

Minutes of the Regular Meeting  
Of the Board of Trustees of the  
Village of Larchmont, N.Y.  
**held on Monday, September 18, 2017**

**PRESENT:** Mayor Lorraine Walsh  
Deputy Mayor Carol Miller  
Trustees Peter Fanelli  
Malcolm Frouman  
Carol Casazza Herman

**ABSENT:**

**Also present:** Dep. Clerk Riley, Attorney Staudt,  
Administrator Datino, Treasurer Brucciani

Mayor Walsh welcome all in attendance and called the meeting to order at 7:38PM.

Mayor Walsh made the following announcements.

1. Condolences to Christina Carino Forrest of LMC-TV on the passing of her father Angelo.
2. Condolences to the family of Richard Kittle who passed away this week. Mr. Kittle was a coach of youth sports for over forty years.

On motion of Trustee Herman, seconded by Trustee Miller, and unanimously carried, it was:

**RESOLVED** to appoint Jennifer Furioli as a member of the Traffic Commission for a term of three years.

Chief Poleway gave the following report.

1. A reminder to all motorists that school is in session and I urge you to please be careful in and around school zones for children walking and biking to and from school. The school zones are also designated speed zones and the village speed limit decreases from 30 MPH to 20 MPH in these areas. In addition, be mindful and watch for stopped school buses loading and unloading children. The NYSVTL requires vehicles to stop, in both directions, for school buses loading and unloading students. While police officers will be patrolling school zones for driving violations, we ask everyone to please slow down and be patient to ensure the safety of all our students.
2. The ban on the operation of all gas powered leaf-blowers within the Village, which has been in effect since June 1<sup>st</sup>, will end on October 1<sup>st</sup>. As you are aware, Village Code section 195-5 prohibits the use of these devices and anyone found in violation of this statute is subject to receiving a court appearance ticket and a fine.

**Mayor's Announcements**

**RESOLUTION**  
**Furioli, J. member**  
**Traffic Comm.**

**Police Chief's Report**

Police Chief's Report  
Con't.

This year the Larchmont Committee on the Environment sought to educate people on this issue and thereby gain voluntary compliance with this Village code. As part of this process, the police department increased its' enforcement efforts in an attempt to enlighten those landscapers that continued to violate this code to the fact that they would receive a summons if an officer observed them using a gas powered leaf blower. Overall, I believe the initiative was successful and hopefully this will encourage landscapers and homeowners alike to comply with this village ordinance in the future.

3. Since August 1<sup>st</sup>, the Police Department has made 26 arrests and we have responded to 67 burglar alarms, 21 motor vehicle accidents, 30 aided cases, and 314 other calls for service.
4. I would like to remind our residents to stay vigilant in reporting any suspicious or possible terrorist related activity that may be observed. If you observe something that may be suspicious, please, do not keep it to yourself – call the 24 hour NYS Terrorism Tips Line at **866 SAFE-NYS (866-723-3697)** or simply call the Larchmont Police Department at (914) 834-1000.
5. The Larchmont Recreation Committee and the Chamber of Commerce in conjunction with the Larchmont Police Department initiated the 'Skull Patrol' bicycle safety program this spring that coincided with the establishment of our new bike lanes. This program is designed to encourage kids to wear their helmets properly and to obey all safety rules whenever they are out riding bicycles. It also provided an opportunity for positive interactions between the police and school age children in our village. Patrol Officers rewarded kids who were wearing their helmets properly by giving them "tickets" for donated items and they were redeemed at local participating businesses. Our officers handed out hundreds of tickets and this program was well received by the kids. The redeemed tickets have been collected and we are now going to raffle off four new bikes and helmets to the lucky winning ticket holders. I would like to invite Sergeant Knudsen up to draw the winning tickets. Sergeant Knudsen has been an active supporter of this program and he helped to facilitate the efforts of the police department in this endeavor. I would also like to acknowledge the determination of Officers Irvine, Calapai, and Lent and Detective Pompilio in ensuring that this program was a success. These officers made time to interact with our young riders each week to promote bicycle safety and reinforce positive behavior.

Chief Caparelli made the following report.

Fire Chief's Report

1. September 16, 2017 was Larchmont Day/Big Truck Day/125<sup>th</sup> Anniversary of the Fire Department. There was a block party sponsored by the Fire Department on Larchmont Avenue in front of Village Hall from 12am to 4 pm consisting of the Fire Prevention Education Smoke Trailer, jump castle, obstacle course for the older kids, dunk tank to dunk your favorite fireman/Village Official, miniature golf, cotton candy and popcorn as well as big trucks for all ages. The Larchmont Police offered fingerprinting for children, a display of Police vehicles and other safety tips for residents. Along with this celebration there was an art festival in Constitution Park adjacent to Village hall with art, jewelry and gifts was for sale along with music sponsored by the Committee on the Arts. Prior to the event, myself along with Village officials, various committees, Police and Fire department personnel and the Mayor spent countless hours planning and coordinating the different aspects of the event to ensure its success. There was an unprecedented outpouring of support from the Fire Department's Career and Volunteer staffs. Over 16 Career and 14 volunteer personnel plus family and friends turned out to work together on the various attractions to make this event a great success. I would like to thanks all those who came out to help and I look forward to offering further joint sponsored events for the residents of Larchmont.
2. The Fire Department's Volunteer staff conducted a vehicle extrication drill on a donated car where they were taught the use of a new tool and honed their techniques. The Career staff conducted a few days of training in a home slated for demolition where they trained on search and rescue, hose stretches, ladder placement and other rescue techniques. Both of these training evolutions are priceless opportunities to simulate real life scenarios under real life conditions for our firefighters to participate in. In the near future more vehicles and another home are coming available for similar training opportunities.
3. I would like to remind all residents now that we are in full hurricane season and have been lucky to not have been affected as of yet that there are some things they should be aware of.
  1. Visit Con Edison's Customer Central web site at [coned.com/customer-central](http://coned.com/customer-central) where you can view various topics to help you navigate safely through a storm. There are topics such as C/O safety, preparation checklists, generator safety, electrical wire safety and others.
  2. In the event a storm is imminent, raise your belongings to higher levels of your home if your basement is prone to flooding.
  3. Gasoline powered generators should only be used outdoors at least 10 feet from a window or door, or if your home is close to your neighbors, never point the exhaust towards your neighbor's windows or doors. . They should never be used in doors, in your garage. C/O can kill quickly.

Fire Chief's Report  
Con't.

4. Never approach downed power lines, always treat downed power lines as if they are live, energized. Downed power lines can energize other items not previously electrified by inadvertent contact.
5. Ensure your sump pumps are working.
6. Never enter a flooded basement, electrical outlets under water can electrify the water.
7. If you smell gas, evacuate your home and call 911.
8. Finally, remain indoors until it is safe to move about. The recent storms have had high winds as well as high water. Remember, it is not the blowing winds that are the problem, it is what the winds are blowing that causes the most damage. Flying debris is extremely dangerous for people. Tree limbs, patio furniture and similar debris can cause severe injuries to residents trying to get a good photo or a look at the storms fury.

Skull Patrol

Mayor Walsh said from May 1<sup>st</sup> to September 15<sup>th</sup>, a program called the Skull Patrol has been taking place. This program is to encourage children to wear helmets while bicycling. When a police officer sees a child wearing a helmet on their bike, they are given a ticket which is redeemable at local stores for items such as treats. The tickets have been retrieved and will be used tonight in a drawing and three winners will each get a new bicycle that has been donated by Miller's in Mamaroneck.

Knudsen, R.  
Police Dept.

The Mayor asked Sgt. Knudsen of the Police Department to draw two tickets from a bucket that is part of the new Food Composting Kit that are being sold in Village Hall for \$20.

Skull Patrol winners  
Gillsater, R.  
Ryan, A.

The winners were:  
Rosalie Gillsater of 90 Willow Avenue issued by Det. Lisa Pompilio  
Aiden Ryan of 59 Elm Avenue issued by Officer Jeff Krahe

Trustee Reports

Trustee Herman made the following report.

1. At Larchmont Day this past Saturday, the Beautification Committee presented an award to Deccio's Supermarket for their outdoor dining area.

Trustee Fanelli gave the following report.

1. To celebrate the 125<sup>th</sup> Anniversary of the Fire Department, a clambake was held in Manor Park in August. Members past and present were in attendance with many sending regrets. Thanks to Theresa Fanelli and Paula Jackson for their efforts and the band the Hucksters for performing.
2. Larchmont Day was a huge success with 1,500 in attendance. Thanks to Chief Caparelli, the volunteer fire fighters, United Stage, Ned Benton and DPW.

- 3. The Committee on the Arts Festival had over 62 artists participating this past Saturday. Thanks to Nili Asherie and Jane Nishimura.
- 4. The Fire Department is looking for volunteers. Stop by the Fire house to join.
- 5. The Women’s Club is looking for new members.

Trustee Reports Con’t.

Trustee Miller made the following report.

- 1. Thanks to the Fire Department and their families for their efforts on Larchmont Day. Also thanks to Mayor Walsh for spending an hour in the dunk tank.
- 2. The Recreation Committee will meet on September 27<sup>th</sup> at 1:30 PM in the Conference Room in Village Hall.
- 3. The Ragamuffin Parade will take place on October 21<sup>st</sup> with the rain date the following Saturday.
- 4. The Recreation Committee is looking for a volunteer to run the Halloween Window Painting. If interested contact the Clerk’s Office.
- 5. The Library will hold the 7<sup>th</sup> Annual Scarecrow Fest. Sign up on the website.
- 6. Friends of the Library readings:

9/24- Marriage is Murder  
 10/8 Saving Radio City  
 10/15- Sunken Gold

Trustee Frouman gave the following report.

- 1. Dorothea Conostas is a new member of the Human Rights Committee. Ms. Conostas is a past Co- Chair of the Larchmont Democratic Committee and Recreation Committee.

On motion of Trustee Frouman, seconded by Trustee Miller, and unanimously carried, it was:

**RESOLVED,** to authorize the Mayor and Treasurer to execute the NYSDOT Agreement to Extend Indexed Lump Sum Municipal Snow & Ice Agreement for 2017-18 Winter Season, in the amount of \$7,814.40.

**RESOLUTION**  
Auth. Mayor & Treasurer  
Snow & Ice Agreement  
2017-18

On motion of Trustee Herman, seconded by Trustee Fanelli, and unanimously carried, it was:

**RESOLVED,** to authorize the Mayor and Treasurer to execute the NYSDOT document known as Amendment B to Change the Estimated Expenditure for Snow and Ice Agreement for 2015/16 Winter Season, proceeds to be received will now be \$8,222.85.

**RESOLUTION**  
Auth. Mayor & Treasurer  
w/ NYSDOT  
Snow & Ice Agreement  
2017-18

Administrator Datino said the cooperation between the Career and Volunteer Fire Fighters on Larchmont Day was great. It showed their dedication to the Village.

**RESOLUTION**

Approve dates for  
Tour de Larchmont  
5/5/2018 &  
Sprint to Flint  
6/18/2018

On motion of Trustee Miller, seconded by Trustee Herman, and unanimously carried, it was:

**RESOLVED**, to approve May 5, 2018 for the Tour de Larchmont at 2:00 PM and June 15, 2018 for the Sprint to Flint with the Fun Run starting at 6:30 PM and the 5K at 7:15 PM.

**RESOLUTION**

Set Public Hearing  
10/16/2017  
Veterans Property Tax  
Exemptions

On motion of Trustee Fanelli, seconded by Trustee Herman, and unanimously carried, it was:

**RESOLVED**, to hold a Public Hearing in the Courtroom in Village Hall, Monday, October 16, 2017 at 7:30 PM to consider and take comments on a proposed local law regarding Veteran's Property Tax Exemptions.

**RESOLUTION**

Auth. Addministrator to  
enter into agreement w/  
BJF Planning  
Parking Study

On motion of Trustee Herman, seconded by Trustee Frouman, and unanimously carried, and pending attorney approval, the following resolution was adopted:

**WHEREAS**, the Village Board has indicated its interest in expanding on prior efforts to maximize parking within the Village, both on-street and in its off-street lots; and

**WHEREAS**, the Village of Larchmont is currently one of only a handful of communities in the County that does not require payment for short term parking, the Village Board recognizes that metered parking is an integral component of parking management and is likely to be a significant source of non-property tax revenue; and

**WHEREAS**, the efforts to revitalize both the Palmer Avenue and Boston Post Road business districts must include a comprehensive approach to parking management that takes into account the needs and concerns of residents, merchants, shoppers and commuters; and

**WHEREAS**, the Village Board believes meaningful community engagement and informed decisions of the stakeholders are necessary to give Village Board guidance on issues and potential solutions which will meet local needs; and

**WHEREAS**, to this end, the Village issued a Request for Proposals (RFP) on August 3, 2017 which sought the support of a professional planning firm with extensive, parking management & facility design, transit oriented development and public outreach experience to perform a study, on August 23, 2017, four proposals were submitted; and

**WHEREAS**, a consultant review committee, comprised of the Mayor, a Village Trustee, Village Administrator and a member of the Traffic Commission previously met with three of the four firms whom submitted proposals; and

**WHEREAS**, the consultant review committee having previously met with BFJ Planning and upon review of their August 21, 2017 response to the RFP found the firm has an excellent understanding of the purpose of the study, extensive related experience in such work and includes a team of experts in critical issues such as traffic and parking, urban design and development economics; and

**WHEREAS**, the consultant review committee unanimously determined that one firm, BFJ Planning, was fully responsive to the RFP and best met the selection criteria outlined in the RFP and recommended that BFJ Planning be retained to conduct this important comprehensive parking study and community outreach; and

**WHEREAS**, BFJ Planning detailed the Scope of Work in the proposal dated August 21, 2017 which is included as Attachment “A” of the Professional Services Agreement, attached; and

**WHEREAS**, the proposed fee for the required information gathering, review, public outreach, and overall project management is \$37,880, with a projected timeframe for completion of 6 months, with BFJ Planning available to begin work in September 2017; now therefore be it

**RESOLVED**, that the Village Administrator is herein authorized to execute an agreement with BFJ Planning, 115 Fifth Avenue, New York, NY 10003, in an amount not to exceed \$37,880, in substantially the form as attached hereto and made a part hereof to provide professional planning consulting services for the Comprehensive Parking Study; and be it further

**RESOLVED**, that the cost associated with this agreement be charged to the Fiscal Year 2016-17 Capital Budget Accounts pertaining to the “Business District Multi-space Parking Meter – Design” (\$10,000) and “Open Lot Plan” (\$10,000) projects, and other balances available in the Fiscal Year 2017-18 Engineering Operating Budget as needed; and be it further

**RESOLVED**, that the Village Administrator is here in authorized to undertake all the administrative acts required pursuant to the Agreement.

On motion of Trustee Herman, seconded by Trustee Miller, and unanimously carried, the following resolution was adopted:

**WHEREAS**, in 2011, in response to serious flooding issues throughout Westchester County, the County adopted the Westchester County Storm Water Management Law and created a Storm Water Advisory Board to assist the County and the municipalities in addressing flooding; and

**WHEREAS**, the Stormwater Management Law (SWML) enables the County to partner with municipalities to provide up to 50% funding for flood mitigation and/or flood damage reduction projects; and

**RESOLUTION**  
Auth. AAdministrator  
to negotiate  
w/ West. Cty.  
SWML Grant

**WHEREAS**, the 2013 Stormwater Reconnaissance Plan prepared by the Westchester County Departments of Planning and Public Works included potential projects located within the Pine Brook sub-watershed, however, additional analysis and modeling are required to further determine their feasibility and effectiveness; and

**WHEREAS**, the Program required interested municipalities to complete and submit to the Stormwater Advisory Board (SWAB) pre-applications for local stormwater improvement projects meeting Program criteria; and

**WHEREAS**, Village staff and the Village's Consulting Engineers met with the SWAB on November 3, 2016 to present and discuss the Pine Brook project, subsequent to the meeting the Village was informed the County was interested in moving forward with the Pine Brook Flood mitigation effort; and

**WHEREAS**, based on feedback from the Westchester County Planning Department, the Village's consulting engineers, Woodard & Curran, have prepared a scope of work and \$232,500 cost estimate to perform 5 specific tasks including hydraulic modeling, engineering, design alternatives, and permitting analysis which are all necessary in formulating a final recommendation regarding potential flood mitigation project(s) for the Pine Brook neighborhood; and

**WHEREAS**, pursuant to the SWML program Westchester County will contribute to 50% of the cost of the work, with the Village funding the remaining 50%; and now therefore be it

**RESOLVED**, that the Village Board is desirous in participating in the Westchester County Stormwater Management Program, specifically Phase 1, to study, assess and design the potential flood improvement projects for the Pine Brook Drainage Area; and be it further

**RESOLVED**, the Village Administrator is herein authorized to negotiate with the County the terms and conditions of an agreement(s) pertaining to the study and Phase 1 of the SWML Grant.

Work Session  
Resolutions

Mayor Walsh announced resolutions adopted at a recent work session.

1. 2018 Parking Permits- January 1, 2018 to May 31, 2018.
2. Entertainment Permit- Post Wine & Spirits, 2112 Boston Post Road.
3. Auth. Advertising 2017-18 Street Resurfacing & Sidewalk & Curb Repair Bid Documents.
4. Auth. Administrator to negotiate Agreement w/ BFJ Planning for Comprehensive Parking Study.

On motion of Trustee Frouman, seconded by Trustee Fanelli, and unanimously carried, and pending changes on page 2, it was:

**RESOLVED**, to approve the minutes of the meeting held on August 21, 2017.

**RESOLUTION**

Approve minutes  
8/21/2017

On motion of Trustee Frouman, seconded by Trustee Fanelli, and unanimously carried, it was:

**RESOLVED**, to approve the minutes of the work session meeting held on September 11, 2017.

**RESOLUTION**

Approve minutes of  
work session  
9/11/2017

Michael Gottfried of 16 Ocean Avenue was next to address the Board.

Gottfried, M.

Mr. Gottfried asked about the proposed local law for Veterans Tax Exemptions and was the New York State law on this matter reviewed when creating the proposed law. He added that he understands that this law is to harmonize with the Village revaluation currently underway.

Mayor Walsh assured Mr. Gottfried that the Village Assessor will be at the October 16<sup>th</sup> public hearing to answer any questions on this proposed local law.

Mr. Gottfried asked with the renewed interest in parking meters and the suddenness of the Parking Study, why no financial experts have been consulted.

Trustee Herman said she has been in communication with Chuck McMullan of the Budget Committee and they have agreed to schedule a meeting to discuss this matter.

Mr. Gottfried then began to speak about the disappointing water report numbers. A discussion began with Mayor Walsh, Trustee Herman, Administrator Datino and Mr. Gottfried. Mayor Walsh informed Mr. Gottfried that a meeting will be scheduled so this matter may be reviewed in more detail.

Anne McAndrews of 4 Lyons Place came before the Board to thank them and Administrator Datino for their service. She also expressed her gratitude to the Police and Fire Departments and VAC. Last Saturday evening her sister who was visiting, fell down a flight of stairs at her home. First to arrive were Officers Basli and Martinez, then Firefighters Augsberg and Rosenberg. Their calm professionalism was a welcome relief and eased a tense situation. Ms. McAndrews also wanted to than Mr. Constable of VAC for his concern. She added praise for all the responders in the Village who keep residents safe.

McAndrews, A.  
Thanks Police, Fire &  
VAC

On motion of Trustee Herman, seconded by Trustee Miller, and unanimously carried, it was:

**RESOLVED**, that Abstract Audit Voucher #2, dated September 18, 2017, in the amount of \$631,352.98, per copies filed with the Clerk, be paid, subject to confirmation and approval of Trustee Herman.

Proclamation  
Komar, J.  
Trustee 2011-2017

Mayor Walsh thanked Dep. Treasurer Lanza and Administrator Datino for their efforts preparing the bills.

Next Mayor Walsh began to speak about former Trustee John Komar, who served on the Board from 2011 to 2017. She said Mr. Komar was always able to cut to the chase then follow with sound advice. The Mayor added there are times when an issue is bothering her she asks herself 'what would John say' then she can see his face, then a clear solution appears. At that moment everyone on the dais raised a hand held picture of Mr. Komar's face.

Trustee Fanelli said Mr. Komar was a great listener who was always willing to listen to both sides. He added he enjoyed their good times together.

Trustee Miller said she got to know Mr. Komar when he was Board liaison to the Traffic Commission. She added he was a calming influence who listened to everybody.

Trustee Frouman said though he spent little time on the Board with Mr. Komar, he respected his calm demeanor.

Administrator Datino said he appreciated Mr. Komar's honesty and great insight. He thanked him and wished him well.

Attorney Staudt said Mr. Komar was a wonderful client. He referred to a law school exercise that asked 'how do you deal with a reasonable man'. Mr. Komar was that, a reasonable man.

Former Mayor, Anne McAndrews said though he had an everyday job, Mr. Komar was prepared and ready to work. She thanked him for he has done for the Village then presented him with a gift.

Mr. Komar said he was honored to be recognized. He said he worked for 3 Mayors, each with unique goals but one common aim that the Mayor and Board work together. He thanked the Mayor and Board for the time with no pay, they put in. He added thanks to Rob Rothman, John Parkinson, Jr. and Mike Gottfried the volunteer hours they work. He then thanked his wife Kathy.

The Mayor then presented Mr. Komar with a proclamation and a gift from the Board.

Skull Patrol winner  
Ferranrone, L.

Mayor Walsh asked Mr. Komar to draw the last ticket for the Skull Patrol raffle and the winner was:

Lanie Ferrarone of 2 Summit Avenue issued by Officer Matt Irvine

On motion of Trustee Frouman, seconded by Trustee Herman and unanimously carried, the meeting was adjourned at 9:08 PM.