



## 2017 Village of Larchmont Parking Permits Reminder

**All 2016 Village of Larchmont Parking Permits will expire at midnight, December 31, 2016.**

**Village Residents Only:** As of the date of this notice, there are still Lot #1 Train Station Permits available.

**Town & Out-of-Town residents**

**Please Note:** Town & Out-of-Town Permit Sales will cease close of business, Friday, December 30, 2016. No Waitlist will be taken.

**Village Clerk's office issues permits between the hours of 8:30 AM and 4:00 PM.**

**Please Note:** During the holidays closing times may vary.

**If you had a 2016 Permit and will be purchasing your 2017 permit in-person, no application will be needed. All pertinent documents are still required. An application filled out & signed will be required if someone other than the permit holder comes in-person to purchase a permit.**

**For by mail and new permit purchasers, a 2017 parking permit application filled-out and signed will be required along with all the necessary documents. For by mail please include a business size SASE.**

**Required Documents to purchase a 2017 Parking Permit:**

**A proof of residency or employment (merchant)**

**A valid car registration**

**If not the owner of the vehicle, a notarized letter from the owner granting permission of use**

**Payment of either credit card (OFFICE ONLY), cash or check made payable to the "Village of Larchmont"**

**Applications are available on the counter of the Village Clerk's office or on the Village's website:**  
[www.villageoflarchmont.org](http://www.villageoflarchmont.org)

**PLEASE NOTE:** All 2017 Village of Larchmont parking permits purchased in November and December, 2016, do not become valid until January 1, 2017.

**Village Hall will be CLOSED Monday, January 2, 2017.**

**December 28, 2016**