

Minutes of the Work Session Meeting  
Of the Board of Trustees of the  
Village of Larchmont, N.Y.  
**held on Monday, November 20, 2017**

**PRESENT:** Mayor Lorraine Walsh  
Deputy Mayor Carol Miller  
Trustees Peter Fanelli  
Malcolm Frouman  
Carol Casazza Herman

**ABSENT:** Attorney Staudt

**Also present:** Administrator Datino, and Linda B. Whitehead, Esq.,  
representing the Village Attorney's office.

On motion of Trustee Fanelli, seconded by Trustee Miller, and  
unanimously carried , the following resolution was adopted:

**WHEREAS**, motion picture film production has become a major industry  
in the region and through proper review and management of the filming  
requests, filming can be a benefit to the taxpayers, property owners and  
merchants in the Village; and

**WHEREAS**, Chapter 157 of the Village Code provides the regulations by  
which filming may be performed in the Village; and

**WHEREAS**, a filming permit application has been received by the Village  
Clerk's Office which requires approval by the Village Board due to the  
proposed duration the filming; and

**WHEREAS**, the Village Administrator has discussed the Filming Permit  
Application with the production company's Location Manager who is in  
agreement with the terms; now therefore be it

**RESOLVED**, that the attached filming permit application is herein  
approved subject to the following conditions:

- The permitted hours shall be 8:00am – 10:00 pm on December 15, 2017  
and 6:00am (mobilization) / 8:00am full crew – 9:00pm on December 18,  
2017;
- the daily film permit fee shall be \$3,000 per day (due to the extended  
hours);
- submission of a certificate of insurance naming the Village of Larchmont  
as additional insured in coverage amounts to be determined by the  
Village Administrator;
- written notice shall be provided to the abutting property owners  
advising the date, time and duration of the filming and contact  
information for the location manager to address questions and concerns;
- one or more police officers may be required to be on-site as determined  
by the Village Administrator and Police Chief, said special duty police  
coverage shall be reimbursed to the Village at a rate of \$105 per hour,  
per officer;
- any additional costs incurred by the Village pertaining to the filming or  
use of Village facilities shall be reimbursed to the Village at a rate to be  
determined by the Village Administrator;
- the use of other Village facilities may be permitted subject to the  
conditions and rental fee(s) determined by the Village Administrator.

**RESOLUTION**

Approve Film Permit  
12/15/17 8AM-10PM  
& 12/18/17 8AM-  
9PM