



Village of Larchmont villageoflarchmont.org

Building Department Architectural Review Board Application
120 Larchmont Avenue, Larchmont, New York 10538 Phone (914) 834-4349

SIGNAGE/AWNING ARB APPLICATION

Subm
3/1

TO BE COMPLETED BY APPLICANT

Application Date:		Application Fee: \$150.00 Building Application Sign Fee: \$100.00 per sign Awning Fee: \$150.00 per awning	
<input type="checkbox"/> STOREFRONT SIGNAGE	<input type="checkbox"/> AWNING OR CANOPY OR FLAG	<input type="checkbox"/> GROUND SIGN Sign not attached to building	<input type="checkbox"/> ILLUMINATED SIGN

SITE IDENTIFICATION INFORMATION

Project Address:
No. 65 Street Wendt Ave Larchmont NY 10538

Village of Larchmont Tax Map Designation:
Section 6 Block 6 Lot(s) 463

Business Name:
studio md

Description of Project:
awning & signage

APPLICANT/OWNER INFORMATION

Contractor (Signage Company): <u>San Signs & Awnings</u>	Phone #: Fax#: <u>914-375-6074</u>	Email: <u>jjones@sansigns.com</u>
Owners Address: No. <u>925</u> Street: <u>Saw Mill Rte</u> Town: <u>Yonkers</u> State: <u>NY</u> Zip: <u>10710</u>		
Applicant (If different than owner): <u>San Signs & Awning</u>	Phone #: Fax#: <u>914-375-6074</u>	Email: <u>JJones@sansigns.com</u>
Applicant Address (If different than owner): No. <u>925</u> Street: <u>Saw Mill River Rd</u> Town: <u>Yonkers</u> State: <u>NY</u> Zip: <u>10710</u>		
Representatives & Title: <u>Michael Santoliquido - President</u>	Phone #: Fax#: <u>914-375-6074</u>	Email: <u>JJones@sansigns.com</u>
Address: No. Street: Town: State: Zip:		

AFFIDAVIT OF OWNERSHIP

State of New York
County of Westchester

I, JAMES GATA being duly sworn;
PRINT NAME

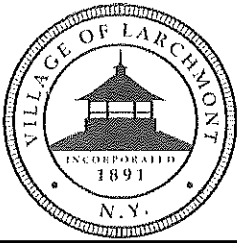
Deposes and states; that 65 WENDT AVE. ASSOC, LLC is the Owner in fee of the premises to which this Application applies; that the Applicant is duly authorized to make this Application; and that the statements made here are true to the best of the Applicant's knowledge and belief, and that the work will be performed in the manner set forth in the Application filled therewith, and in accordance with all applicable laws, ordinances and regulations.

Signature [Signature]

Sworn to before me this 10 day of FEB 2022

WILLIAM G GOODENOUGH
Notary Public - State of New York
NO. 01G06072834
Qualified in Westchester County
My Commission Expires Apr 15, 2022

NOTARY SEAL
[Signature]
NOTARY



SIGNAGE/AWNING ARB SUBMISSION REQUIREMENTS

The following are minimum presentation requirements.
Additional supporting items may be requested by the reviewing Board.

Incomplete application packages may not be accepted / reviewed

CHECK LIST:

- Submit six (6) packets – each to include:

SURVEY (Not necessary for proposed Storefront Signage; Ground Signs will require Survey)

N/A

- Official stamped Survey, (no older than 3 years)
 Survey must show existing structures, setbacks, and property lines

SITE PLAN (Not necessary for Storefront Signage; Ground Signs will require Site plan)

N/A

- Show area of new work
 Site changes and proposed landscaping
 Setbacks, projections and adjacent structures

PHOTOGRAPHS

- Photos of existing building elevations and any other relevant data such as:
- Neighboring architecture, or precedents supporting design
 - Scaled 3D renderings
 - Photo collages are encouraged for visualization

SIGNAGE REQUIREMENTS: A true graphic representation including:

- Relate size, color, style, location to existing façade and adjacent properties
 Show location on the building
 Scale drawing of proposed structure – show dimensions
 Material/color samples at least 5"x5"
 Show proposed font
 Dimensions of letters and logo
- Show dimensions of all proposed font sizes and spacing in between all featured characters
 - Projection of sign from the building structure or façade

AWNING REQUIREMENTS: A true graphic representation including:

- Relate size, color, style, location to existing façade and adjacent properties
 Show location on the building
 Scale drawing of proposed structure – show dimensions
 Material/color samples at least 5"x5"
 Show proposed font
 Dimensions of letters and logo
- Show dimensions of all proposed font sizes and spacing in between all featured characters
 - Projection of awning from the building structure or façade
 - Height and clearances from curb



Insurance Approved
 Initial: _____
 Lic.#: _____

PERMIT APPLICATION
Office of the Building Inspector
Village of Larchmont
914-834-6230

Plans Approved
 Permit #: _____
 Date: _____
 By: _____

PLEASE NOTE: APPLICANTS MUST HAVE A WESTCHESTER COUNTY HOME IMPROVEMENT AND/OR PLUMBING LICENSE. IN ADDITION, IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAKE SURE ANY ELECTRICIAN HIRED ALSO HAS A WESTCHESTER COUNTY LICENSE AND FILES THE JOB WITH AN ELECTRICAL INSPECTION COMPANY.

- | | |
|--|---|
| <input type="checkbox"/> Building (New Construction) | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Building (Alterations/Additions) | <input type="checkbox"/> Sewer Connection |
| <input type="checkbox"/> Street Opening | <input type="checkbox"/> Fence |
| <input type="checkbox"/> Sidewalk (Repair or Construction) | <input checked="" type="checkbox"/> Sign/Awning |
| <input type="checkbox"/> Ladder/Scaffold | <input type="checkbox"/> Other _____ |

1. Description of Work: Area Location - Floor: recover existing roof awning install Pin job

2. Cost of Work: \$ 5000.00 3. Fee Charged: \$ _____

4. Applicant- Firm Name: San Signs & Awnings

5. Address: 925 Saw Mill River Rd

6. City/State/Zip: Yonkers NY 10710

7. Contact Name: Jamie Jones Phone/Cell: 914-375-6674

8. Address of Proposed Work: 65 Wendt Ave Block: 6 Lot: 403

9. Property Owner Name: James Faeta Phone/Cell: _____

10. Electrical Contractor Name: _____ Phone/Cell: _____

11. Indemnity Agreement: In consideration of the Village of Larchmont's issuance of the permit described herein above, contractors and any subcontractors hereby agree at their sole cost and expense to indemnify, defend and forever hold harmless the Village of Larchmont, its officials, servants, agents and employees from any and all claims for personal injury, including death to any person including but not limited to applicant, contractor and subcontractors and their respective employees, and for any and all property damage which results from or is in any way connected with the work contemplated under this permit.

12. Zoning Case#: _____ Date: _____ Architectural Review Board Approval Date: _____

13. Signature of Applicant: [Signature] Date: 2/10/22

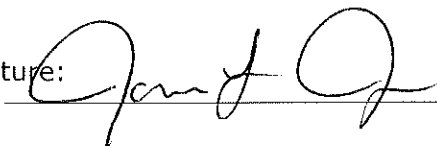
SHORT ENVIRONMENTAL ASSESSMENT FORM

- a) In order to answer the questions in this short EAF, it is assumed that the preparer will use currently available information concerning the project and the likely impacts of the action. It is not expected that additional studies, research or other investigations will be undertaken.
- b) If any question has been answered "Yes," the project may be significant and a completed Environmental Assessment Form is necessary.
- c) If all questions have been answered "No," it is likely that this project is not significant.
- d) Environmental Assessment

- | | | | | |
|--|--------------------------|-----|-------------------------------------|----|
| 1. Will project result in a large physical change to the project site or physically alter more than 10 acres of land? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 2. Will there be a major change to any unique or unusual land form found on the site? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 3. Will project alter or have a large effect on an existing body of water? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 4. Will project have a potentially large impact on groundwater quality? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 5. Will project significantly effect drainage flow on adjacent sites? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 6. Will project affect any threatened or endangered plant or animal species? | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 7. Will project result in a major adverse effect on air quality? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 8. Will project have a major effect on visual character of the community or scenic views or vistas known to be important to the community? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 9. Will project adversely impact any site or structure of historic, pre-historic, or paleontological importance or any site designated as a critical environmental area by a local agency? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 10. Will project have a major effect on existing or future recreational opportunities? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 11. Will project result in major traffic problems or cause a major effect to existing transportation systems? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 12. Will project regularly cause objectionable odors, noise, glare, vibration, or electric disturbance as a result of the project's operation? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 13. Will project have any impact on public health or safety? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 14. Will project effect the existing community by directly causing a growth in a permanent population of more than 5 percent over a one-year period or have a major negative effect on the character of the community or neighborhood? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| 15. Is there a public controversy concerning this project? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |

Preparer's Signature: _____

Representing: _____



Title: _____

Date: _____

2/10/22



VILLAGE OF LARCHMONT

PERMIT INSURANCE REQUIREMENTS

Contractors at their sole cost and expense, must submit evidence of the following insurance:

1. Workers' Compensation Insurance covering all employees pursuant to *Section 57 of The New York State Workers' Compensation Law*. Such coverage will also include Employers' Liability Insurance with a limit not less than \$500,000 per claim.

Those contractors who are exempt from providing *Workers' Compensation* must submit a copy of their *Affidavit of Exemption to Show Specific Proof of Workers' Compensation Insurance...*(NYS form BP-1(3/99)). Forms are available at the Building Department.

2. Comprehensive General Liability Insurance with limits of not less than \$1,000,000 combined single limit for personal injury and property damage. The Village of Larchmont will be named as **Certificate Holder and Additional Insured**. Such insurance will provide coverage for, but not limited to, contractual liability coverage, completed operations, and the explosion, collapse and underground damage exclusions must be deleted from the policy.
3. Automobile Liability Insurance in an amount of not less than \$500,000 combined single limit covering any and all vehicles used in connection with the work.

Certificates of Insurance to be furnished by Contractors must indicate that at least ten(10) days prior written notice of cancellation and/or materials change in coverage must be submitted to the Village of Larchmont, Building Department, 120 Larchmont Avenue, Larchmont, New York 10538.

Contractors and/or sub-contractors must carry identical insurance as indicated above.



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SIGNAGE/AWNING APPLICATION

Building New Construction ___ SWPPP required Generator
 ___ Residential ___ Commercial Residential ___ Commercial
 Building Alterations/Additions ___ SWPPP required Solar Signage/Awning Fence
 ___ Residential ___ Commercial Other _____

Block 6 Lot 463

1. Address of Proposed Work 65 Wendt Ave Larchmont NY 10538

2. Description of Work (recovering) installing awning, flags, pin letters

3. Cost of Construction \$ 5000.00 4. Fee Charged \$ _____

5. Application- Firm Name San Signs & Awning

6. Address 95 Saw Mill River Rd

7. City/State/Zip Yonkers NY 10910

8. Contact Name Talmie Jones
Phone/Cell 914-375-6674

9. Plumber Name ///
Phone/Cell ///

10. Electrician Name ///
Phone/Cell ///

11. Indemnity Agreement: In consideration of the Village of Larchmont's issuance of the permit describe herein above, contractors and any subcontractors hereby agree at their sole cost and expense to indemnify, defend and forever hold harmless the village of Larchmont, its official, servants, agents and employees from any and all claims for personal injury, including death to any person including but not limited to applicant, contractor and subcontractors and their respective employees, and for any and all property damage which results from or is in any way connected with the work contemplated under this permit.

Signature of Applicant [Signature] Date 2/10/22

Name of owner JAMES GAITA Telephone 914-320-9292

SIGNAGE/AWNING/BUILD/PERMIT/APPLICATION

ARB/SIGNAGE/AWNINGAPPLICATION



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ARCHITECTURAL REVIEW BOARD APPLICATION GUIDELINES

All signs, awnings and banners located on private property, regardless of location are regulated by the Village of Larchmont Code – Chapter 357.

Permits regulated by the Building Department are required for placement of all new signs, awnings and banners as well as alterations and/or relocation of existing signs, awnings and banners.

STEPS TO OBTAIN APPROVAL & PERMIT:

1. Submit a complete Architectural Review Board (ARB) Signage/Awning Application and a complete Building Permit Application to the Building Department
2. Submit all relevant application fees, separate checks for each application
3. Attend an ARB public hearing with all required submission materials (see page 3). **Both applicant and owner need to be present at ARB hearing.**

ARB REVIEW:

- Applicants must complete the **ARB Application** – (see Page 2)
- As per the **Submission Requirements** – (see Page 3) each application must include: application form, scaled drawings, photographs, material samples, etc.
- Application Fee – check the Building Department Schedule of Fees for current charges
- Submit six (6) packets for review – (see Page 3)
- Applications will be reviewed and require ARB approval before a permit will be issued
- Please check the Village calendar for submission deadlines and public hearing dates
- Applications for Ground Signs (Signs not attached to a building) may require Planning and/or Zoning Board approval

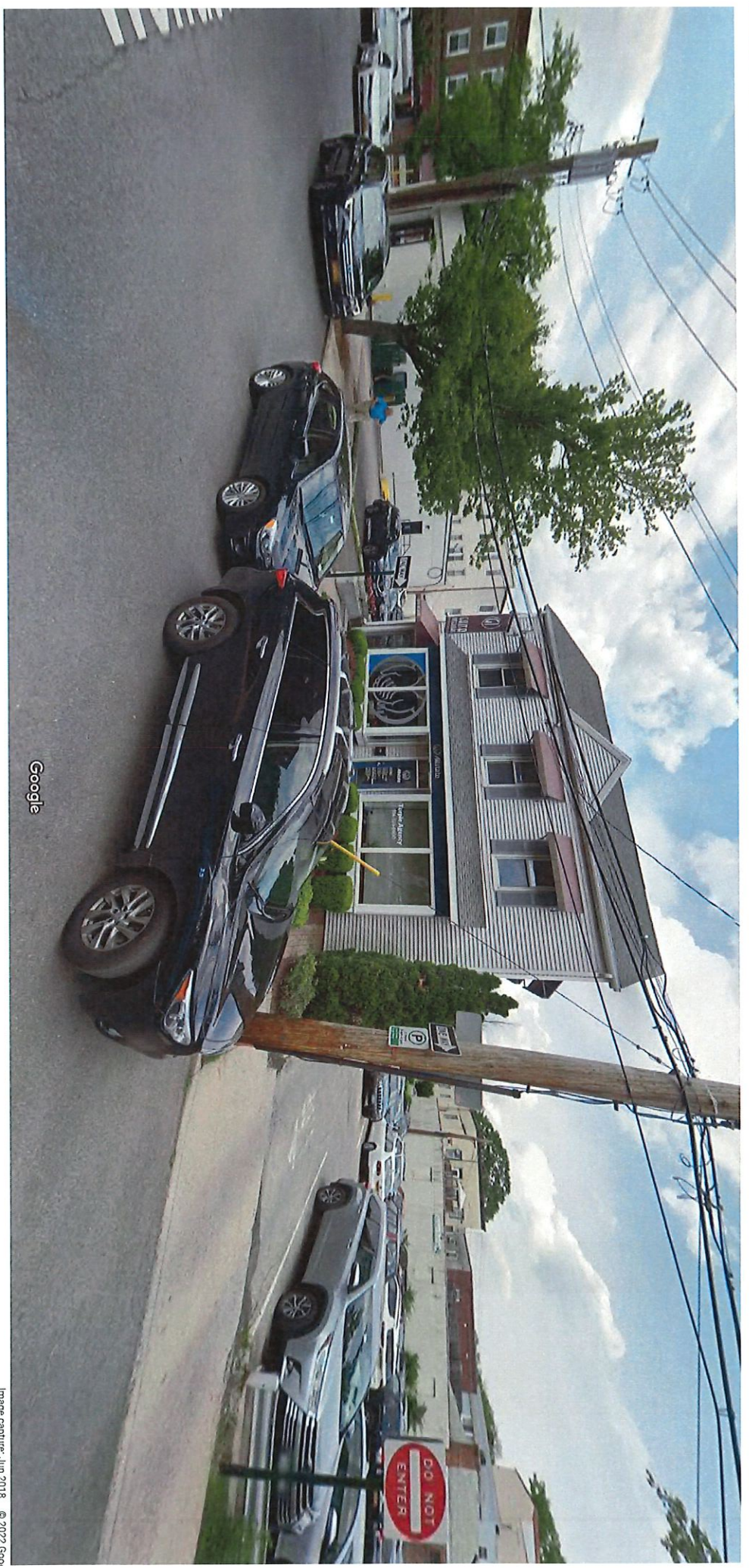
PERMIT:

- Licensed contractors must complete the **Building Permit Application** – (see Page 4)
- Permit Fee – check the Building Department Schedule of Fees for current charges
- Provide a copy of Certificate of Insurance – check Building Permit Instructions

All applications must be delivered in person to the Building Department

In order to ensure the most expedient review of your application, please meet all **Submission requirements**

Incomplete application packages may not be accepted / reviewed



Google

Image capture: Jun 2018 © 2022 Geo-

Archmont, New York

Google

Street View - Jun 2018





Google

Image capture: Jun 2018 © 2022 Geo

-archmont, New York

Google

Street View - Jun 2018



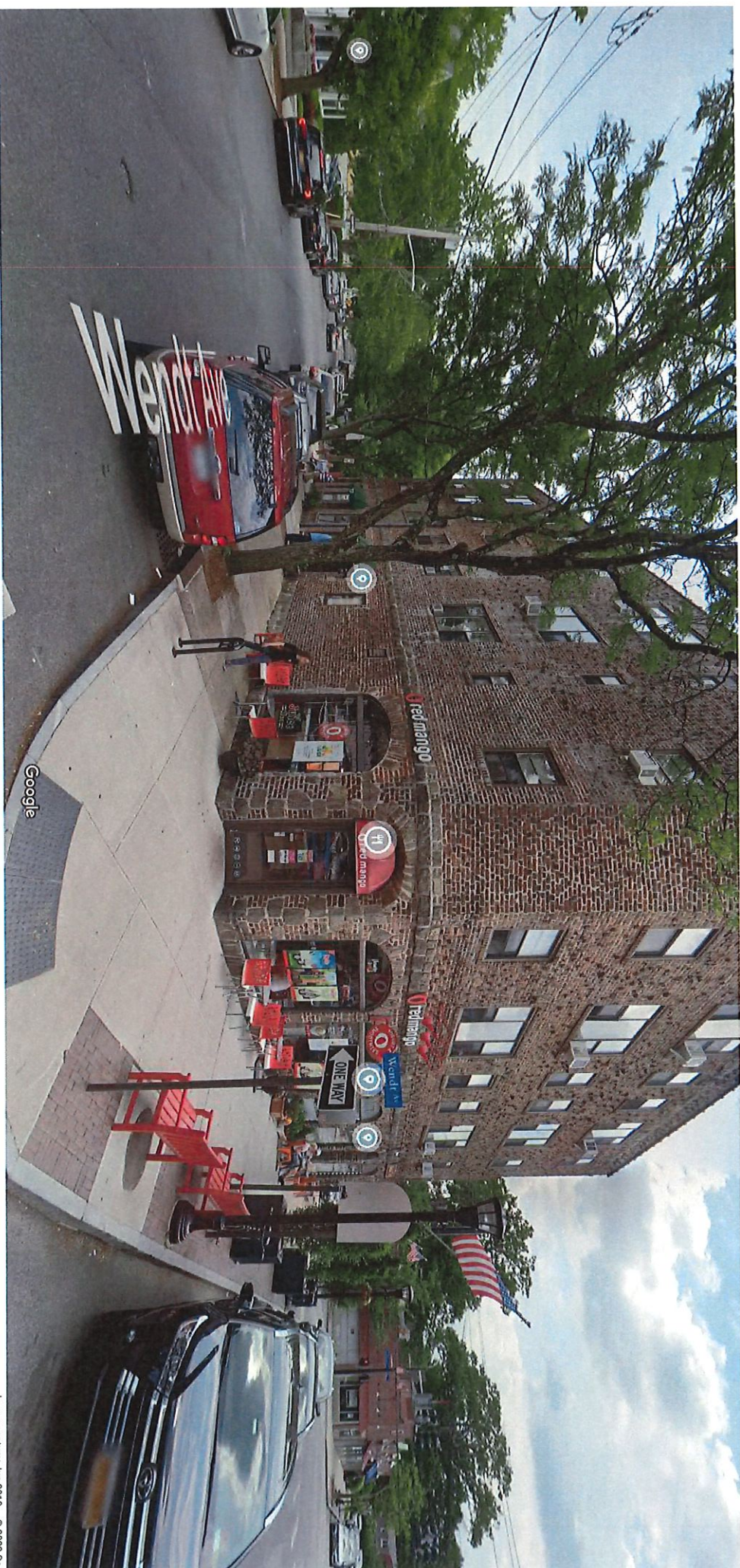


Archmont, New York

Google

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Google

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