

Minutes of the Meeting
Of the Board of Trustees of the
Village of Larchmont, N.Y.
held on Monday, April 15, 2019

PRESENT: Mayor Lorraine Walsh
Trustees Peter Fanelli
Malcolm Frouman
Sarah Bauer

ABSENT: Trustee Carol Casazza Herman

Also present: Dep. Clerk Rilley, Attorney Staudt,
Administrator Datino, Treasurer Siegrist

Mayor Walsh welcomed all in attendance and called the meeting to order at 7:33 PM.

On behalf of the Board, the Mayor extended condolences to the family of Court Parking Clerk, Augie Cristiano on the passing of his father, Rodolfo.

Condolences
Cristiano, A.
Death of father

On motion of Trustee Bauer, seconded by Trustee Frouman, and unanimously carried, it was:

RERSOLVED, to appoint Bruce Frankel as member to the Traffic Commission for a term of three years.

RESOLUTION
Frankel, B.
Traffic Comm

The Mayor stated the Board received a petition from Elk Chatsworth LP, to amend the Zoning Law to establish Public Amenity Supplement Mixed Use Permit and an application for Public Amenity Supplement Mixed Use Special Permit for Tax Lots: 6-6409, 6-6-463, 6-6-467.

Next Gary Hirsch of Elk Chatsworth, LP, began a presentation on a proposed development on Chatsworth and Wendt Avenues. The parcels in the proposed development are at 108-112 Chatsworth Avenue and 65 Wendt Avenue along with the Village parking Lot #10. Mr. Hirsch added the project has been discussed between the Village and his company for 12 months.

Hirsch, G.
Elk Chatsworth

Mr. Hirsch introduced the following companies involved with the presentation:

Perkins Eastman- Architectural Design
Walker Consultants- Parking Consultants
Kimley-Horn-Planning Consultants
Didona Associates-Structural & Landscape Design
Harfenist Kraut & Perlstein, LLP- Attorneys
Bibbo Associates- Civil Engineering
Penrose Creative- Communications

Elk Chatsworth
Presenters

Andrew Ostrander of Perkins-Eastman addressed the meeting. He presented pictures of the front and back of the current buildings. He then showed pictures and drawings of the proposed building. He pointed out areas where parts were taken from current buildings in the Village along with pictures of those buildings.

Elk Chatsworth
Presenters
Con't.

Neil Preza of Walker Consultants gave a presentation on the parking for the proposed building. He showed the drawings of both the lower and an upper lot that will be built in the current Village Lot #10. He added the current and proposed number of parking spaces and the LED lighting that will be installed in the upper lot.

John Canning of Kimley-Horn discussed the impact of that proposed building will have on schools, taxes and traffic. He said there will be substantial increase in school tax revenue with negligible or no increase in students. Positive effect in readily available parking and increased pedestrian flow on car traffic. Substantial increase in public parking, accessibility and connectivity.

Next Keith Beaver of Didona Associates spoke on the environmental impact of the proposed building. There will be added parking and new housing options within the existing impervious surface. Construction will be with energy efficient methods and materials. Within the building there will be tank less water heaters, low flush toilets and low flow showers. In the parking area there will be bike rack and electric car chargers.

Leo Menken of Harfenist Kraut & Perlstein, LLP was next to speak. He stated the Board will be required to perform a SEQRA review and it will be an unlisted action under SEQRA. There has been a submission of a full environmental assessment form with detailed information of the environmental impacts. There will be a Notice of Intent under Village Code 381-85, submitted to the Village Planning Board. Also a referral to Westchester County Planning has to be sent. A full site plan application will be filed with the Village Planning Board.

Mayor Walsh said this is just the start of the process. Public hearings will be schedule so residents can comment on the proposed project. The Clerk will send the Public Hearing notices to the Village Planning Board and the Westchester County Planning Department.

RESOLUTION
Notice of Intent
Lead Agency
SEQRA

On motion of Trustee Bauer, seconded by Trustee Frouman, and unanimously carried, it was: **RESOLVED,** that the Village Board will circulate a Notice of Intent for the Village Board to act as Lead Agency under SEQRA and that the matter be referred to the Village Planning Board, Westchester County Planning and circulated as required by law.

2019-20
Tentative Budget

Next the Mayor began to discuss the 2019-20 Tentative Budget that is up for adoption tonight. The Tentative Budget was filed in the Clerk's office on March 20th, has a tax levy of 1.94% and is under the New York State tax cap of 2.63%.

Administrator Datino said the budget process began in December of 2018 with a meeting of Department Heads.

Trustees Bauer and Fanelli thanked the Administrator, Treasurer, Dep. Treasurer and the Budget Committee for their work on the budget.

2019-20
Tentative Budget
Con't

Trustee Frouman added thanks to the Administrator, the Treasurer and the Board.

Mayor Walsh thanked Trustee Herman, the Finance Committee, Chair, Paul Silverman, John McGarr, Chuck McMullan, Ian Post, Gwen Shufro and former member Michael Gottfried.

On motion of Trustee Fanelli, seconded by Trustee Bauer, and unanimously carried, it was:

RESOLVED, to open the Public Hearing to review and take comment on the 2019-20 Tentative Village Budget.

RESOLUTION
Open Public Hearing
2019-20
Tentative Budget

Mayor Walsh asked if anyone in attendance wished to make comments on the Tentative Budget.

Michael Gottfried addressed the Board on the tentative budget. Some items he spoke on were:

Gottfried, M.

1. Producing a budget in spite of the SALT Cap
2. Cost of services
3. Achieving a tax levy of 0% for the 2019-20 budget and possibly for the 2020-21.
4. Saving \$55,000 by not hiring park attendants

The Mayor thanked Mr. Gottfried for his efforts on the water fund and many past budgets.

On motion of Trustee Frouman, seconded by Trustee Bauer, and unanimously carried, it was:

RESOLVED, to close the Public Hearing

RESOLUTION
Close Public Hearing
2019-20
Tentative Budget

On motion of Trustee Fanelli, seconded by Trustee Bauer, and unanimously carried, it was:

RESOLVED, to adopt as presented, the 2019-2020 Village Budget.

RESOLUTION
Adopt
2019-2020 Budget

Chief Poleway made the following report.

1. Throughout the month of April, our village police cars will have an Autism Awareness patch affixed to them in support of National Autism Awareness month. This effort was initiated by 'The New Rochelle Autism Patch Challenge' that was started by the New Rochelle PBA on February 9, 2017. It was created by a New Rochelle detective who is the father of an Autistic child. The primary goal of the Autism Patch Challenge is to promote Autism awareness in every community throughout the country by attaching a custom Autism Awareness Police Patch to at least one patrol car within each community's police department during the month of April. It is our hope that the nation will see that America's police departments joined forces to demonstrate its' continued support and concern for all those living with Autism. Sergeant Paprota first presented me with the idea of Larchmont participating in this endeavor in 2017 after he was challenged by a friend of his in the New Rochelle Police Department and this is the third year we are supporting this worthwhile cause.

Police Chief's Report

Police Chief's Report
Con't.

2. The Larchmont Police Department has been working with the surrounding jurisdictions and with the Mamaroneck School District to ensure our students and schools are as safe as possible. Our officers have been to numerous safety drills in the area schools in order to be better prepared in the event that an emergency happens at one of the schools. In order for our officers to gain a working knowledge of our district schools and in an effort to improve our response to an emergency, the Larchmont Police Department, in conjunction with the Town and Village of Mamaroneck Police Departments, will be conducting an 'active shooter' training at the Mamaroneck High School, beginning today and continuing on through Friday. This training allows all of the officers to learn and perform drills on new and established tactical responses to active shooter events and it solidifies their understanding of the best practices utilized by law enforcement. It is our intention to be as prepared as possible in responding to any serious emergency so that we may minimize potential injuries and any negative impact that may occur to all involved. Residents may see a noticeable police presence at the high school on these days but it is just a drill and we just wanted to make people aware of this training in advance.
3. As part of Larchmont & Mamaroneck's Safe Routes to School Program, three elementary schools in the Mamaroneck School District (Central, Chatsworth Avenue, and Murray Avenue) will hold Walk and Bike to School Week from April 29th thru March 3rd. The event is organized by the elementary schools' PTA organizations. The idea is that this program will highlight the health benefits of regular daily physical activity among children. It also emphasizes the need for pedestrian safety, the dangers of traffic congestion, concern for the environment, and the positive impact of building connections between families, schools, and the broader community. I would therefore like to remind motorists to be aware of the increased number of children walking or biking to and from school during that week and to be careful when driving especially in and around school zones.
4. Spring is here and as the weather continues to get warmer and as more people venture outside, I would like to remind pedestrians, bicyclists, and motorists alike to be aware of your surroundings when traveling throughout the Village. Pedestrian and vehicle safety is a paramount concern of the police department and we want everyone to please abide by the local and state traffic laws that govern the use of our public roadways. This includes but is not limited to: inspecting and wearing proper equipment, completely stopping at traffic lights and stop signs and using designated crosswalks and sidewalks as necessary. Working together, we can promote safety and prevent avoidable accidents and injuries.

5. In March 2011 the Hawthorne, California, Police Department Community Affairs Unit hosted their first *Coffee with a Cop* event. Police and community members came together in an informal, neutral space to discuss community issues, build relationships, and drink coffee.

Police Chief's Report
Con't.

Community policing has long been considered a framework for establishing relationships between the community and the police. The importance of trust between officers and residents certainly has not changed. What *has* dramatically changed, however, is the character and composition of our nation's communities. Shifting demographics, greater mobility with longer commutes to and from work, instantaneous communications, and the advent of web-based social networking have forever altered the very concept of community. With this redefinition, community policing itself must gain a contemporary perspective.

In over 175 communities across the nation, law enforcement agencies are sponsoring *Coffee with a Cop* events and it is enhancing community trust, increasing police legitimacy, and building partnerships. Community members come to their local *Coffee with a Cop* event for a variety of reasons, but no matter why they come, they are likely to leave with a more positive impression of their local law enforcement officers.

Coffee with a Cop events have been hosted in all 50 states and is one of the most successful community oriented policing programs across the country. The program has also expanded to outside the United States to Canada, Europe, Australia, and Africa. The key to Coffee with a Cop's growing success is that it opens the door for interactions outside of the crisis situations that typically bring law enforcement officers and community members together. The Larchmont Police Department will be hosting its' second annual coffee-with-a-cop event on Sunday May 5th at Starbuck's on Palmer Avenue from 10:30 a.m. to 2:00 p.m. We encourage our residents to stop by to say hello and enjoy a cup of coffee with some of our officers.

6. I would like to remind everyone to stay vigilant in reporting any suspicious activity that may be observed. If you observe something that may be suspicious, please, do not keep it to yourself – call the 24 hour NYS Terrorism Tips Line at **866 SAFE-NYS (866-723-3697)** or call the Larchmont Police Department at (914) 834-1000 or simply dial 911.

Lt. Doherty gave the following report on behalf of the absent Chief Caparelli

Fire Chief's Report
Doherty Lt., B.

1. The Larchmont Fire Department responded to 264 calls for assistance thus far in 2019.
Annual Hose testing will begin this month. Please be aware of the firefighters working in the street outside Village Hall, yield to apparatus maneuvering on Larchmont Avenue and be cautious of hose and water along the sidewalk between Village Hall and Constitution Park.
2. Annual Fire Inspections have begun for 2019. All business owners and operators should expect a visit from the Fire Department. Please ensure items requiring annual inspection are up to date and all fire safety devices are functioning properly. We appreciate your cooperation keeping Larchmont safe for all who work, visit and reside within our Village.

Fire Chief's Report
Con't.

3. I would like to remind all residents now that spring has sprung. Please take note and advise your landscapers to adhere to Village Code 241 which describes collection procedures for organic waste. All organic waste, yard debris, shall be placed out for collection no earlier than sundown on the day before your scheduled collection day. For those residents east of Boston Post Road, organic waste is collected on your second pick up day, Thursday and for those residents West of Boston Post Road your pick up day is Friday.

All personnel have undergone their annual OSHA/Blood Borne Pathogen/CPR training.

All apparatus are in service and all equipment is operational.

Installation of
Running Track
Flint Park
Discussion

Alison Tarrant of 6 Shore Drive spoke to the Board about the proposed installation of a running track on fields A & B in Flint Park. Ms. Tarrant displayed a drawing of the proposed track in the park. Others who spoke in favor of the proposed track were:

Charles Manice, 15 Locust Ave
Liam Winters, 17 Bronson Ave
Carolyn Dorfman, 17 Old Colony Dr
Tim Kemp, Birch Lane
Heather Mahland, 40 Park Ave

Kayvan Hervai

They cited the following reasons as to why they favor the running track:

1. Current conditions of A & B would make a welcomed replacement.
2. Costs to construct would be done with donations and a fund could be set-up to sustain.
3. It would be a benefit to the entire community, not just MHS for track meets.

A discussion began between the residents, Mayor Walsh and Trustee Bauer.

Jackie, 2 Birch Lane spoke that she enjoys seeing all the sporting events in Flint Park, she has no interest in a track in the park.

Michael Gottfried, 16 Ocean Ave, stated his experience with the deal between Village and Westchester County for the turf in 2003, though the track may come from another source, the Larchmont taxpayer will bear the costs of maintenance, insurance, etc.

Ms. Tarrant handed a statement from the residents that could be included with the minutes of this meeting. SEE ATTACHED

Ms. Tarrant requested the Board put this matter up for a future public hearing.

Mayor Walsh thanked everyone who spoke and said the Board is working with the Flint Park Conservancy and the Parks and Trees Committee on a park wide plan for Flint Park.

Trustee Bauer gave the following report.

Trustee Reports

1. On April 26th there will an Arbor Day tree planting in Turtle Park.
2. On April 27th will be Love Your Parks Day from 9 to 11 AM in Constitution, Flint and Pine Brook parks. Both events are co-sponsored by the Parks & Trees and Environmental committees.
3. Also on April 27th, is Let's Walk Larchmont kick-off walk. Starting in Constitution Park at 1PM and ending at the Village Center at 2PM for the Monarch's talk with Sandy Morrissey at the Village Center.

Thanks to Trustee Frouman for the Arbor Day weekend banner.

Trustee Fanelli gave the following report.

1. The Fire Department needs volunteers. Contact Chief Caparelli if interested.
2. There is still availability 2019 Flint Park Day Camp. Go to the Village website for more information.
3. Counselors are needed for the 2019 Flint Park Day Camp. Contact the Recreation Department.
4. Cardio Tennis Clinic takes place at the courts in Flint Park. Go to the Village website to sign-up.
5. Pickle Ball Clinics are on the courts in Flint Park. For more information and sign-up got to the Village website.
6. Tennis Permits to play in Flint Park are available in the Clerk's office.
7. The Memorial Day Parade will be on May 23rd at 7:00 PM. The parade begins at the train station on Chatsworth Avenue and ends at Village Hall.
8. The Larchmont Run, "Sprint to Flint" will be held on June 14th. Sign-up will be on the website.

Administrator Datino made the following report.

Administrator's Report

1. Thanks to the Board and the Finance Committee for all the work on this year's budget.
2. On behalf of the staff thanks to the Board for their support.
3. The MS4 Stormwater Report will be available on the website soon. It will be up for Board approval at the May meeting.
4. Curbing is taking place on Birch, Bronson and Locust. Paving will happen on Concord, Bayard and Cherry.
5. The Turtle Park renovation is nearing completion.

On motion of Trustee Bauer, seconded by Trustee Fanelli, and unanimously carried, the following resolution was adopted:

RESOLUTION

Auth. AAdministrator
Execute agreement w/
NYPA- street lights

WHEREAS, the Village of Larchmont has approximately 750 street lights throughout the Village with electric costs that average \$115,000 per year; and

WHEREAS, several communities in the area including the Town of Mamaroneck, City of New Rochelle, Village of Scarsdale and City of White Plains have converted their street lights to LED technology, resulting in significant savings to their annual electric costs; and

WHEREAS, the Village purchases its electricity from the New York Power Authority (NYPA), in addition to lower rates, NYPA offers programs to reduce the amount of electricity purchased by municipalities through their Energy Services Programs; and

WHEREAS, Village staff met with NYPA and Larchmont has been identified as a community that would benefit from the “Smart Street Lighting NY” program by which NYPA assists with the design, procurement and conversion to LED street lighting technology; and

WHEREAS, the Customer Business Development group at NYPA has prepared a “mini-bid” to solicit prices from pre-approved consulting engineering firms to perform the design services needed to convert the Village’s existing street lights to LED, this work includes a full photometric survey and preparation of a complete list of materials required to make the conversion; and

WHEREAS, in addition, NYPA will assist in updating the street light inventory monthly to account for the installation of LED lights throughout the conversion process for billing purposes; and

WHEREAS, the proposed fee for the services of the consulting engineer and NYPA total \$19,687, sufficient funds exist in the current year operating budget and the timeframe for completion is expected to be 4 months; now therefore be it

RESOLVED, that the Village Administrator is herein authorized to execute an agreement with the New York Power Authority, 123 Main Street, White Plains, NY 10601, in an amount not to exceed \$19,687, in substantially the form as attached hereto; and be it further

RESOLVED, that the cost associated with this agreement be charged to the Fiscal Year 2018-19 Engineering Operating Budget; and be it further

RESOLVED, that the Village Administrator is here in authorized to undertake all the administrative acts required pursuant to the Agreement.

On motion of Trustee Frouman, seconded by Trustee Bauer, and unanimously carried, the following resolution was adopted:

RESOLUTION

Auth. A Administrator
To make payments in
advance of monthly
abstract

WHEREAS, pursuant to New York State Village Law, a member of the Village Board audits all of the claims against the Village, the abstract is then provided to the entire Board for approval before payments are issued; and

WHEREAS, Village Staff, including the Department Heads, Village Treasurer and Village Administrator all have roles to ensure the accuracy and validity of the claims and subsequent payments; and

WHEREAS, for many payments, the Village’s monthly schedule for payments is sufficient, however in some instances prompt payment is necessary to avoid an interruption of goods or services; and

WHEREAS, section 5-524 (6) of the New York State Village Law allows for the payment of certain claims to be paid without prior audit, provided such claims were reviewed and approved by an appropriate Village Officer; now therefore be it

RESOLVED, that the Board of Trustees authorizes that upon the final approval of the Village Administrator, that payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

On motion of Trustee Fanelli, seconded by Trustee Bauer, and unanimously carried, it was:

RESOLVED, to approve the minutes of the meeting held on April 1, 2019.

RESOLUTION
Approve minutes of
4/1/2019

On motion of Trustee Frouman, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED, that the payment of bills in advance of the abstract in amount of \$24,319.04, be paid.

On motion of Trustee Fanelli, seconded by Trustee Frouman, and unanimously carried, it was:

RESOLVED, that Abstract Audit Voucher #11, dated April 15, 2019, in amount of \$420,042.06, per copies filed with the Clerk, be paid, subject to confirmation and approval of Trustee Bauer.

On motion of Trustee Frouman, seconded by Trustee Fanelli, and unanimously carried, the meeting adjourned at 9:34 PM.