

Minutes of the Regular Meeting
Of the Board of Trustees of the
Village of Larchmont, N.Y.
held on Monday, March 15, 2021

The Board of Trustees held this meeting via Zoom with Mayor Walsh calling the meeting to order at 7:33 PM. Instructions to join the meeting were published on Village website calendar and meeting agenda.

PRESENT: Mayor Lorraine Walsh
Trustees Carol Casazza Herman
Peter Fanelli
Sarah Bauer
Brigid Brennan

Also present: Dep. Clerk Riley, Attorney Staudt,
Administrator Datino, Treasurer Gutwein

Mayor Walsh welcomed everyone and called the meeting to order at 7:33PM.

Mayor's
Announcements

The Mayor made the following announcements.

1. Covid-19 numbers continue to decline. On March 22nd indoor dining capacity will increase to 75% and April 1st outdoor gatherings will be up to 200. That does not mean it is time to let our guard down. Masks still need to be worn and social distancing must be practiced.
2. 2021 Flint Park Day Camp will take place via e-mail and on-line registration.
3. The Village is working outdoor concerts either in the summer or fall.
4. Kane, Addison and Playhouse Park will again be made available for businesses such as music schools and yoga studios.
Mayor Walsh a Happy St. Patrick's Day, Happy Passover and Happy Easter to all.

On motion of Trustee Bauer, seconded by Trustee Brennan, and unanimously carried, it was:

RESOLVED, to appoint Amy Noful as a member of the Traffic Commission for a term of two years.

RESOLUTION
Appoint **Noful, A.**
Traffic Comm.

On motion of Trustee Bauer, seconded by Trustee Brennan, and unanimously carried, it was:

RESOLVED, to appoint James Hutson and Andrew Sage as member of the Parks and Trees Committee.

RESOLUTION
Appoint
Hutson, J.
Sage, A.
Parks & Trees Comm.

Next John Pritts and Ned Benton gave a presentation on behalf of REALM- "Recognizing Enslaved African in Larchmont and Mamaroneck". Mr. Pritts said we're a group of local residents who have become aware of our community's foundational ties to the institution of slavery. Our mission is through research, education and civic engagement. We seek to honor the history, humanity and contributions of enslaved men, women and children who helped build our community.

Presentation
REALM
Pritts, J.
Benton, N.

Presentation
REALM
Pritts, J.
Benton, N.
Con't.

REALM member Ned Benton began a slide presentation of research that started 15 years ago. Slave birth and registration records were found in the Town of Mamaroneck Clerk's office dating back to 1798, the year when slavery began in the area. The presentation displayed the wording of the records along with stories of slaves, their children and the prominent early resident owners.

Mr. Pritts added that project includes the development of a physical memorial in a prominent location that would facilitate gathering for educational programs. Our purpose and coming to you at this point is to inform our Larchmont Village leaders in the community of our plans.

Mayor Walsh thanked Mr. Pritts and Mr. Benton for their presentation.

To view this presentation its entirety, go to the link below, Agenda Item #4:

<https://lmcmedia.org/show/village-of-larchmont-board-of-trustees-meeting-3-15-21/>

**Police Reform &
Reinvention Draft
Plan**

Mayor Walsh began the presentation and discussion on the Police Reform and Reinvention Collaborative Draft Plan. Back in June 2020, Governor Cuomo issued Executive Order 203, which required every local government in the state to adopt a policing reform plan. The idea is that we would go work with community members and solicit input from the community to review all of the police force deployment strategies, policies, procedures and practices, and then make recommendations for modifications that would address the needs of the community and promote community engagement. Several months later, the state came out with the promise, guidelines and workbook for us to follow so that we knew exactly what they needed. Then the Board passed a resolution to create an ad hoc collaborative committee. It was composed of myself, village residents, representatives of the Larchmont Board of Trustees and the Larchmont Police Department, and several other government and community representatives.

Following are the committee members:

Committee
Walsh, L.
Bauer, S.
Datino, J.
Poleway, J.
Rigano, T.
Olsen, K.
Sanchez, J.
Toomey, V.
Brown, J.
Beder, R.
Smith, T.
Sirkman, J.
Mason, L.
Mahoney, P.
Scutelnicu, G.
Verastro, L.
Dubitsky, S.
Silvers, J.
Schidlow, M.

Mayor Lorraine Walsh
Trustee Sarah Bauer
Administrator Justin Datino
Chief John Poleway, LPD
Captain Tony Rigano, LPD
Lt. Ken Olsen, LPD
Lt. Juan Sanchez, LPD
Vincent Toomey, Village Labor Attorney
Jasmine Brown, Village Labor Attorney
Rina Beder, Board of Education
Tiffany Smith, Chatsworth Ave School PTA
Rabbi Jeffrey Sirkman, Larchmont Temple
Rev. Lisa Mason, St. John's Church
Paul Mahoney, Chamber of Commerce
Gina Scutelnicu, Resident
Leonard Verastro, Resident
Schuyler Dubitsky, Resident
Jonathan Silvers, Resident
Michael Schidlow, Resident

The Mayor continued that beginning in December 2020, the group has met a total of six times and did identify various areas that we wanted to focus in on and for each of those areas, subcommittee were formed. Those subcommittees met outside of the larger group several times separately, then they came back to the whole group with they're the work on their particular area of interest and put together a draft and from there we have created this draft plan. Police Chief Poleway and officers made themselves available to committee members for information and data.

Mayor Walsh added that the timeframe of this process and the fact that we could only operate virtually through zoom meetings, made it somewhat a little bit more difficult than it would have been if we could have met in person. By conducting informal needs assessment with the Larchmont Chamber of Commerce, schools, houses of worship to review and assess community engagement initiatives. Identify community liaison within the Larchmont PD to better know at risk populations, such as homeless populations, elderly residents, and coordinate for outreach. Create an email to the community a regularly updated police blotter including information such as crime reports, police response and safety and security tips.

Trustee Herman thanked Mayor Walsh and Trustee Bauer for their efforts. She said I am very pleased to see in that we mentioned a police blotter, I have raised this issue before, I think the community needs to be well informed in a timely manner. And I think that's can be weekly or bi weekly, of what is happening in the village. And that hasn't necessarily happened consistently in the past.

Chief Poleway said that a review of any organization's practices is essential to growth and development. Sometimes we obviously get set in our ways. But this was a great opportunity for us to engage with not only the Board, but members of the community and the business, community and school community to think of different ways in which simple ways not necessarily complicated in which we can improve our engagement with all of these different groups. It's also a good wake up call for us, and in a sense to some of the things that we're doing. And I think, really, to credit Mayor Walsh and Trustee Bauer, you assembled a great team, that considered a lot of different aspects of our community.

Trustee Fanelli said the fact that there was a focus a lot on youth in the middle schools, that's where we need to build the trust. And that'll be lifelong lessons.

Trustee Bauer said the community survey was fantastic. The majority of comments were incredibly positive and one of the big takeaways was that community members who completed the survey really wanted more than anything was more interaction with our officers. They wanted to know their names and get to know them on a personal basis and be able to have that one on one contact with them throughout the village. I thought that spoke volumes of our police department and the perception of it within the community. But also was very encouraging that's what people wanted. They wanted more interaction with our officers.

Police Reform &
Reinvention Draft
Plan Con't.

Trustee Brennan said I'm going to concur with everyone else that the report was really well done. I want to thank everyone on the committee that spent the time. I would only encourage us if we look forward to implementing or creating an advisory committee to keep the same diversity and stakeholders involved in the project.

Mayor Walsh said anyone who would like to comment on the report should send their comments to villageclerk@villageoflarchmont.org by Friday March 19th. She added thanks to Trustee Bower for all of her help on getting this ship into the water and sailing straight and thanks to Chief Poway. Thanks to all of the committee members who put in a really a lot of time, six, one and a half hour meetings, separate subcommittee meetings and drafting of documents and reviewing documents. So it really was a commitment to the village and a commitment to our police department.

To view this presentation & discussion in its entirety, go to the link below, Agenda Item #3:

<https://lmcmedia.org/show/village-of-larchmont-board-of-trustees-meeting-3-15-21/>

Datino, J.
2021-22 Tent. Budget

Next Administrator Datino spoke about the 2021-22 Tentative Budget and the proposed tax cap local law. In 2011, when the state passed the law, which requires municipalities to either override a tax cap or stay within a state formula that is oftentimes less than 2%. We're in the unique circumstance this year that are our cap because of carryover, and items that we can I forget the term that we can kind of not count towards our Levy, in terms of police and fire pension increases. That if the Board so wishes to adopt a anything over 2%, I would recommend passing this law because that protects us just in case there was a calculation error or two there.

RESOLUTION

Open P. H.
Tax Cap

On motion of Trustee Fanelli, seconded by Trustee Herman, and unanimously carried, it was: **RESOLVED**, to open the Public Hearing on a proposed Local Law Authorizing a Real Property Tax Levy in excess of the limit established by General Municipal Law.

Mayor Walsh if there any comments on this proposed law. There were none.

RESOLUTION

Close P. H.
Tax Cap

On motion of Trustee Bauer, seconded by Trustee Herman, and unanimously carried, it was: **RESOLVED**, to close the Public Hearing.

RESOLUTION

Adopt L. L. No. 2-2021
Tax Cap

On motion of Trustee Brennan, seconded by Trustee Herman, and unanimously carried, it was: **RESOLVED**, to Adopt Local Law No. 2-2021

**VILLAGE OF LARCHMONT
LOCAL LAW No. 2 OF 2021**

A LOCAL LAW AUTHORIZING A REAL PROPERTY TAX LEVY IN
EXCESS OF THE LIMIT ESTABLISHED BY GENERAL MUNICIPAL
LAW § 3-c

BE IT ENACTED by the Board of Trustees of the Village of
Larchmont as follows:

A local law to override the tax levy limit established in General
Municipal Law § 3-c

Section 1. Legislative Intent

It is the intent of this article to allow the Village of Larchmont
to adopt a budget for the fiscal year commencing June 1,
2021, through May 31, 2022, that requires a real property tax
levy in excess of the "tax levy limit" as defined by General
Municipal Law § 3-c.

Section 2. Authority

This article is adopted pursuant to subdivision 5 of General
Municipal Law § 3-c, which expressly authorizes a local
government's governing body to override the property tax cap
for the coming fiscal year by the adoption of a local law
approved by a vote of 60% of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Larchmont, County of
Westchester, is hereby authorized to adopt a budget for the
fiscal year commencing June 1, 2021, through May 31, 2022,
that requires a real property tax levy in excess of the amount
otherwise prescribed in General Municipal Law § 3-c.

Section 4. Severability

If any section, subsection, clause, phrase or other portion of
this Local Law is, for any reason, declared invalid, in whole or in
part, by any court, agency, commission, legislative body or
other authority of competent jurisdiction, such portion shall be
deemed a separate, distinct and independent portion. Such
declaration shall not affect the validity of the remaining
portions hereof, which other portions shall continue in full
force and effect.

Section 5. Effective date

This local law shall take effect immediately upon filing with the
Secretary of State.

LORRAINE ON LAW

On motion of Trustee Bauer, seconded by Trustee Brennan,
and unanimously carried, it was:

RESOLVED, to open the Public Hearing on a proposed Local
Law to coordinate and Expedite approval processes for certain
Building Façade Improvements in the Village of Larchmont's
Business District.

RESOLUTION

Open **P.**H.
Facades
Bus. **D**istricts

Mayor Walsh if there any comments on this proposed law. There
were none.

RESOLUTION

Close P. H.

Facades

Bus. Districts

RESOLUTION

Adopt L. L. No. 3-2021

Facades

Bus. Districts

On motion of Trustee Herman, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED, to close the Public Hearing.

On motion of Trustee Bauer, seconded by Trustee Brennan, and unanimously carried, it was:

RESOLVED, to Adopt Local Law No. 3-2021

Local Law No. 3-2021

A LOCAL LAW TO COORDINATE AND EXPEDITE APPROVAL PROCESSES FOR CERTAIN BUILDING FAÇADE IMPROVEMENTS IN THE VILLAGE OF LARCHMONT’S BUSINESS DISTRICT

Section One. There is hereby added to **the Code of the Village of Larchmont** a new Chapter 360 entitled Business District Revitalization to read as follows:

§ 360-1. Purposes.

A. The purpose of this law is to facilitate the preservation and revitalization of the Village’s Business District. Over the course of the last several years the Village has been striving to address the stresses that changing patterns, especially Internet shopping, have placed on our Business District. The Mayor and Village Board have communicated with virtually every Business District landlord and street level tenant to work in partnership with them to maintain vibrant buildings and tenancies. The Village has amended zoning laws to relieve entry barriers. The Village has worked with prospective tenants to facilitate their entry. The Village has conducted a multi-year comprehensive parking study which is now being implemented. The Village has sought out and encouraged the acquisition of the movie theater property by its new operator. The Village has enacted a new Public Amenity Mixed Use Zoning Law and has worked with the owner of a burned down building to facilitate its reconstruction. The Village has recently worked with restaurant tenants to establish outdoor dining. The Village also has concerns with respect to the visual impact and condition of various buildings and storefronts in the Business District. The Village has been working with its Code Enforcement officer to address some of these issues and has developed a Design Guide to assist new and existing tenants.

B. The COVID crisis has placed new stresses on the Business District whose effects will likely be felt for some time to come. Despite all challenges, new businesses have recently opened and the Village’s citizenry has contributed and worked to support our businesses. The One Larchmont organization has been an essential part of supporting our Business District, particularly during the COVID crisis.

C. Our efforts to adjust to current circumstances and revitalize our Business District must continue and must be collaborative among the Village, its landlords, its commercial tenants and our citizenry. To that end, the One Larchmont organization has organized an exciting initiative for the Transformation of the Business District, which includes creating a plan for a cohesive streetscape and the enhancement of building facades in the Village's Business District. The Village Board believes that it is essential to the success of this initiative that it be fully integrated with all other efforts of the Village Board regarding the Business District, and that proposals for improvements which will significantly enhance the Business District be processed expeditiously with direct involvement of the Village Board who will, in turn, coordinate approval, permitting and work issues with the Architectural Review Board, the Building Department and other Village departments, and existing active businesses. Accordingly, under the terms of this law, the Village is establishing a procedure for expedited review and permitting of certain building improvement proposals.

§ 360-2. Village Business District Transformation Project Expedited Approval

A. Notwithstanding any other provision of law to the contrary, proposed improvement projects in the Village's Business Districts involving only façade improvements (including signage) may be designated by the Village Board as "Business District Transformation Project(s)". A Designated Village Business Transformation Project will be subject to expedited Board and Building Department review as provided in Section 360-4 hereof.

B. Designation as a Business District Transformation Project shall be made by resolution of the Village Board in its sole discretion. In determining whether to apply the designation, the Village Board shall consider:

- (1) Whether the proposal involves a substantial overall façade upgrade,
- (2) Whether the proposed upgrade will significantly contribute to the overall revitalization of the Village's Business District, and
- (3) Such other factors as the Board deems relevant.

§ 360-3. Application requirements. The application materials to be submitted to the Village Board for a Business District Transformation Project Designation shall be as established by resolution of the Village Board from time to time.

§ 360-4. Expedited Review

A. Notwithstanding any other provision of law to the contrary, applications to the Architectural Review Board for approval of proposals which have been designated Business District Transformation Projects shall receive an Architectural Review Board final decision within forty-five days of submission of a complete Architectural Review Board Application. Applications which have not received a final decision within forty-five days shall be deemed automatically approved.

B. Notwithstanding any other provision of law to the contrary, building permit applications for proposals which have been designated Business District Transformation Projects shall receive a final building permit determination within thirty days after:

(1) Final Architectural Review Board Approval of the project, and

(2) Submission of a complete building permit application for the project including all required plans and specifications.

§ 360-5. Duration of Business District Transformation expedited Review Process. It is the intention of the Village Board in enacting this law that this streamlined review process will be in place for a limited period of time after which this local law will be repealed and prior procedures will be restored.

Section Three. This local law shall take effect immediately upon filing with the Secretary of State.

Chief Poleway gave the following report.

**Police Chief's
Report**

1. Westchester County has announced the next civil service exam for Police Officer. This exam is generally offered once every four (4) years and the date of the exam is May 15 & 16, 2021. The list will be used to fill vacancies as they occur in the Westchester County Department of Public Safety and in all Westchester County Towns, Villages and the Cities of Peekskill and Rye. This list is the only way, with the exception of transfers, to identify candidates for consideration of employment as a police officer. If you are interested in a career in law enforcement, specifically with the Village of Larchmont, you should review the exam requirements and register with the County before the last filing date of March 29, 2021. Please visit the County website WWW.WESTCHESTERGOV.COM/HR for more information and to apply. Also, all applications must be done online as paper applications will not be accepted for the 2021 Police Officer Examination.

In an effort to assist in police recruitment and to get more people to apply for the upcoming police officer exam, the Westchester County Chiefs of Police Association has partnered with the Westchester / Rockland Guardians Association, the Westchester Hispanic Law Enforcement Association, and the New York Women in Law Enforcement Association. The campaign is titled "It Begins With One" and is designed to encourage individuals from under-represented groups to consider a career in law enforcement and apply for and take the upcoming Police Officer exam. Professional law enforcement agencies require greater diversity in their ranks and this campaign seeks to address that issue. A video to further these efforts was created and can be viewed by visiting the Westchester County Chiefs of Police Association Facebook page and I encourage everyone to visit the page and take a look at the video.

Also, the Westchester Chief's Association will provide 100 scholarships to attend an online preparatory class through Police Tutorial Service. These 100 scholarships will be distributed by our partner organizations in the hope that this program may potentially create law enforcement employment opportunities to individuals that may not have otherwise considered a career as a police officer.

Also, in terms of recruitment and hiring - the Village of Larchmont is currently accepting resumes of active police officers who are interested in transferring to the Village of Larchmont. The Village can consider police officers for transfer that are currently active with permanent status with Westchester County Police, all municipal police departments in the County as well as the New York State Park Police and New York State University Police. Police officers may also be considered from departments in Rockland, Putnam and Dutchess Counties. Interested parties should forward their resume and cover letter to the Larchmont Police Department attention to me - Chief John Poleway.

Westchester County is only accepting applications submitted online for the 2021 Police Officer examination. Paper Applications **WILL NOT be accepted.**

TO APPLY ON-LINE VISIT: WWW.WESTCHESTERGOV.COM/HR

Last Filing Date: 03/29/21	Exam #: 60-194	Exam Date:
Date Posted: 03/01/21		05/15/21 OR
JBCL: P9208, 0134		05/16/21

2. The police department is seeking to enter into an inter-municipal agreements (IMA) with Westchester County and the New York State Police for the TraCS system. New York State Police working with the New York State Department of Motor Vehicles, the Governor's Traffic Safety Committee, the Office of Court Administration, and other state and federal agencies, has developed a system for the electronic capture of ticket and accident report data in a police vehicle environment and the electronic transfer of that data from law enforcement agencies to the Department of Motor Vehicles and the courts. The system is called TraCS (Traffic & Criminal Software). Ticket and accident report forms have been developed and other law enforcement forms are planned for the future.

Police Chief's Report
Con't.

DMV and the courts have approved these forms for official use. Data standards for ticket and accident report data have been agreed to between agencies for the electronic transfer of data. New York State Police has developed an infrastructure and a limited capacity for local support.

It is the intention of the New York State Police to provide TraCS software to the Larchmont Police Department from June 1, 2021 through May 31, 2026, free of charge, based on New York State Police support staff availability and the Larchmont Police Department's ability to self-support.

This is an IMA that the Larchmont Police Department and the Village of Larchmont have previously entered into with Westchester County and the New York State Police and they are typically renewed every five years.

3. Please remember that beginning in 2022 the use of gas powered leaf blowers will be banned in the Village and the use of electric leaf blowers will be limited to the month of April and from October 15 to December 15. During 2021, before the full law goes into effect, both gas and electric leaf blowers may be used ONLY during the month of April, and from October 15 to December 15. All leaf blowers are banned during the rest of the year.

Also be advised that both the property owner as well as the person operating a leaf blower and the contracted service company are held responsible for violations and are subject to fines. I would encourage people to please review the new code and explore different alternatives to leaf blowing with your service provider or client so everyone can be in compliance.

4. Covid cases in New York State and Westchester County are still quite active and everyone should be aware that we are still contending with the coronavirus and that physical distancing is not only important but necessary to contain and prevent the spread of the virus. Crowds amplify the spread of the virus so please keep a proper distance in any situation when you are out in public. Also, amid the ongoing COVID-19 pandemic, all people in New York are required to wear a mask or a face covering when out in public and in situations where social distancing cannot be maintained.

The Centers for Disease Control and Prevention (CDC) released amended guidance on practices considered safe for those who are fully vaccinated against the coronavirus, relating to gatherings, quarantine and testing.

5. Executive Order 203 required all municipalities with police departments to review their policies and procedures to identify those areas of policing policies to improve. Maintaining public safety is imperative; it is one of the essential roles of government. In order to achieve that goal, there must be a mutual trust and respect between police and the communities they serve. Ultimately, the objective is to enhance the public trust of the police departments and ensure that the departments address any racism issues within their institutions and have policies and procedures in place that best serve all members of the community. Across our County, the work put into these reviews of the police policies is impressive.

Police Chief's Report
Con't.

There was a great deal of time, dedication, and hard work put into the process by all on the committee in order to comply with this order. I want to thank all of the participants and volunteers that helped us consider police reform as none of this would have been possible without you. The police department looks forward to reviewing and seeking ways to implement the changes that have been recommended.

6. I would like to remind everyone to stay vigilant in reporting any suspicious activity that may be observed. If you observe something that may be suspicious, please, do not keep it to yourself – call the 24 hour NYS Terrorism Tips Line at **866 SAFE-NYS (866-723-3697)** or call the Larchmont Police Department at **(914) 834-1000** or simply dial **911**.

Fire Chief's Report

Chief Caparelli made the following report.

1. The Fire Department has been working hard to stay COVID free. We are continuing our due diligence as far as disinfecting, social distancing and mask wearing. Most all have received both vaccines and we are well stocked with PPE. I would like to thank the Board and Administrator Datino for your help through this crisis and with aiding in acquiring PPE and your dissemination of information from the Westchester County Executive. It has been very helpful.
2. The volunteer staff conducted a safety awareness campaign at the CVS on Chatsworth Avenue this past weekend. I will ask trustee Fanelli to tell the Board about it in his report. Fire Safety inspections will begin on April 1, 2021. Please call 914-834-0016 to schedule your fire inspection as noted on your fire permit application. All commercial business establishment are required to have an annual fire inspection as part of their permit to operate whether that be a restaurant, dry cleaners, gas station, multi family dwelling, public assembly space or other mercantile which require a permit.
3. Time change battery change. Now we are in Daylight Savings Time and we should take this time to change all batteries in smoke and carbon monoxide detectors.

Fire Chief's Report
Con't.

CODE ENFORCEMENT:

1. I began leaving notices at locations where organic waste, leaf bags, are being placed out for collection last and this week. Please be aware that the sanitation Department begins pick up of organic waste on April 1, 2021 on the second day of your trash pick-up. Please place the debris out for pick up after 6 pm on the night before your second trash pick-up beginning April 1. Most residents are complying but a few have jumped the gun. I will distribute two reminders followed by a summons to appear in court. For your reference, Village Code Chapter 241 Solid Waste outlines the collection procedures for organic waste.
2. I have also been enforcing the leaf blower ordinance. A warning period is occurring right now but full enforcement will begin shortly.
All Apparatus and equipment are in service and fully operational.

RESOLUTION

Tax Certs
8 East Ave
DiBona, J.
Spadaro, H.
1919 Palmer Ave

On motion of Trustee Fanelli, seconded by Trustee Herman, and unanimously carried, it was:

RESOLVED, to authorize the Village Attorney to execute the following tax certiorari settlements:

- 8 East Ave LLC (6/2/743) and East Ave (6/2/756) \$4,092.64 & \$3,460.74.
- Jack DiBona d/b/a Jack's Automotive Larchmont, Inc., 2067 Palmer Ave, (6/1/495 and 500) \$4630.36.
- Harry Spadaro, 2120 Boston Post Rd., (6/13/47), \$6,865.97.
- 1919 Palmer Ave, (6/2/814), \$2,874.00.

Trustee Reports

Trustee Fanelli made the following report.

1. 2021 Flint Park Day Camp registration will be done on-line starting on March 22nd.
2. Flint Park Paddle courts are open from 8AM to 10PM. Permits are \$150.
3. The volunteer fire fighters held Fire Safety Awareness Program outside of CVS last Saturday. Residents were reminded to turn the clocks forward one hour and change the batteries in their smoke and carbon monoxide detectors as well. We talked about fire safety and quiz the little ones because they all wanted a free hat and what number do you call in an emergency? And they answered 911. We gave away fire hats coloring books, cold water stickers and had a smoke detector at the table to show the residents how to change the batteries.
4. On April 3rd in Constitution Park, the volunteers will host the first, Great Spring Easter Egg Hunt. To register go to Love Larchmont's Facebook page and go to the Volunteer Fire Fighters page.

Trustee Fanelli then read about a volunteer fire fighter who while eating at the Cheesecake Factory last Saturday, performed the Heimlich maneuver on a fellow diner. He credited his Myron Joseph for his CPR instructions because without that, he would not know what to do. The fire fighter asked to remain anonymous.

Trustee Bauer gave the following report.

- 1. The Library is working with the Environmental Committee to celebrate Earth Day and they will be having a joint zoom on April 6 at 7pm. All about food waste and backyard composting. For more information check out the Library website.

Trustee Reports
Con't.

Trustee Herman made the following report.

- 1. Thanks to the Finance and Budget Committee and those working with the committee. This is our busy time of year, we're working hard to put together a budget and your efforts should be acknowledged. Thanks so much for your help. And on parks and Trees, you saw that we brought on two new members. And we'll be bringing on more members over the next two public meetings.

On motion of Trustee Herman, seconded by Trustee Bauer, and unanimously carried, it was:

RESOLVED, that a Public Hearing is hereby scheduled by the Board of Trustees of the Village of Larchmont to be held via Zoom on Monday, April 5, 2021, at 7:00 PM to review and take comment on the 2021-2022 Tentative Budget; and be it further **RESOLVED**, that the Village Clerk is hereby directed to advertise said Public Hearing.

RESOLUTION
Set P. H.
4/5/2021 7PM
2021-22
Tent. Budget

On motion of Trustee Herman, seconded by Trustee Bauer, and unanimously carried, it was:

RESOLVED, that a Public Hearing is hereby scheduled by the Board of Trustees of the Village of Larchmont to be held via Zoom on Monday, April 5, 2021, at 7:00 PM to review and take comment on a proposed local law to amend Chapter 273, Vehicles and Traffic, regarding use of Metered Parking Funds/Fees; and be it further **RESOLVED**, that the Village Clerk is hereby directed to advertise said Public Hearing.

RESOLUTION
Set P. H.
4/5/2021 7PM
Ch. 273
Vehicles & Traffic

On motion of Trustee Bauer, seconded by Trustee Herman, and unanimously carried, it was:

RESOLVED, that a Public Hearing is hereby scheduled by the Board of Trustees of the Village of Larchmont to be held via Zoom on Monday, April 5, 2021, at 7:00 PM to review and take comment on a proposed local law to amend Chapter 14, Administrator, Village, regarding an Assistant Village Administrator; and be it further **RESOLVED**, that the Village Clerk is hereby directed to advertise said Public Hearing.

RESOLUTION
Set P. H.
4/5/2021 7PM
Ch. 14
Asst. Aditor

On motion of Trustee Herman, seconded by Trustee Bauer, and unanimously carried, it was:

RESOLVED, to adopt the Public Employer Health Emergency Plan or the Village of Larchmont pending Trustee Herman's review.

RESOLUTION
Adopt Public
Employer Emergency
Health Plan

On motion of Trustee Bauer, seconded by Trustee Fanelli, and unanimously carried, the following resolution was adopted:

WHEREAS, the New York State Police (NYSP), New York State Department of Motor Vehicles (NYSDMW) and other state and federal agencies developed the Traffic and Criminal Software (TraCS); and

RESOLUTION
Approve IMA w/
NYSP & DMV
TraCS

WHEREAS, the Village of Larchmont Police Department has and would like to continue the use of the TraCS System, at no cost, as a participating agency; and
WHEREAS, the system is used for the electronic capture of ticket and accident report data in a police vehicle environment and the electronic transfer of that data to DMV and courts; and
WHEREAS, New York State Police and the Westchester County Department of Public Safety now desires to enter into a new agreement with the Village of Larchmont under similar terms commencing June 1, 2021 and ending May 31, 2026; and
WHEREAS, the Chief of Police has reviewed the proposed IMA and recommends that the Board of Trustees to approve the proposed agreement; and
WHEREAS, participation requires the execution of the attached Intermunicipal Agreement with the New York State Police and the Westchester County Department of Public Safety; now therefore be it
RESOLVED, that the Village Administrator is hereby authorized and directed to execute the Traffic and Integrated Criminal Software (TraCS System), Intermunicipal Agreement in substantially the same form as attached hereto; and be it further
RESOLVED, that the Village Administrator is authorized to undertake any administrative acts required under the terms of the agreement. On motion of Trustee Bauer, seconded by Trustee Fanelli, and unanimously carried, the following resolution was adopted:

RESOLUTION

Approve agreement w/
ACL Property Maint.
Fields & **G**rounds

On motion of Trustee Bauer, seconded by Trustee Herman, and unanimously carried, the following resolution was adopted:
WHEREAS, the Village Administrator reports that he publicly advertised for the receipt of bids on March 4, 2021 and sent bid documents directly to two (2) qualified contractors; and
WHEREAS, a pre-bid meeting was held via zoom on March 9, 2021 to answer questions raised by potential bidders and explain the scope of work in detail, which includes the use of electric blowers and other landscape equipment, and the high level of service the Village will expect the contractor to deliver; and
WHEREAS, on the bid opening date, March 12, 2021, four sealed bids were submitted, all of whom attended the pre-bid meeting, with the lowest responsible bid received from ACL Property Maintenance, Inc. 659 Wilmont Road, Scarsdale, NY 10583 in the lump sum amount of \$66,700; and
WHEREAS, staff reviewed the bid response with representatives from ACL Property Maintenance Inc., and, during this conversation, ACL conveyed a clear understanding of the scope of services described and comfort with their bid; now therefore be it

RESOLVED, that Village Administrator is herein authorized to execute VA Contract #21-001 Fields and Grounds Maintenance, with ACL Property Maintenance, Inc. 659 Wilmont Road, Scarsdale, NY 10583, and to undertake administrative acts as may be required under the terms of the contract; and be it further

RESOLVED, that all costs associated with Contract VA-21-001 be charged to A1-7110-4018; and be it further

RESOLVED, that Contract VA-21-001 – Fields and Grounds Maintenance may be extended annually by the Village Administrator for three (3) additional one year periods, subject to the availability of adequate budget appropriation in accordance with the contract terms and conditions.

Mayor Walsh announced resolutions that were adopted at recent work sessions.

1. Approve List of Bills, \$184,991.75- 2/26/2021
2. Approve 2021 Flint Park Day Camp Fees- 3/8/2021

Work Session
Resolutions

Michael Gottfried of 16 Ocean Ave., asked the Mayor if there were any sanitation meetings this past week and if she received an email he sent recently. The Mayor replied there were no sanitations and she will look for the email. Mr. Gottfried said he would resend the email and then thanked the Mayor.

Gottfried, M.

Caroline Birenbaum of 8 Gerlach Pl., asked about the previously approved Fields and Grounds contract. She asked to what extent the contractor care for the beds and weeds in the fields. Administrator Datino said the contractor will groom the beds and the weeds will stay. Ms. Birenbaum requested the next time this contract is to be done her committee will be consulted. Administrator Datino stated that the volunteer committees work with the Board to assist in creating legislation. When the laws are adopted, the negotiating of agreements with outside agencies falls squarely on the Village Administrator and Attorney’s offices.

Birenbaum, C.

Mayor Walsh thanked Ms. Birenbaum her comments and efforts.

On motion of Trustee Fanelli, seconded by Trustee Bauer, and unanimously carried, it was:

RESOLVED, to approve the minutes of the meeting held on February 16, 2021.

RESOLUTION
Approve Minutes
2/16/2021

On motion of Trustee Herman, seconded by Trustee Bauer, and unanimously carried, it was:

RESOLVED, to approve the minutes of the work session meeting held on February 26, 2021.

RESOLUTION
Approve work
session Minutes
2/26/2021

On motion of Trustee Bauer, seconded by Trustee Herman, and unanimously carried, it was:

RESOLVED, to approve the minutes of the work session meeting March 8, 2021.

RESOLUTION
Approve work
session Minutes
3/8/2021

On motion of Trustee Bauer, seconded by Trustee Herman, and unanimously carried, the meeting adjourned at 9:43PM.