

Regular Meeting of the
Board of Trustees of the
Village of Larchmont held on
Monday, May 18, 2015

PRESENT: Mayor Anne McAndrews
Trustees Marlene Kolbert
Peter Fanelli

ABSENT: Dep. Mayor Lorraine Walsh, Trustee John Komar, Treasurer Brucciani

Also Present: Dep. Clerk Rilley,
Joanna C. Feldman, Esq., representing Village Attorney's office

Mayor McAndrews welcomed all in attendance and called the meeting to order at 7:40 PM.

Mayor McAndrews invited Don Marra to address the Board. Mr. Marra was retained to aid the Board during the search to hire an administrator. Mr. Marra congratulated the Board for hiring an administrator and for performing a thorough process to get the candidate of their choice.

**Marra, D.
Hiring of
AAdministrator**

The Mayor and the Trustees thanked Mr. Marra for all his assistance during the process to hire an administrator.

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, the following resolution was adopted:

WHEREAS, the Village has created the position of Village Administrator; and

WHEREAS, Justin Datino has been found qualified to perform the duties and responsibilities of this position; and

NOW, THEREFORE, BE IT RESOLVED, that Justin Datino is appointed as Village Administrator effective June 1, 2015, and shall be compensated in accordance with the terms of his employment contract.

RESOLUTION
Appoint
**Datino, J.
Village AAdministrator**

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, the following resolution was adopted:

WHEREAS, the Village maintains the position of Village Clerk; and

WHEREAS, Justin Datino has been found qualified to perform the duties and responsibilities of Village Clerk;

NOW, THEREFORE, BE IT RESOLVED, that Justin Datino is appointed Village Clerk effective June 1, 2015.

RESOLUTION
Appoint
**Datino, J.
Village Clerk**

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, the following resolution was adopted:

WHEREAS, the Village Trustees have appointed Justin Datino as Village Administrator and Village Clerk; and

WHEREAS, the Village and Mr. Datino have set forth the terms and conditions of his employment in an employment agreement dated April 20, 2015; and

RESOLUTION

Ratify employment agreement with Datino, J.

WHEREAS, the Mayor has executed the employment agreement on behalf of the Village; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Trustees ratify the execution by the Mayor of the employment agreement with Justin Datino.

Police Chief's report

Chief Poleway made the following report.

1. Today was the PBA's annual golf outing. The event was attended by members of the Police and Fire Departments and other officials.
2. The Memorial Day Parade will take place this Thursday starting at 7:00 PM on Chatsworth Avenue ending at Village Hall. Boston Post Road to Cherry Avenue will be closed to traffic.
3. The Palmer Avenue Streetscape Project has restarted. Motorists should expect traffic delays and should seek alternative routes.
4. Starting June 1st to September 30th the Village's Leaf Blower Law is in effect. Residents should remind their gardeners.
5. The Westchester County Hazard Mitigation Plan is available for public comment before approval. Go to www.Westchestergov.com
6. May is national "Click it or Ticket" month. The Police Department had a checkpoint today from 11:00 AM to 3:00 PM and issued 18 no seat belt tickets. In 2013 over 9,500 people were killed in accidents while not wearing a seatbelts. Go to www.nhtsa.gov for more information.
7. The Police Department will hold "Drug Take Back Day" on Saturday, May 30th from 10:00 AM to 2:00 PM in the lobby of Village Hall. Residents may bring expired or unused prescription medications for proper disposal.
8. See something, Say something. Residents are asked if they witness suspicious activity to call, 1-866-SAFENYS or the Larchmont Police Department at 834-1000.

Trustee Kolbert asked the Chief about the use of cell phones while driving. She added there was a bad accident in the Town of Mamaroneck over the weekend because of someone using a cell phone during the operation of a vehicle.

Chief Poleway said there is a national law enforcement effort to stop distracted driving. There are more reports of serious accidents due to distracted driving than impaired driving now. If you need to use a phone while driving get a hands-free device or safely pull over to the side of the road.

Mayor McAndrews congratulated the Committee on the Environment for a 2015 Earth Day Recognition Award that was presented by County Executive Rob Astorino at Croton Point Park this weekend. The award was given to the Committee for “dedication in planning and hosting green events and providing public outreach on local environmental issues”.

Congratulations
Environ. Comm.
Earth Day Award

Trustee Kolbert congratulated the Committee for their efforts in bringing forth initiatives like the plastic bag law.

Mayor McAndrews then began to discuss the 2015 MS4 Stormwater Report. For the Village to be able to have stormwater released into the sound, New York State requires a permit. In order to get the permit the Village needs to submit the MS4 Stormwater Report. The report was created by Dolph Rotfeld Engineering.

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLVED, to authorize the Mayor to sign and submit the 2015 Village of Larchmont Stormwater Report to the New York State Department of Environmental Conservation.

RESOLUTION

Auth. the Mayor
to sign 2015 MS4
Stormwater Report

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED, to accept the tax certiorari settlement with Wachovia, 1938 Palmer Avenue (6-602-63) for the years 2008-2012 in the amount of \$17,456.09.

RESOLUTION

Accept tax cert.
settlement w/
Wachovia 1938 Palmer

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLVED, to accept the tax certiorari settlement with the Ruth Family Partnership and 145 Chatsworth Avenue LLC (6-603-654) for the years 2008-2014 in the amount of \$11,769.57.

RESOLUTION

Accept tax cert.
settlement w/
Ruth Family Partnership
145 Chatsworth

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLVED, to authorize the Treasurer to collect Property Taxes in the amount of \$13,185,152.11, Streetscapes Assessments in the amount of \$33,436.00 and Water Arrears in the amount of \$85,470.58, as presented on the 2015-16 Tax Warrant in the aggregate amount of \$13,304,058.69.

RESOLUTION

Auth. Treasurer to
collect 2015-2016
Tax Warrant

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED, to authorize the Treasurer to commence with closing and adjusting entries for the Fiscal Year Ending May 31, 2015.

RESOLUTION

Auth. Treasurer to close
Entries Fiscal Year ending
May 31, 2015

RESOLUTION

Auth. Treasurer to transfer from the General Fund to Capital Fund-Parking Pay Stations

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLVED, to authorize the Treasurer to transfer an amount of \$16,418.87 from the General Fund to the Capital Fund to offset the deficient balance on Capital Project No. 10-1, Parking Pay Stations, General Ledger No. H 5197.4.5650.5004.

RESOLUTION

Auth. Treasurer to transfer from General Fund to Capital Fund- Multi Parking Meters

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLVED, to authorize the Treasurer to transfer an amount of \$236.42 from the General Fund to the Capital Fund to offset the deficient balance on Capital Project No. 95-6, Multi Parking Meters, General Ledger No. H 5197.4.5650.5001.

Trustee Fanelli said he attend the PBA Golf outing this morning. It was a great time for everyone.

Trustee Reports

Trustee Fanelli gave the following report.

DPW: The previous report was submitted on April 6th, 2015.

1. DPW crews continue cleaning parks and parking lots and have all of the fields open at this time. The bleachers at Flint Park have been repaired and the irrigation systems are operational. 18 of 72 new sign posts have been replaced at Flint Park for a project that will see all of the posts and many of the signs there upgraded.
2. DPW and Water Department personnel responded to 8 water main breaks this period. Village personnel continue to investigate possible water leaks along with New York Leak Detection who has been contracted to perform a leak detection survey of the entire Village water system.
3. There were 5 streetlights and 4 traffic lights repaired during this period.
4. There were 4 sanitary sewer backup events that the DPW responded to, no overflow to storm drains or catch basins happened during any of these events. A 20 foot section of collapsed storm sewer is being replaced by DPW crews; at a separate location flooding due to a blocked pipe has been repaired.
5. Village personnel installed new exterior doors for access to the DPW Garage. Roof repairs have been performed and offices were painted at Village Hall.
6. DPW responded to 2 high wind events where trees and branches had fallen. Lastly, 17 stumps were removed, top-soiled, and seeded while 21 of 24 new trees have been planted.

Recreation:

1. The Larchmont Run will take place on June 19th. The Fun Run will start at 5:00 PM and the Sprint to Flint at 6:00 PM. Go to the website to sign-up.

Trustee Reports
Con't.

Thanks to the career and volunteers members of the Fire Department for their actions containing a house fire on Hazel Lane this weekend. Added thanks to the career staff for the continued training programs they provide for the volunteers.

Thanks to Fire Dept.

Mayor McAndrews added that smoke detectors need to be checked regularly.

Trustee Fanelli said the 125th Anniversary Committee is in need of volunteers and donations. Programs will begin this September and will continue for one year. Go to the committee's Facebook page for more information.

125th Anniversary Comm.

Trustee Kolbert made the following report.

1. On June 1st the Village Leaf Blower Law begins. No gas powered leaf blowers may be used. Residents please remind your gardeners.
2. Organic waste is picked-up on Thursday and Friday of the week. Bags and containers may be left out only the night before. Violators will be issued summons. Please remind your gardeners.

Trustee Reports
Con't.

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, the following resolution was adopted:

BE IT RESOLVED, that the Village of Larchmont hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (Based on Record of Activities)
ELECTED OFFICIALS							
None							
APPOINTED OFFICIALS							
Village Treasurer	Denis J. Brucciani		4034976-3	7	04/07/2014-04/04/2016	Y	
Village Attorney	James Staudt		3246473-7	6	04/06/2015-04/04/2016	N	14.2
Dep. Village Clerk	Brian E. Riley		4155595-4	7	04/06/2015-04/04/2016	Y	
Sen. Account Clerk/Dep. Village Treasurer	Joanne J. Lanza		1466038-5	7	04/06/2015-04/04/2016	Y	
Village Assessor	Daniel T. Whittemore		35886050	7	04/06/2015-04/04/2016	N	4.26

**Work Sessions
Resolutions**

Mayor McAndrews next announced resolutions that were voted during a work session held on May 11, 2015.

1. Proposal from Specialty Pipeline Services to provide installation of a hydrant on Byron place as part of the Larchmont Water pump and tank rehabilitation project at a cost of \$12,750.
2. Proposal of New York Leak Detection to provide a 25 mile survey of the Village water distribution system at a cost of \$7,500.

**Con Ed
Street paving**

The Mayor said an agreement was made with Con Edison and the Village to repave the streets from curb to curb where the gas lines were replaced. Park and Oak Bluff Avenues should be done soon. Thanks to Public Works foreman, Rick Vetere and Joanna Feldman from the Village Attorney's office for their efforts on this matter.

RESOLUTION
Approve minutes
**Executive Session
4/20/2015**

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED, to approve the minutes of the Executive Session held on April 20, 2015.

RESOLUTION
Approve minutes
4/20/2015

On motion of Trustee Kolbert, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED, to approve the minutes of the Regular meeting held on April 20, 2015.

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, it was:

RESOLVED, that Abstract Audit Voucher #12, dated May 18, 2015, in the amount of \$164,753.04, per copies filed with the Clerk, be paid, subject to confirmation and approval of Trustee Walsh.

**Garbage left on playing
fields**

Trustee Fanelli stated with all the playing fields open, there have been reports that there is garbage being left by participants and spectators. Everybody should pick-up after themselves.

**Memorial Day Parade
5/21/2015**

Also the Memorial Day Parade is this Thursday, May 21st and everyone should come out and remember those who gave the ultimate sacrifice.

Mayor McAndrews said the next Board meeting will be on Monday, June 15, 2015.

On motion of Trustee Fanelli, seconded by Trustee Kolbert, and unanimously carried, the meeting adjourned at 8:55 PM.