTION

Auth. Mayor and Treasurer to execute 2014-15 extended Snow and Ice Agreement with N.Y.S.

RESOLVED, to authorize the Mayor and Treasurer to execute the 2014-15 Agreement to Extend Indexed Lump Sum Municipal Snow and Ice Agreement, with the NYS Department of Transportation.

On motion of Trustee Komar, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLUTION

Auth. Treasurer to create and establish Civil Service title Payroll Clerk

RESOLVED, to authorize the Treasurer to create and establish the Civil Service title, “Payroll Clerk”, having the salary range, \$59,938, as a minimum starting salary to a maximum salary of \$66,741. This position, as currently created, will initially be established at a level of \$2,000 above the Senior Account Clerk’s title for both the minimum and maximum salary steps as well as for each of the five (5) intervening salary steps as reflected within the salary schedule of the CSEA Contract for the fiscal year 2013-14.

Report by
Faiella, J.
on Village operations

Jerry Faiella of GJF Management Service next read a prepared statement to the Board.

"This will be my last preliminary report that I file with the Village Board under the terms and conditions of my agreement. Shortly you will be receiving a draft report for discussion purposes that will include my general findings, a discussion of critical issues facing the Village and a series of recommendations for the Board's consideration.

Since my last report to the Board, considerable research has been performed on whether the possibility exists for the Board to consider a "standardization" resolution for purchase and installation of new water meter reading devices. Meter manufactures have been contacted to discuss system compatibility, reading options and technology and project implementation. Several area water purveyors were also contacted and provided some insight on specification criteria the Village may want to consider and work sequencing to insure proper system operation prior to making an award for the entire purchase. This week, staff along with Village Counsel is expecting to finalize the direction to Hazen and Sawyer via a conference call so that specifications can be before the Village Board in February for authorization to bid.

Frank Blasi has reviewed the proposals for preparing plans and specifications for replacing the windows in Village Hall. Two weeks ago, we (Frank Blasi, Rick Vetere and Lt. Rigano) met with local architect Mr. Gary Gianfrancesco from Arconics to review his proposal and clarify some open points identified by Frank. We are expecting to receive an updated proposal this week. While Mr. Gianfrancesco was present, we had an opportunity for Chief Poleway to join the meeting to discuss replacing the police garage. The primary question we posed was to see if it is possible for the garage to be built abutting the rear wall of the Fire Department apparatus room with a second story connected over the apparatus room to the main administrative offices on the second floor of Village Hall. We walked the entire building and expect to receive from Arconics an outline of what that examination will entail.

We have set up a process for Brian Rilley to maintain a pending agenda for the Village Board and have that available at staff meetings so as items that require Board action are discussed at the staff level on a preliminary basis, they are recorded and tracked for placement on a village board work session agenda. Village Board goals and objectives for 2014 have also been circulated to all department heads as they prepare their budget submissions.

I have also been asked to assist with verification of the taxi company insurance requirements and working with counsel and Lynn Boyer at Gallagher Basset have been able to define the requirements for insuring a "taxi vehicle" in New York State. The Green Team has provided a certificate that meets the minimum standards for New York State and all other insurance requirements pursuant to the agreement and those have been found acceptable by the Village's insurance company. Tonight on your agenda is a request for authorization for the Mayor to sign that agreement. Counsel is currently in discussion with Chatsworth Taxi and I have contacted the insurance broker for Gamma Taxi to secure the necessary insurance certificates.

I have also been working with Rick Vetere on options relative to the single bid received for the six wheel dump truck, notification from the

County of Westchester Department of Environmental Facilities on the NYSDEC's notice to cap the sanitary sewer retention basin overflow in Flint Park and a standard protocol for repairing the Villages sanitation collection vehicles.”

The Mayor thanked Mr. Faiella for his report and thanked him for his assistance in all these matters.

Trustee Fanelli gave the following report.

Trustee Reports

1. Curbside leaf collection was finished with 5 complete passes through the Village.
2. The parks and traffic islands have been cleaned and the shrubbery cut-back for the winter.
3. Underground sprinkler systems have been shut down and winterized at all Village properties.
4. Construction of the Willow Park Playground has been completed. The installation of a stone walkway is anticipated at Willow Park in the coming spring.
5. Under the guidance of an arborist, 20 unhealthy trees have been removed from Village property. A total of 13 stumps were removed and backfilled. Tree trimming was performed on several street trees throughout the Village.
6. Twenty six (26) street lights and 3 traffic lights were reported as not functioning and were repaired. Three additional street lights could not be repaired and await attention from Con Edison crews.
7. One water leak was repaired.
8. Semi-annual sewer cleaning has begun.
9. Bike racks were installed in Parking Lots 1 and 3 to accommodate 24 scooter parking spaces for commuters at the train station.
10. Pothole repair is ongoing throughout the Village.
11. Pickup of organic materials continues with the curbside removal of Christmas Trees.
12. A bird-kite has been installed at Flint Park and has been successful at keeping the geese off of the playing fields.
13. Seven winter storms have dropped approximately 33 inches of snow and ice in our area for this season so far.
14. Paddle Permits are still available. Anyone who would like to purchase one should go to the Clerk's Office.

Trustee Komar stated that volunteers understand their communities the best. Kate and Chris Verni are great examples of that belief, and he hoped others get involved and volunteer.

Trustee Kolbert made the following report.

1. Library
 - a) Violinist Kensho Watanabe will perform on February 9th at the Larchmont Temple. This program is sponsored by the Friends of Library.
 - b) Lego Fest will take place at the Village Center on March 29 & 30 and April 5 & 6.
 - c) The 2nd Annual Spelling Bee will take place on April 6th. Teams will consist of three players. Anyone interested should go to the Friends of the Library website.

- d) The Library offers book delivery service for shut-ins.
 - e) Anyone looking to visit museums in New York City should inquire into the Library’s museum pass program. Go to the Library’ website for more information.
2. Environmental Committee
- a) The Committee will begin a letter writing campaign in support on the Town of Mamaroneck’s proposed plastic ban law.
 - b) The Village is considering joining SWEAC (Southern Westchester Energy Action Consortium) a group that identifies cost effective measures relating to energy, transportation and waste.

On motion of Trustee Komar, seconded by Trustee Kolbert, and unanimously carried it was:

RESOLVED, to approve the hiring of the following Election Inspectors for the Village of Larchmont Election to be held on March 18, 2014:

REPUBLICANS:

- District 1- Carol Guadagnolo, 21 N. Chatsworth Avenue
- District 2- Leonor Correa, 647 Plaza Avenue, Mamaroneck (Bi-Lingual)
- District 3 Florence Rothstein, 24 Flint Avenue
- District 4- Marie Mackey, 61 Echo Lane

DEMOCRATS:

- District 1- Naomi Pompei, 215 Andrew Street, Mamaroneck
- District 2- Roy Shuford, 31 Bartels Avenue, New Rochelle
- District 3- Carole Hoffman, 61 Edgewood Avenue
- District 4- Sheldon Hoffman, 61 Edgewood Avenue

On motion of Trustee Fanelli, seconded by Trustee Walsh, and unanimously carried, it was:

RESOLVED, to authorize the Deputy Village Clerk to hire eight additional Election Inspectors for the Village of Larchmont Election to be held on March 18, 2014, if needed.

On motion of Trustee Komar, seconded by Trustee Walsh, and unanimously carried, it was:

RESOLVED, to authorize the Mayor to enter into agreement with Green Team Taxi, pending approval by the Village Attorney’s Office.

Trustee Komar welcomed Green Team Taxi to Larchmont and he is looking forward to having them serve the residents of the Village.

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLUTION

Approve hiring of eight Election Inspectors for 2014 Village Elections

RESOLUTION

Auth. Dep. Vill. Clerk to hire eight additional Election Inspectors for 2014 Village Election if necessary

RESOLUTION

Auth. Mayor to enter into agreement with Green Team Taxi

RESOLUTION

Auth. Mayor to enter into agreement with Ward Carpenter Engineers Pine Brook Drainage Improvement survey

RESOLVED, to authorize the Mayor to enter into agreement with Ward Carpenter Engineers, Inc., for a Pine Brook Drainage Improvements Survey, in the amount of \$14, 850.

On motion of Trustee Walsh, seconded by Trustee Fanelli, and unanimously carried, the meeting adjourned at 9:09 PM.