

Minutes of Regular Meeting of  
The Board of Trustees of the  
Village of Larchmont, held on  
**Thursday, February 5, 2015**

**PRESENT:** Mayor Anne H. McAndrews  
Trustees Marlene Kolbert  
Lorraine Walsh  
Peter Fanelli

**ABSENT:** Deputy Mayor John Komar

**Also Present:** Dep. Clerk Rilley, Treasurer Brucciani,  
Joanna C. Feldman, Esq., representing Village Attorney's Office.

Mayor McAndrews welcomed everyone and called the meeting to order at 7:38 PM.

On motion of Trustee Fanelli, seconded by Trustee Walsh,  
and unanimously carried, it was:

**RESOLVED,** to approve the application of Frank Nask to  
become a volunteer member of the Larchmont Fire  
Department.

Nask, F.  
Volunteer member  
Fire Department

Julia Steinmetz, Project Leader of Solarize Westchester  
was next to address to the Board. Ms. Steinmetz said the  
Village, the Town and Village of Mamaroneck have been  
chosen to participate in the Solarize Westchester program.  
The goal of the program is to get residents and building  
owners to install solar power on their structures and the  
more that participate, better the savings. On Sunday  
February 8<sup>th</sup> from 2:00 to 3:30 PM, there will be a kick-off  
party at Tequila Sunrise where those interested may speak  
to the contractor, Solar Solutions of Briarcliff. Ms,  
Steinmetz thanked Mayor McAndrews, Building Inspector,  
Frank Blasi, the Architectural Review Board and the Chair,  
Markus Holtby. Added thanks to Town Supervisor, Nancy  
Seligson, VOM Mayor, Norm Rosenblum, and Committee  
on the Environment members Millie McGraw and Sally  
Maca.

Steinmetz, J.  
Solarize Westchester

Trustee Kolbert thanked Ms. Steinmetz, Ms. McGraw and  
Ms. Maca for all their efforts. She added that the tri-  
municipality is fortunate to be chosen for this program.

The Mayor made the following announcements.

Mayor's  
Announcements

1. The Village hopes to reschedule the Community  
Meeting planned for January 26<sup>th</sup> but was forced to  
cancel due to weather in the near future.
2. Through State Assemblyman, Steve Otis, the Village  
will be receiving a grant in the amount of \$250,000 for  
the renovation of the fields in Lorenzen Park. The  
Mayor thanked Assemblyman Otis and Field for Kids  
for their efforts.

Fire Chief's Report

Chief Caparelli gave the following report.

1. The ISO completed its review of the Larchmont fire department on January 23, 2015. All requested information was made available to the investigator and a final rating and report will be issued in the near future.
2. The new Rescue 1 is in production and moving on schedule. Expected final inspection is scheduled for March 2015 with delivery soon after.
3. The Volunteer staff has 1 new member for consideration by the board. I would ask you to approve Frank Nask for full membership in the Larchmont Fire department.
4. The career staff will be taking part in the annual WMD drill at the WCFTC in June of 2015. Preparation has begun to make this year's drill an all-encompassing event with participation from local, regional and state wide agencies and is anticipated to be one of the largest real life exercises to date to prepare emergency services for such an event occurring in our jurisdiction.
5. Code Enforcement efforts are ongoing with an emphasis on snow removal. I would like to remind all residents to shovel their walkways within 24 hours of a snow event and to assist the fire department with shoveling out a fire hydrant on their property if possible. Commercial business owners are also reminded to shovel out areas related to trash and recycle collection as well as sidewalks and parking lots for their patron's safety.
6. All equipment is operational and all apparatus are in service.

Chief Caparelli then asked recently promoted Lt. Don Andersen to join him. The Chief said Lt. Andersen comes from a family with a history of service to the fire department. His grandfather, father and brother have been long time members. Lt. Andersen who is a 15 year member while earning many certifications during that time. The Chief added that Lt. Andersen's wife, Tracy, son Don, Jr., daughter Abigail and his sister were in attendance.

Oath of Office  
Andersen, D.  
Fire Department

Mayor McAndrews then administered the oath of office to Lt. Andersen. The Mayor acknowledged many career and volunteer members of the fire department in attendance along with former trustee, Mike Wiener.

Trustee Fanelli said it was a proud day for the Andersen family.

On motion of Trustee Kolbert, seconded by Trustee Walsh, and unanimously carried, it was:

**RESOLVED**, to open the Public Hearing to establish the position of Village Administrator for the Village of Larchmont.

**RESOLUTION**  
**P**ublic Hearing  
**O**pened- **L**ocal Law  
**A**ministrator

Mayor McAndrews read a prepared statement from Deputy Mayor, John Komar who was unable to attend the meeting.

SEE ATTACHMENT

Paul Silverman, Chair of the Finance and Budget Committee said he appreciated the Board’s goals to accomplish the hiring of an administrator in an efficient manner. He added that when committee thought the local law needed refinements, the Board listened to them for the good of the Village.

The Mayor thanked Mr. Silverman for his comments and his service.

Michael Gottfried of 16 Ocean Avenue was next to address the Board. He thanked the Board for hearing him. The changes to the current draft of the local law are not enough. He does not like the reporting of the Treasurer and Attorney to the administrator and the time length for a Board member to leave and be appointed the administrator.

Trustee Kolbert said the consensus of the Board was that a law is not forever and it can be refined.

Trustee Fanelli stated he was in agreement with Trustee Kolbert.

On motion of Trustee Kolbert, seconded by Trustee Walsh, unanimously carried, it was:

**RESOLVED**, to close the public hearing for a local law to establish the position of Administrator for the Village of Larchmont.

**RESOLUTION**  
**P**ublic Hearing  
**C**losed- **L**ocal Law  
**A**ministrator

On motion of Trustee Fanelli, seconded by Trustee Kolbert, unanimously carried, it was:

**RESOLVED**, to adopt Local Law No. 2-2015 to establish the position of Administrator and that this law will set forth the duties and responsibilities of that position.

**RESOLUTION**  
**A**dopt  
**L**ocal Law No. 2-2015  
Establish position of  
**A**ministrator

Trustee Fanelli gave the following report.

**T**rustees Reports

DPW:

1. The previous monthly report was submitted on January 9<sup>th</sup>, 2015. Holiday decorations have been removed and road crews continue to patch potholes throughout the Village. The DPW received delivery of a new 6 wheel dump truck with a plow to assist in daily operations. They have responded to 7 snow and ice events this period as they work to remove snow piles from the business area as well as parking lots.
2. Work continues at Village Hall for the new generator that was delivered on January 9<sup>th</sup>. The Contractor replacing the gasoline tank at the Village Yard has been on hold due to inclement weather.

Trustees Reports  
Con't.

3. There were 7 streetlights and 3 traffic light repaired during this period. Eight water leaks were reported this period and 6 have been repaired. Village personnel continue to investigate possible water leaks at additional locations.

Recreation:

1. Anyone interested working at the Flint Park Day Camp this summer as a counselor should go to the recreation page on the website.

Trustee Walsh made the following report.

1. The Village's newsletter, "Bits & Pieces" is available. Anyone who cannot get a paper copy should go to the website.
2. The Parks and Trees Committee have been meeting with the Pine Brook residents association about additional renovations to Pine Brook Park.

Trustee Kolbert gave the following report.

1. On Sunday February 9<sup>th</sup> from 2:00 to 3:30 PM at Tequila Sunrise will be the Solarize Westchester kick-off party.
2. Violinist Kensho Wantanbee will perform at the Larchmont Temple at 4:00 PM, with refreshments at 3:30 PM. This event is sponsored by the Friends of the Library.
3. On March 22 at the Larchmont Temple the Green Steps Expo will take place in honor of Bruce MacFarlane.

**RESOLUTION**

Accept proposal  
Marra, D.  
Professional services

On motion of Trustee Fanelli, seconded by Trustee Walsh, and unanimously carried, it was:

**RESOLVED,** to accept the proposal of Donald P. Marra for professional services in the search of a Village Administrator.

**RESOLUTION**

Approve IMA  
w/Town of Mam'k  
Service garbage trucks

On motion of Trustee Walsh, seconded by Trustee Fanelli, and unanimously carried, it was:

**RESOLVED,** to approve an Inter-Municipal Agreement with the Town of Mamaroneck Garage to service the Village of Larchmont garbage trucks.

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

**RESOLVED,** that Abstract Audit Voucher # 8, dated February 5, 2015, in the amount of \$ 903, 772.20, be copies filed with the Clerk, be paid, subject to confirmation and approval of Trustee Walsh.

Mayor McAndrews announced that the Board will have a work session on Monday, February 9, 2015 and the next regular meeting will be Monday, February 23, 2015.

On motion of Trustee Walsh, seconded by Trustee Fanelli the meeting was adjourned at 8:25 PM.