

Minutes of the Reorganization Meeting  
Of the Board of Trustees of the  
Village of Larchmont, N.Y.  
**held on Monday, October 5, 2020**

The Board of Trustees held this meeting via Zoom with Mayor Walsh calling the meeting to order at 7:39 PM. Instructions to join the meeting were published on Village website calendar and meeting agenda.

**PRESENT:** Mayor Lorraine Walsh  
Trustees Carol Casazza Herman  
Peter Fanelli  
Malcolm Frouman  
Sarah Bauer

**Also present:** Dep. Clerk Riley, Administrator Datino, Treasurer Gutwein,  
Amanda S. Brosy representing the Village Attorney's office

Mayor Walsh welcomed all to the meeting and asked everyone to join in for the Pledge of Allegiance.

Next the Mayor asked Village Justice Thea Beaver to address the meeting. Judge Beaver congratulated Mayor Walsh, Trustee Bauer and Trustee Fanelli on their reelection and thanked the entire Board for their efforts during the pandemic.

Oaths of Office  
Justice T. Beaver  
Mayor L. Walsh  
Trustee S. Bauer  
Trustee P. Fanelli

Justice Beaver then administered the Oaths of Office to Mayor Walsh, Trustee Bauer and Trustee Fanelli whose wife and son stood at his side.

Mayor Walsh spoke on the presentation of the Certificate of Election. For the position of Mayor, Lorraine Walsh. For the positions of two trustees, Sarah Bauer and Peter Fanelli. There was also a referendum on the ballot at this election to move the date of the Village Election from March to the date of the general election in November. That passed 252 to 217. The next Village Election, instead of being in March of 2021, will be in November of 2021. That has added eight months to the terms of the current elected officials.

On motion of Trustee Frouman, seconded by Trustee Herman, and unanimously carried, it was:

**RESOLVED,** to approve the Certificate of Election of September 15, 2020 and the results:

**RESOLUTION**  
Approve Certificate of  
Election held on  
9/15/2020

Votes for Mayor:  
Lorraine Walsh- 266

Votes for Trustees:  
Sarah Bauer- 250  
Peter Fanelli- 249

Referendum:  
Yes 252 No-17

Mayor Walsh  
Statement

Mayor Walsh said I want to congratulate Trustee Bauer and Trustee Fanelli for both winning and thank them for running and for staying on the Board. They are incredibly valuable to the work that this Board gets done. And truly every day exhibit a deep dedication to the Village of Larchmont and all of its citizens. I appreciate working with them. And I thank the residents for placing your trust in me. Again, when I accepted the nomination to run for a third term back in January, I expected should I have the fortune to win that the third term would be pretty similar to the first and second ones. That didn't work out as planned. And the past six months dealing with the coronavirus pandemic, the shutdowns, the health mandates, and financial consequences, figuring out how to keep the village government running and providing services and protecting employees. Then the reopening and now anticipating the possible long term ramifications to the wellbeing of our Village. I clearly never expected this would be in my job description. It's been a difficult time. But compared to the experience of many other citizens, not so hard after all. One thing that has become clear to me during all of this is that I have a great team around me to help carry the load. And we are so lucky to have such high caliber people working for the good of our Village. This certainly does not seem to be the norm today in government. Just take a look at the news on any given night. We also have a very strong and caring community that steps up when needed. And no questions asked. And I really, really appreciate that level of commitment that the community shows I mean evidence just this weekend and the opening of Constitution Park, which could not have happened without that level of support. My goals for the next 26 months. Because even though I've been held over now for six months, because we moved the date of the election, I actually have a little over two years left in this term, as do Trustee Bauer and Trustee Fanelli. So my goal for the next 26 months would be to keep things moving forward, keep a watch on our fiscal health, continue to modernize services, which has been a priority of mine since the beginning, improve infrastructure and work hard to keep our downtown vitalized. I plan to have lots of community events. And maybe we can even create some new ones because I'm really looking forward to having the ability to all join together again and breath all over each other. Continue to create policies to move us to green governmental operations, and most importantly, to keep an open mind to new ideas and not become a politician. Thank you very much.

Trustee Bauer  
Statement

Trustee Bauer said I just wanted to say thank you to everybody who came out to vote, even though it was an uncontested election, it has been moved several times. And we're in the middle of a pandemic, I thought it was a great turnout all things considered. And it really means a lot that people are so supportive of us that they're willing to come out and show that by voting.

I really appreciate everybody who did that. And when I ran a little over two years ago, I ran because I wanted to get more involved. And when we were getting ready for the election, back in March, we put together a list of the things that we had accomplished and sort of the things that we were looking forward to doing. And you don't really stop when you're in the middle of it all too sort of think about, you know, what you've done, or what you're doing, you just sort of, you know, are going to get it done mode. So having to step back and look at that list, it was it was quite a list of all of the things that we've accomplished together of all of the things that we want to do. And then even with COVID, that we've kept going, that we've really tackle that challenge, we continue to tackle that challenge and meet it head on. And it really has been such an incredible learning experience doing this. And one of the things that really made me want to continue is not just all of those accomplishments, but I really wanted to run again, because of Mayor Walsh and my fellow trustees, we spend a lot of time together, we spend a lot of time working very hard. There are it's a huge commitment, but they make it so much fun. And it really is a wonderful experience with all of you. And thank you so much. And thank you so much for electing me again.

Trustee Bauer  
Statement Con't.

Trustee Fanelli said I just like to thank the Democratic Party for their support, wisdom and motivation. In particular, I want to thank the Chair Dana Post, Treasurer Ian Post, and Dan Moss, and communications, Adam Bloom. This has been a crazy year and challenging for us in many ways. I want to thank the residents for coming out and voting for us on this day, not so much that you got out and you can't afford the COVID thing. But you showed respect to the residents to the process, and to us. And for that, I want to thank you because that meant a lot to the whole board. I also look forward to serving with the board for another two years, because as we've stated, it's been fun. It's been interesting, sometimes controversial, but we always seem to work out what's best for the village and the residence. And for that it's a pleasure, Lorraine. Sarah couldn't win with two other people that were I mean, fantastic. I enjoyed all of it. I drove around with those posters in my car for a lot longer than I thought I was going to be. But it was a lot of fun. You know, just always looking at you guys every morning no matter what. So we've got many things to do many issues and many concerns, and our agenda will continue to do them. We always look out for the residents. We do everything to the best of our ability, we'd love to know both sides of the question. And we'll work to do what we feel is right for the residence with your input. And we want you input because we want you to be involved in the decision making which takes place in our small village. I also want to take a moment to thank my beautiful bride of 30 years. It's my 30th anniversary this year on the 27th of October. Your dedication at the woman's club as a volunteer firefighter, when all you do to allow me to do with the village, you will allow me to do as I need to do whenever I need to do it. And for that I thank you for all of that. You've really been a true inspiration. And I love having you by my side. Once again, I want to thank Sal and Lewin Khalil Malcolm, looking forward to working with you guys. And it's just it's a great board. We have a lot of fun.

Trustee Fanelli  
Statement

Trustee Fanelli  
Statement Con't.

We work really hard. Lorraine, driving the ship beautifully. Continue doing what you're doing. Because you do it with all passion and love for the village like I haven't seen in my, this is not my fifth time in a long time. So continue doing that because it's just, it's fantastic. And thank you very much and let's continue the success of that one. Like you man.

Police Chief's Report

Chief Poleway made the following report.

1. Westchester County is creating an expanded crisis intervention team that will identify families at highest risk of deadly domestic violence and intervene to save lives by providing immediate support and services. The Westchester County Domestic Violence High Risk Team, which is already at work in several parts of the county, will expand its' work countywide and continue to pioneer a multi-agency, collaborative approach to preventing lethal family violence. The new initiative will provide enhanced safety to victims of family violence. The collaboration between community, County agencies, law enforcement and service providers makes Westchester stand out as a national model for coordinated community response that can improve outcomes for victims and increase offender accountability. Partners in the high-risk team include the Westchester County Office for Women, Westchester County Department of Public Safety, the Department of Probation, the District Attorney's Office, Westchester Medical Center, Hope's Door, My Sisters Place, and the Department of Social Services and Community Mental Health. Another expanded effort is a Lethality Assessment Program and a 24 hour hotline. These tools will enable police departments, county agencies, and service providers to immediately identify persons and families at high risk of being seriously harmed or killed by an intimate partner or other family member. A safety plan and services will be promptly provided to these victims to reduce the odds that such violence might occur. Under this expanded program, the Westchester County Medical Center will staff an emergency hotline around-the-clock to be informed of high risk cases. Advocates will provide immediate assistance to these victims, including crisis intervention, safety planning, and referrals for emergency housing and other critical services. Westchester County has seen multiple tragedies in the last decade in which intimate partners killed their spouse, some of their children, or the entire family. Identifying families that are under stress and at high risk is a challenge, but every effort must be made to curb domestic violence and save lives. For more information about this program visit the County website at [westchestergov.com](http://westchestergov.com).

2. Now that schools have reopened, we have seen more students walking and biking to school than prior to the coronavirus pandemic. As a result, the sidewalks tend to become crowded especially in the downtown section from Post Road to Addison Street. I would like to remind parents and kids that riding bicycles on the sidewalk is prohibited but since riding in the roadway in this area may be hazardous, the police department is requesting that you dismount your bicycle and walk it on the sidewalk until you have reached Addison Street or have crossed over Boston Post Road heading towards the Manor. This simple step will help prevent potential accidents with bicycles and motor vehicles and pedestrians. Our school guards have been informed to remind everyone of this procedure when they see someone riding their bicycle on the sidewalk.
3. I just wanted to take a moment to remind everyone that we are still contending with the coronavirus and that physical distancing is important. Crowds amplify the spread of the virus so please keep a proper distance in any situation when you are out in public. Also, amid the ongoing COVID-19 pandemic, all people in New York are required to wear a mask or a face covering when out in public and in situations where social distancing cannot be maintained. The police department has been receiving more complaints of people not adhering to these protocols, especially in our parks. We need everyone to continue to follow the safety protocols and to wear a face-cover when appropriate. Patrol units have been making a concerted effort to patrol the parks, playgrounds, and business areas and provide masks for individuals who are not in compliance and advise them of the current health mandates. While we have been attempting to gain voluntary compliance, summonses will be issued if necessary.
4. There's no doubt that Halloween 2020 will look different from every other year before it. While some families may be looking to give their children a return to a sense of normalcy, others may be looking for alternatives to traditional trick-or-treating. As children may continue to take to the streets for trick-or-treating, their risk of being injured by motorists greatly increases. The National Highway Traffic Safety Administration reports that Halloween is consistently one of the three top days for pedestrian injuries and fatalities. This year, Halloween falls on a Saturday, so trick-or-treaters may potentially be out at any hour of the day.

Police Chief's Report  
Con't.

The following are tips to families who may venture out on Halloween:

- If wearing a masked costume, be sure that vision is not obstructed in any way.
- Washable or disposable gloves can be worn, or carry and use hand sanitizer between houses.
- Wear a costume you can walk in with comfortable foot wear and nothing that drags on the ground.
- Work one side of the street at a time, crossing only at corners or crosswalks and stay out of the roadway.
- Visit less homes than usual sticking to those you know.
- Avoid going out in large groups and stick to immediate family if possible. Encourage teens to observe social distancing if out with friends.
- If driving trick-or-treaters on their rounds, don't forget to use appropriate car seats and have children enter and exit the vehicle from the passenger side.
- Be bright if going out at dusk or dark and reflective tape on costumes or candy bags is recommended.
- Only accept candy that is totally wrapped and sealed and take COVID precautions at home before consuming it.

Following these simple tips will help ensure that everyone has a fun and safe Halloween.

5. Finally, I would like to remind everyone to stay vigilant in reporting any suspicious activity that may be observed. If you observe something that may be suspicious, please, do not keep it to yourself but call the 24 hour NYS Terrorism Tips Line at 866 SAFE-NYS (866-723-3697) or immediately call the Larchmont Police Department at (914)-834-1000 or simply dial 911.

This concludes my report for this evening and I would be happy to answer any questions. Thank You.

Chief Poleway congratulated Mayor Walsh, Trustee Bauer and Trustee Fanelli on their reelection.

Fire Chief's Report

Chief Caparelli gave the following report.

1. Congratulations to Mayor Walsh, Trustee Bauer and Trustee Fanelli on their reelection.
2. The Fire Department has been training on Dog Beach.
3. Volunteers have been training with Lt. Adams.
4. The Washing machine for the turnout gear will be installed soon.
5. Fire Prevention Week will be October 4-10.

Code:

1. Inspections for outdoor dining areas using heaters.
2. Inspections continue on local gyms
3. Sidewalk inspections.

Trustees Herman made the following report.

1. The Parks and Trees Committee have their eye on the prize. They are working with a fraction of what they had in the budget and they've managed to plant eight trees. And further they are working with the generosity of Larchmont Nursery, Joanne Grossman. And we may have as many as 20 donated trees to plant so full steam ahead this fall. More trees in the ground, very busy parks and trees group. And of course, they like a lot of other groups have had their moment in the sun and a wonderful Constitution Park celebration this past weekend.

Trustee Frouman gave the following report.

1. As I mentioned, at last month's meeting, the Historic Preservation Task Force's survey on the Village is been underway and we're hoping for a preliminary report at the end of September. But as a result of various factors, including the limitations that the pandemic placed on street surveys, we're now looking at the end of October for a preliminary report on the survey.

Trustee Fanelli made the following report.

1. Tennis Courts are open. The permit fee is \$75.
2. Paddle Courts are now open. To get a permit go to the website.
3. Thanks to the DPW for all their work on Constitution Park.
4. Due to the pandemic the Ragamuffin parade has been canceled but Trick or Treating will go on.

Trustee Bauer gave the following report.

1. The Library will be closed from today through Saturday, October 11 because they are replacing the roof on the Children's Room. They with all of their online services are still ongoing though. So if you want to place a hold on a book or you want to check something out, the library is in full swing.

Mayor Walsh said tonight is our reorganization meeting and there are resolutions to go through. It's an unusual reorganization meeting though, because usually at the reorg meeting, we go around and reappoint employees. We also reappoint committee members and Board members, etc. This year, I'm putting that off for a couple of months, primarily, because we started getting kind of caught up in in what was happening with COVID. Coming down the road in the weeks before the election, at which time I would have been sitting and sort of reviewing, with the Trustees and with the committee chairs, all of the membership, I would have been having conversations with appointed employees about performance reviews and goals for the next year. And none of that happened. We're still not back to normal circumstances, we're not all in the Village Hall at the same time, five days a week. And we're really not operating like we normally would be. So I want to wait until we're kind of back into the swing of regular operations.

## Trustees Reports

## Reorganization Meeting

And then all those conversations and reviews of various committees, etc., will happen. There is as far as I know, no legal requirement to do it tonight. I have checked with counsel. Everyone who is appointed at this moment is considered a holdover until there is a change in that status.

**RESOLUTION**  
**Board Meetings**  
**Tentative Dates**

On motion of Trustee Herman, seconded by Trustee Frouman, and unanimously carried, it was: **RESOLVED**, that the Board will meet once a month at 7:30 PM unless otherwise needed, all at the Municipal Building, and be it further: **RESOLVED**, that the tentative dates for upcoming meetings are as listed below and these dates can be changed at the pleasure of the Board.

- Monday, October 19, 2020
- Monday, November 16, 2020
- Monday, December 21, 2020

**RESOLUTION**  
**Surety Bonds**  
**Employees**

On motion of Trustee Herman, seconded by Trustee Bauer, and unanimously carried, it was: **RESOLVED**, that all employees of the Village who are required to provide Surety Bonds according to law shall, before entering upon the duties of their respective offices, be covered by blanket Surety Bond now in force, or renewal thereof, and the expense shall be a charge on the Village.

**RESOLUTION**  
**JP Morgan Chase**  
**TD Bank**  
**Wells Fargo**  
**Depositories**

On motion of Trustee Frouman, seconded by Trustee Herman, and unanimously carried, it was: **RESOLVED**, that JP Morgan Chase, TD Bank and Wells Fargo are hereby designated as depositories for Village funds for the ensuing year.

**RESOLUTION**  
**Gutwein, K.**  
**Magneri, F.**  
**Auth. Signatures**  
**Village accounts**

On motion of Trustee Fanelli, seconded by Trustee Herman, and unanimously carried, it was: **RESOLVED**, that Treasurer Gutwein and Deputy Treasurer Magneri are authorized signatures on all Village bank accounts.

**RESOLUTION**  
**Memorial Day Parade**  
**5/27/2021**

On motion of Trustee Bauer, seconded by Trustee Herman, and unanimously carried, it was **RESOLVED**, to set the date of the Memorial Day Parade for Thursday, May 27, 2021 at 7:00 PM.

**RESOLUTION**  
**Journal News official**  
**newspaper**

On motion of Trustee Herman, seconded by Trustee Frouman, and unanimously carried, it was: **RESOLVED**, to designate the Journal News as the official newspaper of Larchmont.

**RESOLUTION**  
**Larch official tree**

On motion of Trustee Herman, seconded by Trustee Fanelli, and unanimously carried, it was: **RESOLVED**, that the Board declares Larchmont's official tree to be the Larch.

**Paid Parking**  
**Administrator Datino**

Mayor Walsh said tonight Administrator Datino will give a presentation on Paid Parking. This presentation was to be given at the Board's March meeting but was put on hold due to the emergence of the coronavirus pandemic and the shut-down that followed.



Administrator Datino began the presentation on Paid Parking by stating that the impetus for this presentation tonight is really the combination of the comprehensive parking study which is available on the Village website under the parking tab for anyone to review. Much of the direction of this project are based on Georges Jaquemart of BFJ Planning, findings. Whether they be actual observations on the street or just best parking management practices.

Paid Parking  
Administrator Datino

Topics of the presentation explained in detail by Administrator Datino were:

1. Areas of Paid Parking
2. Benefits of Charging for Parking
3. Existing/Proposed Regulations
4. Zone Maps: Boston Post Road & Palmer Avenue Districts
5. Methods of Payment-Pay by Plate
6. Enforcement
7. Capital Investment
8. Debt Service
9. Staff-Annual Expenses

Trustee Herman thanked Administrator Datino for this presentation and added that the Village will be installing kiosks not meters.

Mayor Walsh said in terms of the revenue the Board is going to be working out a five to 10 year plan about the kinds of infrastructure things that we would like to address and figuring out what are those costs, what could be a potential timeline for them so that we know that what it is that we're setting aside and appropriations that we have the right amount and we know what it is that we're going to be able to get done.

Next a discussion began between the Board, Administrator Datino and residents; Jeremy Hazan, Ian Post, John McGarr and Michael Gottfried. Some of the topics discussed: App charges, license plate readers, revenue for road improvements, parking tickets revenue, enforcement and full time and part-time staffing.

Discussion on  
Paid Parking  
Board  
Admin. Datino  
Hazan, J.  
Post, I.  
McGarr, J.  
Gottfried, M.

The Mayor said this topic will be revisited at the October 19<sup>th</sup> meeting. Between now and then, myself, Administrator Datino, Treasure Gutwein and Trustee Herman will have the opportunity to discuss the presentation and the financial analysis with the Village's financial advisor. Also there will be talks with the Traffic Commission and the Chamber of Commerce.

Treasurer Gutwein made the following report.

Treasurer's Report

1. We had the preliminary audit and have been working with the auditors for the last week and a half. The expectation is that there'll be here on the 19th to do the fieldwork and complete the audit. Our timeframe for completing will be by the end of December, but again, we have outside services that we use that we need additional reporting, and that would be for our fixed assets.

**RESOLUTION**

Set public hearing for  
10/19/2020- local law  
Leaf blowers

On motion of Trustee Bauer, seconded by Trustee Herman, and unanimously carried, it was:

**RESOLVED**, that a Public Hearing is hereby scheduled by the Board of Trustees of the Village of Larchmont to be held via Zoom meeting (meeting ID to be found on Village website calendar) on Monday, October 19, 2020, at 7:30 PM to take comment on a proposed local law to amend Ch. 195, Noise, of the code of the Village of Larchmont by deleting regulation of Leaf Blowers, which will now be regulated under Ch.180; and be it further

**RESOLVED**, that the Village Clerk is hereby directed to advertise said Public Hearing.

**RESOLUTION**

Joint public hearing w/  
Village Board &  
Town Board for  
10/26/2020 local law  
Collection solid waste

On motion of Trustee Frouman, seconded by Trustee Fanelli, and unanimously carried, it was:

**RESOLVED**, that a Joint Public Hearing is hereby scheduled by the Board of Trustees of the Village of Larchmont and the Town Board of the Town of Mamaroneck to be held via Zoom meeting (meeting ID to be found on Village website calendar) on Monday, October 26, 2020, at 6:00 PM to take comment on a proposed local law to amend the Code of the Village of Larchmont regarding the collection of solid waste of private dwellings.

The Mayor said there was a resolution on this evening's agenda for the creation of School Employees Parking Zones. That is being held over to the October 19<sup>th</sup> meeting.

Attorney Brosy said the Governor has extended his Executive Order for remote meetings to November 3<sup>rd</sup>.

**RESOLUTION**

Approve minutes  
Special Meetings  
8/14/2020 & 8/31/2020

On motion of Trustee Fanelli, seconded by Trustee Bauer, and unanimously carried, it was:

**RESOLVED**, to approve the minutes of the Special Meetings held on 8/14/2020 and 8/31/2020.

**RESOLUTION**

Approve work session  
Minutes 8/20/2020 &  
9/17/2020

On motion of Trustee Herman, seconded by Trustee Fanelli, and unanimously carried, it was:

**RESOLVED**, to approve the minutes of the work session meetings held on 8/20/202 and 9/17/2020.

On motion of Trustee Bauer, seconded by Trustee Herman, and unanimously carried, the meeting adjourned at 9:37PM.