

Minutes of the Work Session Meeting  
Of the Board of Trustees of the  
Village of Larchmont, N.Y.  
**held on Monday, December 5, 2022**

**PRESENT:** Mayor Sarah Bauer  
Trustees Dana Post  
Peter Fanelli  
Brigid Brennan  
Charles Manice

**Also Present:** Administrator Datino, Asst. Administrator Katzin, Treasurer Cazzola

On motion of Trustee Post, seconded by Trustee Manice, and unanimously carried, it was: **RESOLVED,** to authorize the Village Administrator to execute and agreement with Lexipol in an amount not to exceed \$24,344 and be it further resolved to authorize the Village Treasurer to modify the 22/23 budget and transfer the appropriate funds from the general fund contingency to the appropriate general ledger account line in the police cost center.

On motion of Trustee Post, seconded by Trustee Brennan, and unanimously carried, it was: **RESOLVED,** to adopt Internal Control Policy

On motion of Trustee Manice, seconded by Trustee Post, and unanimously carried, it was: **RESOLVED,** to adopt Investment Policy

On motion of Trustee Brennan, seconded by Trustee Manice, and unanimously carried, it was: **RESOLVED,** Fund Balance Policy

On motion of Trustee Brennan, seconded by Trustee Manice, and unanimously carried, the following resolution was adopted:

WHEREAS, the Sanitation Commission has distributed it's 2020 fund balance to the Town of Mamaroneck and the Village of Larchmont. The Village's portion of this totals \$370,919. The Village Board of Trustees has appropriated \$125,000 of these funds for the purposes of the Village Hall Parking Lot Re-paving project, this was approved at the November 21<sup>st</sup>, 2022 Work Session; and

WHEREAS, the Village Board of Trustees wishes to use the remaining funds of \$245,919 for future Capital Projects, the Village of Larchmont will need to reserve these funds to assigned fund balance until they are used for a Capital Project; now therefore be it **RESOLVED,** that James Cazzola, Village Treasurer of the Village of Larchmont is hereby authorized to assign the remainder of the Sanitation Commission Fund Balance distributed, totaling \$245,919, to the Village to Assigned Fund Balance for Capital Projects.

On motion of Trustee Post, seconded by Trustee Manice, and unanimously carried, it was: **RESOLVED,** to authorize the Village Administrator to execute a professional service agreement with Woodard and Curran to design water main replacement in the vicinity of Shore Drive, Old Colony, Griffin and Flint Avenues in an amount not to exceed \$87,700.

On motion of Trustee Fanelli, seconded by Trustee Brennan, and unanimously carried, the following resolution was adopted:

**RESOLVED,** that a Public Hearing is hereby scheduled by the Board of Trustees of the Village of Larchmont to be held on Monday, January 09, 2023, at 7:30 PM to review and take comment on a proposed local law to amend Chapter 381 entitled "Zoning", to provide for the issuance of change of use and occupancy permits; and be it further

**RESOLVED,** that the Board of Trustees hereby directs staff to effectuate the circulation of this proposed local law to the Village of Larchmont Planning Board, Westchester County Planning Board, and any other agencies as required by law.

On motion of Trustee Brennan, seconded by Trustee Manice, and unanimously carried, the following resolution was adopted:

RESOLVED, that a Public Hearing is hereby scheduled by the Board of Trustees of the Village of Larchmont to be held on Monday, January 09, 2023, at 7:30 PM to review and take comment on a proposed local law to amend Chapter 215, entitled "Administration and Enforcement", by creating new articles to establish registration and maintenance requirements for commercial buildings, and to renumber the existing Article V thereof.