

Minutes of the Regular Meeting of the
Board of Trustees of the
Village of Larchmont, N.Y.
Held on Monday, August 15, 2016

PRESENT: Mayor Lorraine Walsh
Deputy Mayor Carol Miller
Trustees John Komar
Peter Fanelli
Malcolm Frouman

ABSENT: None

Also Present: Dep. Clerk Riley, Attorney Staudt, Administrator Datino

Mayor Walsh welcomed all in attendance and called the meeting to order at 7:31 PM.

The Mayor offered condolences to past Mayor Anne McAndrews and her husband John on the passing of his sister, Phyllis Jean Petro at the age of 57.

Condolences
McAndrews, Anne & John
Passing of John's sister

On motion of Trustee Fanelli, seconded by Trustee Frouman, and unanimously carried, it was:

RESOLUTION
Open **P**ublic Hearing
Palmer Streetscape
Assessment &
Apportionments

RESOLVED, to open the Public Hearing to consider and take public comment on the Palmer Avenue Streetscape Project assessment and apportionment of costs.

The Mayor read the following statement:

At a meeting of the Board of Trustees held in September 2012, as well as a subsequent meeting held in April 2013, it was announced that the Village had determined that property owners in the Palmer Avenue Streetscape Project area would be assessed for the cost of sidewalks, aprons, curbs and the paver strip. In doing so, the Village would measure properties adjoining the Streetscape Improvement Project and calculate either the square footage for sidewalks and aprons or linear feet for curbs and pavers. A similar approach was used for the 2004/2005 Boston Post Road Streetscape Improvement Project. This public hearing is the first step in that process. The costs per item for sidewalks, aprons, pavers and granite curbs which will be apportioned and assessed to the adjoining property owners are as follows:

Sidewalks: \$6.83/ft²
Aprons: \$9.54/ft²
Pavers: \$88.40/lf
Granite Curbs: \$40/lf

These costs are based upon the bid sheet costs submitted by the contractor, McNamee Construction.

Property owners will be offered two options for payment: a one-time lump sum payment or the opportunity to have their individual costs, plus accrued interest, added to their property tax bills and spread out over 15 years.

Once the apportionment of costs to each property has been made, a list will be filed with the Village Clerk and notices of that filing will be mailed to each property owner. Another public hearing will be held to hear comment.

Mayor Walsh asked if anyone present would like to comment on this matter. There were none.

RESOLUTION

Close Public Hearing

On motion of Trustee Fanelli, seconded by Trustee Miller, and unanimously carried, it was:

RESOLVED, that the Public Hearing was closed.

RESOLUTION

Hold Public Hearing

September 19, 2016

Comments on Assessments &

Apportionments Palmer

Streetscape

On motion of Trustee Miller, seconded by Trustee Komar, and unanimously carried, it was:

RESOLVED, to hold a Public Hearing on Monday, September 19, 2016, at 7:45 PM to take comment on the apportionment of costs by addresses for properties adjoining the Palmer Avenue Business District Streetscape Improvement Project.

Police Chief's Report

In the absence of Chief Poleway, Captain Rigano gave the following report.

1. There were 452 Blotter entries this past month. 66 burglaries, 23 accidents, 33 aided cases and 18 arrests (13 traffic misdemeanors and 5 felonies). The Captain spoke about the burglaries and how they are crimes of opportunity. He asked residents if they go away to set their alarms and lock all doors and windows. Residents can also get put on the Police Department's "Dark House" list when they go on vacation. The police will make routine patrols to the houses on the list while the homeowners are away.
2. In 3 weeks Schools Open. Drivers should be aware of the school crossings and children and parents walking and biking.

Fire Chief's Report

In the absence of Chief Caparelli, Lt. Doherty gave the following report.

1. The Volunteer staff will sponsor a Homerun Derby this Saturday, August 20 from 12 pm to 6 pm at Flint Park as a means to recruit new members and to give something back to the community. It is open to anyone up to age 25. There will be a BBQ with food and drinks for all who attend as well as prizes for the homerun competition.
2. All apparatus are undergoing their annual maintenance. Two apparatus have completed their service with no major issues. Engine 33 is currently out and will return to service this week. I will be sending out the remaining two apparatus and report back as to their status.

3. Hurricane season is in full swing. I would like to remind all residents to be prepared for severe weather with an emergency kit consisting of spare batteries, cell phone chargers, medicine flashlights and other essential items you may need in the event you lose power or are asked to evacuate. A full list of emergency kit items can be found on the American Red Cross web site, www.redcross.org/gethelp.

Code Enforcement and Fire Inspections efforts are ongoing and are on schedule for completion by years end.

Trustee Fanelli asked if anyone is interested in joining the Fire Department should stop by the Fire house and get an application. It is a great way to get involved. Also stop by the Fire Department's Home Run Derby this Saturday in Flint Park.

On motion of Trustee Fanelli, seconded by Trustee Miller, and unanimously carried, it was:

RESOLVED, to approve the applications of Brittany Jackson, Gerald Gerace, Doyle Saez and Hernan Checchi as volunteer members of the Fire Department.

RESOLUTION

Jackson, B.
Gerace, G.
Saez, D.
Checchi, H.
Volunteer members
Fire Dept.

Trustee Fanelli made the following report.

Trustee Reports

1. Thanks to the volunteer members of the Fire Department for their visit to Blythedale Children's Hospital. Several other local departments were also in attendance. Hot dogs were served and fire training for the children.
2. Thanks to VAC for their annual dinner.
3. The Village is always looking for volunteers for its committees. Contact Village Hall if interested.
4. On September 24th the Larchmont 125th year long celebrations will come to a close with a street fair on Larchmont Avenue. Also that day will be Big Trucks Day and the Committee on the Arts Festival. On Sunday the 25th, a time capsule will be buried to commemorate the 125th.

Trustee Komar gave the following report.

1. The Traffic commission has received many comments about the egress at Diccio's parking lot. The Commission at its next meeting in September will consider moving the egress to the center of the lot. There will also be a discussion about whether or not to restripe that section of Palmer Avenue to create 4 lanes instead of the current 2.

Trustee Miller made the following report.

1. The tennis clinics held this summer in Flint Park were a success. The Recreation Committee is going to try and develop additional programs with the New Rochelle Racquet Club.
2. The Recreation Committee will hold a meeting on October 6th at 7:30 PM at a location yet to be determined. Watch the website for the location. The Committee is looking for volunteers any interested should contact Village Hall.

Constitution Park
Village Green

Mayor Walsh said that the Village accepted quotes and chose a contractor to begin the work in Constitution Park. The diseased trees behind the gazebo have been cleared and the contractor will remove the stumps. The area will be leveled and sodded. In future, a patio will be put in place for possible concerts and performances. Thanks to the Larchmont 125th Committee for selling bricks as donations and to those who purchased them. This public/private partnership is the first phase in the renovation of Constitution Park.

Westchester County
Fair housing

Next Mayor Walsh spoke on the Westchester County Affordable Affirmatively Furthering Fair Housing Units Model Ordinance Provisions. These model ordinance provisions are proposed to supplement existing municipal zoning codes in Westchester County municipalities for the purposes of ensuring the provisions and promotion of fair and affordable housing development throughout the County of Westchester. She added that the Board discussed this matter at their July 11th work session and has directed the Village Attorney to draft legislation reflecting that discussion which will be presented at a public hearing to be held in the future.

RESOLUTION
Transfer Funds

On motion of Trustee Komar, seconded by Trustee Miller, and unanimously carried, the following resolution was adopted:

WHEREAS, pursuant to the provisions of Section 5-520 of the New York State Village Law, the Board of Trustees, by resolution, may transfer funds from existing and unexpended balances; from a contingent account; from available cash surplus or unanticipated revenues within a fund; or by borrowing; and

WHEREAS, at the end of a fiscal year it is necessary to make balancing modifications to and from various accounts of already existing appropriations in the budget based on actual results operations; and

WHEREAS, the 2015-2016 audit has been completed and in all cases, there are sufficient unexpended balances in various accounts, excess revenues or fund balances available to cover the transfers; now therefore be it resolved

RESOLVED, that pursuant to Village Law 5-520, the Board of Trustees hereby authorizes and directs the Village Administrator and Village Treasurer to make the transfers indicated below; and be it further

RESOLVED, that a sum of up to \$225,000 from the audited 2015-2016 fund balance in the General Fund, be appropriated to the 2016-2017 Capital Fund accounts as specified below:

FROM:

2015-2016 Fund Balance \$225,000

TO:

2016-2017 Capital Budget Accounts:	
H 7197.4.7140.5005 Lorenzen Park	\$50,000
H 8997.4.8120.5012 SSES (Sanitary Sewer Eval. Std.)	\$50,000
H 5197.4.5410.5003 Sidewalks – 60/40 Program	\$50,000
H 5197.4.5110.5002 Road Resurfacing, Curbing	\$75,000

On motion of Trustee Fanelli, seconded by Trustee Frouman, and unanimously carried, the following resolution was adopted:

RESOLUTION
Inter-Muni.
Agreement w/
West. Cty.
Evaluation
Sewers

WHEREAS, the Village of Larchmont Board of Trustees approved an Intermunicipal Agreement with Westchester County on July 20, 2015, the terms of the agreement include specific obligations with regard to the Village performing a sewer system evaluation study (SSES) of the sanitary system and subsequent repairs if defects are identified within the system; and

WHEREAS, the Town of Mamaroneck, City of New Rochelle and the Village of Pelham Manor (hereinafter, Municipal Consortium or MC) are within the New Rochelle Sanitary Sewer District and parties to the same agreement with Westchester County; and

WHEREAS, the MC recognizes the economies of scale to be realized in cooperating together to meet the requirements set forth in the agreement with Westchester County; and

WHEREAS, since each municipality must perform a SSES of their sanitary sewer system within the New Rochelle Sanitary Sewer District the MC sought to retain a single firm to complete a district-wide SSES; and

WHEREAS, the MC entered into an Intermunicipal Agreement to share the cost of the selection and oversight of a firm to perform the SSES on April 18, 2016; and

WHEREAS, a Request for Proposals (RFP) was developed, solicited and reviewed by the MC resulting in the selection of GHD Consulting Services Inc. as the most cost effective and qualified firm to perform the study; and

WHEREAS, the agreement between GHD and the MC has been drafted by the City of New Rochelle with the review and input from Mamaroneck, Pelham Manor and Larchmont, the agreement is structured to provide equal standing and protections for each of the municipalities executing the agreement; and now therefore be it

RESOLVED, that the Village of Larchmont Board of Trustees hereby approves the attached agreement between the Town of Mamaroneck, City of New Rochelle, Village of Pelham Manor, the Village of Larchmont and GHD Consulting Services Inc.; and be it further

RESOLVED, that the Village Administrator is authorized to execute the professional services agreement with GHD Consulting Services Inc., 150 Grand Street, White Plains, NY 10601 in substantially the same form as attached hereto, in an amount not to exceed \$371,820.63 for the services outlined in the Cost Estimate; and be it further

RESOLVED, that said approval is subject to the final review and consent of the Village Attorney; and be it further

RESOLVED, that the Village Administrator is authorized to undertake any administrative acts required under the terms of the agreement.

Work Session
Resolutions

Mayor Walsh announced resolutions approved at recent work sessions.

1. Tax Certiorari Settlement-Nine Railroad Way, 2013-2015 in the amount of \$6,016.77
2. Flint Park Day Camp Dir. Christine Lasagna- Additional \$350 last paycheck
3. Minutes- June 15, July 6, July 18, July 27

On motion of Trustee Miller, seconded by Trustee Komar, and unanimously carried, it was:

RESOLUTION
Approve minutes
Special meeting
8/1/2016

RESOLVED, to approve the minutes of the special meeting held on August 1, 2016

On motion of Trustee Fanelli seconded by Trustee Frouman, and unanimously carried, it was:

RESOLUTION
Approve minutes
Special meeting
8/8/2016

RESOLVED, to approve the minutes of the special meeting held on August 8, 2016

On motion of Trustee Komar, seconded by Trustee Miller, and unanimously carried, it was:

RESOLUTION
Approve minutes
Work Session
6/27/2016

RESOLVED, to approve the minutes of the work session held on June 27, 2016

On motion of Trustee Miller, seconded by Trustee Frouman, and unanimously carried, it was:

RESOLUTION
Approve minutes
Work Session
8/1/2016

RESOLVED, to approve the minutes of the work session held on August 1, 2016

On motion of Trustee Miller, seconded by Trustee Komar, and unanimously carried, it was:

RESOLVED, that Abstract Audit Voucher # 3, dated August 15, 2016 in the amount of \$272,334.85, per copies filed with the Clerk, be paid, subject to confirmation and approval of Trustee Miller.

Mayor Walsh said the Lorenzen Park Renovation Project is going well. After some recent heavy rains, there were no puddles or ponding on the fields.

On motion of Trustee Frouman, seconded by Trustee Miller, and unanimously carried, the meeting adjourned at 8:15 PM.

Lorenzen Park
Update