

Minutes of the Regular Meeting
Of the Board of Trustees of the
Village of Larchmont, N.Y.
held on Monday, January 10, 2022

The Board of Trustees held this meeting via Zoom with Deputy Mayor Bauer calling the meeting to order at 7:30 PM. Instructions to join the meeting were published on Village website calendar and meeting agenda.

PRESENT: Deputy Mayor Sarah Bauer
Trustees Peter Fanelli
Brigid Brennan
Dana Post

ABSENT: Mayor Lorraine Walsh, Administrator Justin Datino

Also present: Dep. Clerk Rilley, Amanda L. Brosy, representing the Village Attorney's office

Dep. Mayor Bauer wished all a Happy New Year and added that everyone needs to be careful because of the increase of Covid cases. She asked everyone to get vaccinated and to wear masks indoors. Also Sanitation employee John Mastromarino passed away from Covid and other health problems. She also said that the Board wanted to thank all of our employees for all of their hard work under such difficult circumstances and for continuing to provide excellent services to our residents.

On motion of Dep. Mayor Bauer, seconded by Trustee Brennan, and unanimously carried, it was:

RESOLVED, to appoint Adam Bloom and Ann Lefever as members of the Finance and Budget Committee for a term of two years.

RESOLUTION

Bloom, A,
Lefever, A.
Finance Comm.

Chief McNerney made the following report.

1. Covid 19 hit the PD with 3 officers missing time with positive tests.
2. The department currently is working to fill 2 vacancies. Also there will be two more openings because of the retirement of Officers Matt Irvine and Scott Schnall in January.
3. Lt. Knudsen and Sgt. Doucette visited the county to view a pilot program for switching the emergency radio system from analog to digital. This change in systems must be completed by the end of 2022.
5. Sgt's Paprota and Calapai finished viewing a pilot program for police worn body cameras.
6. Chief McNerney and Lt. Knudsen met with Larchmont Temple personnel about the upcoming installation of security barriers.

Police Chief's Report

Police Reports from December 2021

- a. 12/9-Window washer fell from home on Grove Ave. Taken to New Rochelle Hospital and succumbed to his injuries.
- b. 12/11- Vandalism at Flint Park Paddle Courts
- c. 12/15- Office burglaries at 1865 & 1890 Palmer Ave.
- d. 12/22- Attempted car break in Pryer Lane. Arrests made by Sgt. Dispenza.
- e. 12/25- Pine Ridge Rd. resident reported a check that was put in a mail box on Boston post Rd., was stolen and the amount was changed from \$57 to \$1,800.
- f. 12/25- a Palmer Ave resident reported that the catalytic converter in his car was stolen.
- g. 1/3/22- a home under construction on Larchmont Ave was vandalized. Damages of \$1,800.

Fire Chief's Report

Chief Caparelli gave the following report.

1. The Fire Department responded to over 1208 alarms in 2021. This is an all-time record for responses to calls for assistance in a calendar year.
2. We have been dealing with some positive COVID issues among the on-duty staff but we have managed to avoid any interruptions in service by constantly disinfecting, mask wearing and some creative staff distancing. The COVID supplies obtained from the 2020 COVID. Supplemental grant we received were a big help in keeping everyone safe during this outbreak of the new variant. The LPD and Village Hall offices have also been included in these preventative measures.
3. As I reported last month, Tower Ladder 7 is 25 years old this year and should be on the radar for replacement. That being said it has been out of service for the past week and had to be sent back to the manufacturer in PA. for repairs of the bucket leveling system. We should be getting it back this week. I have notified our mutual aid partners (TMTD and NRTD) in the event we need an aerial to respond.

Code Enforcement:

1. The new permits for Outdoor dining thru 2022 have been submitted and I have been finalizing the configurations for those locations along with the Mayor and Trustee Bauer.

Finally, I would like to remind all residents and business owners that:

1. Village Code 245-11 requires snow to be removed from the public right of way, the sidewalks, within 24 hours of a snow event.
2. Please shovel out any fire hydrants on or near your property. A buried or frozen hydrant causes major delays in firefighting operations.
3. Heating systems and fire place chimneys should be checked for proper operation.
4. If you experience a power outage and utilize a portable generator please remember to only operate these devices outdoors at least 10 feet from any window or door. Only fuel these devices when off and not running. Never operate these devices or any gasoline powered device inside your garage. C/O (carbon monoxide) is colorless, odorless and tasteless it is called the silent killer. Please follow all manufacturers instructions.
5. Outdoor firepits should be at least 10 feet from combustibles. Adult supervision and a fire extinguisher should nearby at all times.
6. Finally, always dispose of fireplace and fire pit ash in a metal container at least 10 feet from your home. Never place it in your trash containers or other combustible container, soak with water to be sure it is extinguished.

Trustee Fanelli made the following report.

1. Counselors and Life Guards are needed for the 2022 Flint Park Day Camp. Go to the website for the application,
2. The Recreation Committee needs new members. Anyone interested contact the Clerk’s office.
3. The Coastal Zone Management Commission needs a member from the Village. Anyone interested contact the Clerk’s office.
4. Anyone looking to become a volunteer member stop by the Fire House and speak with the Chief.
5. Congratulations to members of the Fire Department;
Steve Harris- birth of daughter
Michael Nathanson- FF Certification
Joe Clifton- EMT Certification
6. The Fire Department Event team needs volunteers. Contact theresa777@mindspring.com
7. Go to the Village website if you want to purchase a Paddle Tennis permit.

Thanks to Rick Vetere and the DPW staff for their efforts during last week’s snow storm.

On motion of Trustee Post, seconded by Trustee Brennan, and unanimously carried, the following resolution was adopted:

RESOLVED, the Board of Trustees pursuant to the provisions of Section 1455 of New York State Real Property Tax Law, hereby authorizes the Village of Larchmont Treasurer’s Office to hold the Sale of Tax Liens for the fiscal years June 1, 2020 to May 31, 2021 and June 1, 2021 to May 31, 2022, at 11:00 AM on Monday, March 7, 2022, in the Courtroom in Village Hall, 120 Larchmont Avenue, Larchmont, NY 10538; and be it further

RESOLVED, that the Village Clerk is hereby directed to advertise said Tax Lien Sale for three (3) consecutive Wednesdays in the month of February, 2022; and be it further

RESOLVED, this resolution is subject to applicable New York State Law, regulations, Executive Orders, etc. as they now exist or as they may hereafter be amended.

On motion of Trustee Fanelli, seconded by Trustee Brennan, and unanimously carried, the following resolution was adopted:

WHEREAS, all jurisdictions within Westchester County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS, a Hazard Mitigation Plan (HMP) serves two primary functions: (1) to identify the risks and hazards in the community and associated mitigation goals, objectives, and actions to reduce damage from future hazards most likely to occur, and (2) to establish eligibility for all federal mitigation grant funding for public and private mitigation projects; and

WHEREAS, a coalition of Westchester County municipalities with similar planning objectives has been formed to pool resources and create consistent mitigation strategies within Westchester County; and

Trustee Reports

RESOLUTION

Public Notice

Tax Lien Sale

3/7/2022

RESOLUTION

Adopt 2022 West. Cty.

Hazard Mitigation Plan

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy; now therefore be it

RESOLVED, that the Village of Larchmont hereby:

- 1) Adopts in its entirety, the 2022 Westchester County Hazard Mitigation Plan (the "Plan") as the jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

RESOLUTION
Approve Audit
Justice Court

On motion of Trustee Post, seconded by Trustee Fanelli, and unanimously carried, the following resolution was adopted:

WHEREAS, the Village of Larchmont engages independent auditors each year to audit the financial statements of the Village consistent with New York State requirements; and **WHEREAS,** the Village of Larchmont also engages independent auditors to audit the financial statements of the Larchmont Justice Court; now therefore be it

RESOLVED, that the Village Board herein acknowledges completion of and receipt of the independent audited financial statements for the various funds of the Village; and be it further

RESOLVED, that the Village Board herein acknowledges completion of and receipt of the independent audited financial statements of the Larchmont Justice Court accounts for the year ending May 31, 2021, consistent with Section 219-a of the Uniformed Justice Court Act and directs the Village Clerk to forward a copy of said audit and a certified copy of this resolution to the Internal Control Liaison, of the NYS Office of Court Administration.

RESOLUTION
Auth. Treasurer's Office
To make financial
transfers

On motion of Trustee Post, seconded by Trustee Brennan, and unanimously carried, the following resolution was adopted:

WHEREAS, the Board of Trustees (the Board) of the Village of Larchmont (the Village) has reviewed the 2021 Village of Larchmont Financial Statements with Auditors, PKF O'Connor Davies, and

WHEREAS, the audit disclosed certain Trust Account balances which are missing depositor information resulting in the Village's inability to identify the depositor, and

WHEREAS, these Trust Account balances have remained unchanged for many years, now therefore,

BE IT RESOLVED: that the Board of Trustees authorizes the Treasurer’s Department to make the following transfers:

From:

T1-0000-0032-000-00 Other Securities/Deposits	\$2,800
T1-0000-0085-000-00 Rent Security Deposit	\$1,100
A1-0000-0391-000-00 Due from Trust Fund	\$3,900

To:

T1-0000-0960-000-00 Transfer to General Fund	\$3,900
A1-0000-2855-000-00 Transfer from Trust Fund	\$3,900

AND BE IT FURTHER RESOLVED, that the Board authorizes the Treasurer’s Department to issue a refund to the Green Team Tax in New Rochelle in the amount of \$300 since the Village does not require the deposit any longer.

Dep. Mayor Bauer announced resolutions adopted at recent work sessions.

Work session resolutions

1. Approve Non-Union Salary Increases 12/20/21

On motion of Trustee Fanelli, seconded by Trustee Post, and unanimously carried, it was:

RESOLVED, to approve the minutes of December 6, 2021.

RESOLUTIONS

Approve minutes
12/6/2021

On motion of Trustee Brennan, seconded by Trustee Post, and unanimously carried, it was:

RESOLVED to approve the minutes of the work session of December 6, 2021.

RESOLUTIONS

Approve work session
minutes 12/6/2021

On motion of Trustee Post, seconded by Trustee Fanelli, and unanimously carried, it was:

RESOLVED to approve the minutes of the work session of December 20, 2021.

RESOLUTIONS

Approve work session
minutes 12/20/2021

On motion of Trustee Brennan, seconded by Trustee Post, and unanimously carried, it was:

RESOLVED to approve to approve the List of Bills in the amount of \$220,41.00.

On motion of Trustee Brennan, seconded by Trustee Post, and unanimously carried, it was:

RESOLVED to approve the List of Bills previously paid in the amount of 1,138,406.04.

On motion of Trustee Fanelli, seconded by Trustee Brennan, and unanimously carried, the meeting adjourned at 8:04PM.