VILLAGE OF LARCHMONT
TREE DONATION FORM

DONOR INFORMATION

Name: ____________________________________________________________________________

Address: ___________________________________________________________________________

Telephone and email: __________________________________________________________________

Reason for the donation [please include your connection to the Village of Larchmont]:
__________________________________________________________________________________

PARAMETERS

1. Your donation will cover a tree to be planted on Village property either in a Village park or on a street.
2. The Village will select location, size, and species.
3. No commemorative plaque option is available. Your donation covers the cost of the tree, shipping, and labor for planting. The Village Department of Public Works or a contractor hired by the Village will plant the tree.
4. Your donation does not cover the replacement cost of a tree including, but not limited to, trees that must be removed due to utility concerns, fires and other natural disasters, disease, age, or trees destroyed by vandalism or accident. Should a tree need to be removed, it will not be replaced by the Village.
5. Donated trees will be planted in accordance with the Village’s tree planting schedule (Spring and Fall).
6. Upon receipt of your payment, a letter acknowledging your donation to the Village will be sent to you for tax purposes.
7. The Village reserves the right to reject a donation for trees that are not needed at that time.

Please find the current fee for tree donations in the Village of Larchmont’s Fees & Charges Schedule at www.villageoflarchmont.org/feesandcharges.

Please make out your check to Village of Larchmont and send the completed form with check to:

James Cazzorla
Deputy Treasurer, Village of Larchmont
120 Larchmont Avenue
Larchmont, NY 10538

The Village of Larchmont thanks you for your generosity.