

RESOLUTION RE: AUTHORIZATION TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE BYRON PLACE WATER STORAGE TANK REPLACEMENT PROJECT

WHEREAS, the Village of Larchmont owns and maintains its own water distribution utility, which includes a pumping station built in 1925 and a series of water storage tanks installed in 1925 and 1951 that provide water pressure to the system; and

WHEREAS, the antiquated system has been previously identified by the Village Board in need of a significant investment which included the replacement water storage tanks, upgrades to the pumping station and new water meters; and

WHEREAS, the extensive work requires the Village compliance with current Federal, State and County standards and regulations as they pertain to the distribution of drinking water; and

WHEREAS, an initial bond authorization was previously approved by the Village Board on January 14, 2013 and a subsequent bond authorization was approved on November 21, 2016 to provide adequate funding for the construction of the aforementioned projects; and

WHEREAS, the Village Board previously approved a professional services agreement with Woodard & Curran on March 19, 2013 for design services and bid document preparation for the upgrade of the Byron Place pumping station and replacement of the water storage tanks; and

WHEREAS, the Village Board awarded the construction contract for the replacement of the Byron Place water storage tanks at a meeting on February 13, 2017, said construction is scheduled to commence on or about April 3, 2017; and

WHEREAS, Woodard & Curran have provided the Village with a proposal for the construction administration work, which has been reviewed by staff and agree to the terms of the agreement; now therefore be it

RESOLVED, that the Village Administrator is herein authorized to execute the attached professional services proposal with Woodard & Curran 709 Westchester Avenue, White Plains, New York, in substantially the same form as attached hereto, in an amount not to exceed \$105,000 for the services outlined in the Project Schedule and Fee Proposal; and be it further

RESOLVED, that the \$105,000 cost of the construction administration be charged to the appropriate Capital Budget Account associated with this project to be determined by the Village Treasurer.

Submitted by: Village Administrator

Date: March 17, 2017

For: March 21, 2017

Via Electronic Mail

February 21, 2017



Mayor Lorraine Walsh
Village of Larchmont
120 Larchmont Avenue
Larchmont, NY 10538

Re: Construction Phase Professional Services
Byron Place Storage Tank Replacement Project

Dear Mayor Walsh:

Woodard & Curran is pleased to provide this proposal to provide bidding and construction phase services for the Byron Place Storage Tank Replacement Project. With the pumping station upgrades nearing completion, the Village is prepared to bid the Storage Tank Replacement project at Byron Place. Design services for this project were completed under a prior authorization. Below please find a summary of the Scope of Services and Fee Proposal Summary.

Scope of Services

Tank Replacement Project Construction Phase Services

Once the Tank Replacement Project has been bid, Woodard & Curran will provide professional services during the construction phase of the project, including the following:

- Contractor coordination and holding periodic progress meetings at the site;
- Part-time field oversight;
- Office technical support and periodic technical staff site visits;
- Review of submittals, shop drawings, and samples;
- Review of contractor progress payments;
- Preparation of construction completion submittals for Health Department approval;
- Ongoing communication and coordination with the Health Department and Village; and
- Controls integration and startup.

Project Schedule and Fee Proposal

Woodard & Curran will complete this Scope of Services for a lump-sum fee of \$105,000, to be billed monthly as a percentage of project completion. The level of effort in any individual month may vary, and if site conditions require us to provide more field or office support than anticipated, we will inform the Village as it occurs. All work will be conducted in accordance with the current Terms and Conditions with the Village.

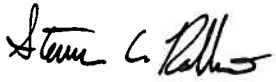
Mayor Walsh, we appreciate the opportunity to continue to serve the Village of Larchmont and help bring this longstanding project to a successful conclusion.

Sincerely,

WOODARD & CURRAN ENGINEERING P.A. P.C.




Anthony C. Catalano, P.E., BCEE
Principal


Steven C. Robbins, P.E., LEED AP
Project Manager

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